

Peer Mentoring Refresher Events Planning Sheet	
<b>Event Type</b>	<i>Think about the time of year- what would be most useful?</i> First week of February – Pub Quiz
<b>Time Scale</b>	<i>How long will the event take to plan? When will it take place? How will you ensure you meet this date?</i> Logistics and rough costing can be done before Christmas as well as venue booked
<b>Resources</b>	<i>What do you need to make the event happen? Where will it take place?</i> Pub with a large room such as Jabez Clegg all we need is mentors to draft questions and rounds – lectures involved and reduced drinks prices / first drink free
<b>Funding</b>	<i>How much will the event cost to run? How will you fund this?</i> Under £200. Funded from History
<b>Promotion</b>	<i>How can you promote this event to mentors/mentees?</i> History Soc + Mentoring double promotions. Lecture shout outs and facebook group to be made