

## Application for a Personal Customer Account

Name		DOB	
Address			
			Postcode
Time Lived at current address	Years		Months
Telephone Number	Daytime	Evening	Mobile
Email			
NI Number			

Have you been a resident of the UK for more than 3 years    Yes     No

Residential Status    Owner     Co-Owner     Tenant     With Parents

Previous Address			
			Postcode
Time Lived at address	Years		Months

Previous Address			
			Postcode
Time Lived at address	Years		Months

Monthly Amount Required    £

**The University of Manchester will use the information which you supply for us to create a customer record in our Finance system. We may share your information with a third party to pursue outstanding debts.**

**For further information on how your data is used, how we maintain the security of your information and your rights to access information we hold on you please contact the Records Management Office, Office of the Registrar and Secretary, Room G011 John Owens Building, University of Manchester, Oxford Road, Manchester.**

**M13 9PL e-mail [foi@manchester.ac.uk](mailto:foi@manchester.ac.uk)**

I hereby apply for a customer account with the University of Manchester. I confirm that this information is true and complete and I have the authority to open this account. I agree to be bound by University of Manchester Terms and Conditions, our standard payment terms are 30 days. Which, together with this information, form the agreement. We may from time to time, undertake certain checks on you by consulting a licensed credit reference agency, trade references or bankers references for the purpose of establishing your creditworthiness, debt recovery or fraud prevention. This agency may record the search. You hereby give express consent for us to carry out such searches. No further notification will be given to you by us when we undertake such a search and we may do so at any time. The University of Manchester general T&C's are available from the school you are trading with.

Signed  
Print Name  
Date

Please return the completed form to the person who requested you to complete it or email it to [customer-suppliersetup@manchester.ac.uk](mailto:customer-suppliersetup@manchester.ac.uk)