

STAFF UPDATE

Exclusively for staff at The University of Manchester

STUDENT SUPPORT SKILLS FOR STAFF

The Office of Student Support and Services is inviting nominations for staff to undertake the newly developed programme in student support skills.

This training and development programme is designed to equip staff with the professional skills needed to work in supporting roles with students. It is a work-based programme and is targeted at staff that have responsibility for the non-academic support of students as a major part of their role. It is envisaged that it will be accredited by a nationally recognised awarding body.

Professor Bob Munn, Vice-President for Teaching and Learning said: "The University's commitment to enhancing the student experience is exemplified by this programme. It will raise the profile of student support throughout the University and make it more professional. Putting time, thought and effort into developing our people and our systems will contribute to the "Manchester 2015" goal of providing student support equal to the best in the world."

By the end of the programme participants will be equipped to better understand the student experience and have the skills to enhance it.

The programme will run twice a year during term time - in the autumn (September to December) and the winter (January to March). It will take place in the beautiful surroundings of Ashburne Hall on the Fallowfield Campus.

The first programme will run on the following dates:

- 6 and 7 September
- 2, 14 and 30 November
- 13 December

Participants must be nominated by their direct line manager, explaining their involvement in student support and reasons for wanting to attend.

Contact Emma O'Brien (Emma.O'Brien@manchester.ac.uk) at the Staff Training and Development Unit to request further information and a nomination form.

Closing date: Friday, 10 August



SUSTAINABLE DEVELOPMENT UPDATE

The University has come 27th out of 102 in the first ever league table on the environmental performance of universities produced by a national student action group on world poverty and the environment called People and Planet. The University's score was 34 out of a possible 50 and our performance was ranked as a '2:1 – could do better'.

The full details of the league table can be found at: www.peopleandplanet.org

In another positive step that builds on the steady progress with sustainable development since signing the Talloires Declaration in 2005, from this year the Operational and Performance Reviews (OPR) for both the Faculties and the Administration will include a section on progress against the ten points of the Talloires Declaration.

In the first year of inclusion for sustainable development in the OPRs, the Administration will focus on the work of the Directorates of Estates,

Sports Trading and Residential Services and Finance, who are now responsible for the University's procurement policies and practice, to assess what positive impacts have been made by the many activities that are going on and to identify where future efforts can be channelled. This should help the University to appear higher-up on next year's People and Planet league table.

For further information on Talloires visit:

 www.ulsf.org

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MALCOLM BRUCE

Malcolm Bruce, a former Reader in the VUM Department of Chemistry, passed away at the end of May 2007.

Malcolm will be fondly remembered by many staff of the former VUM. He was an extremely conscientious and loyal member of the University noted for his gentlemanly behaviour and meticulous attention to detail.

After completing his undergraduate and post-graduate studies at Leeds, Malcolm moved to Manchester in 1957 as an ICI Fellow. He was subsequently appointed to a lectureship and formally retired as a Reader in 1997. He continued to carry out research and to lecture in the Department of Chemistry for a further five years so completing forty five years service to the University, a wonderful example of true dedication and loyalty.

Malcolm's research was in the area of quinone chemistry, initially in the context of dyestuffs, but later for the development of potential chemotherapeutic agents for skin infections and certain cancers. He made major contributions to these fields. He was also a considerate and successful teacher being a popular lecturer throughout his career.

Malcolm was very well known throughout the VUM for his academic committee work. He was

Chairman of the Chemistry School Board for many years but his major roles were as Chairman of the Chemistry Department Library Committee and as Chairman of the Faculty Library Committee. He also served on the University Library Committee at VUM and was the VUM representative on the UMIST Library and Information Committee. His keeping of the minutes and financial details of library matters was legendary as was his knowledge of the use of the more obscure and difficult German chemical literature such as Beilstein and the Houben-Weyl.

In the Department Malcolm was also Chairman of Spectroscopic Services Committee and led many successful bids to the research councils for the funding of expensive equipment. Under his stewardship the spectroscopic services certainly flourished providing a strong research base.

