Presentation Planning

Initial thoughts	You may want to discuss what group members already know about this topic and make notes.
How will you answer the question?	**Think about:** How will you introduce the topic? How will you explain it?
What are your thoughts and opinions?	What are the groups thoughts and opinions on the topic? (They may be very different). What do you want to include in the presentation? What do you want your audience to know? How will you support these ideas?
Using the Sources provided	What information will you take from the sources provided? Think back to the Research skills workshop at the conference and think about what information is important and what helps answer the question, don't try and include everything!
What will the presentation include?	Now that you have discussed people's prior knowledge and individual ideas/ opinions - you must decide what the presentation will include. Remember the **presentation should only last 5 minutes**!
Sharing the speaking amongst the group	How do you want to divide the presentation? E.g Will someone introduce the topic? Will someone else discuss the main points and someone else conclude? **This is up to you as a group - but everyone must present** .
Timing	How much time will each person have to talk during the 5 minutes?

*You should spend at least 30 minutes thinking about and planning all of the above - then you will have a good 10 minutes to practise and run through it before presenting *