So in research, teaching and administration, Malcolm Bruce made major contributions to the VUM over a forty five year period. He was of the old school; not ambitious for himself, but a fierce supporter of traditional values and standards. We respected him for this and we are very grateful for his time with us.

E J Thomas
The School of Chemistry.

SUMMER BREAK

This is the last issue of Staff Update before the summer break, in the meantime, if you wish to publicise news or events to the campus community, you can still make use of the other channels that are available to you, these are: Message of the Day: central administration (message@manchester.ac.uk), eUpdate and Staff Net News (uninews@manchester.ac.uk) and, where appropriate, all-staff emails.

If your address details are incorrect or you do not receive a regular copy please email uniads@manchester.ac.uk with your details.

MATERIALS MOVES

In The School of Materials:

Keith Barber, Head of Technical Services is retiring on 31 July after 31 years and Les Downes Senior Teacher and Technical Services Manager is retiring at the end of June.

Dr Juha Koskela left on 31 May to go to a university in Finland.

MACE APPOINTMENT

Sue Hubbard arrived at the University on 30 April to take up her post as Marketing and Student Recruitment Manager in The School of Mechanical and Civil Engineering (MACE). Sue is a graduate of Lancaster University and worked there for 18 years, her last ten years being in the UK Student Recruitment Office where she was Schools and Colleges Partnerships Officer. Sue is looking forward to the challenge of working at Manchester (not only for the shopping!) and being actively involved in recruitment within MACE.

QUEEN'S BIRTHDAY HONOURS



Professor
Adrian Davis



Alison Odell

Professor Adrian Davis has been awarded an OBE in the Queen's Birthday Honours List for services to healthcare. Professor Davis is Director of the NHS Newborn Hearing Screening Programme and has worked in healthcare for more than 30 years. After lobbying extensively for the introduction of newborn hearing screening, he led the implementation of the programme in England. He now oversees the co-ordination of the programme nationally. He is Director of the MRC Hearing and Communication Group based at the University.

Alison Odell, Director of Sport at the University and Life Vice-President of the British Universities' Sport Association has been awarded a CBE for services to Sport. Alison has 30 years' experience

in the field, most of this spent at the University where she has previously held the posts of Secretary to the Men's Athletic Union, Athletic Union Administrator and Manager of Outdoor Sports Facilities and Deputy Director of Sport.

Professor John McClure, an Emeritus Professor of Pathology of the University's Medical School has been awarded an OBE for services to vulnerable people for his work with the British Red Cross. Professor McClure was Chairman of the British Red Cross until the end of 2006 when he stepped down after six years in the role. He has been involved with the charity since 1972 and is still guiding the high-level Federation of the Future process with the International Federation of Red Cross and Red Crescent Societies.



INTERNATIONAL STUDENTS

The Airport Collection Service and Orientation Programme for new International Students will run from Tuesday, 11 September to Tuesday, 18 September (inclusive) from 7.30am to 9.30pm.

This is a free service for all University of Manchester students, as well as their immediate dependants (spouse and children), going to University-owned accommodation or private accommodation within a 1.5 mile (2.4km) radius of the University.

The Orientation programme will take place from Thursday, 13 September to Sunday, 16 September (inclusive). It will differ from last year both in terms of structure and content. It will be based at both North and South Campus (most of the events will take place at the Renold and Roscoe buildings), in order to be more inclusive of students at Sackville Street and to focus on the campus rather than the residential sites.

Booking forms for the Airport Collection Service and Orientation events will be available on the international web pages in July.

Please see the following pages for further details

 www.manchester.ac.uk/international/supportservices

If you require any further information please contact Nasreen Hanif, Senior International Liaison Officer:
email Nasreen.Hanif@manchester.ac.uk
tel 275 8661

WE'RE "SMOKEFREE" FROM 1 JULY

Along with the rest of England, the University went "Smokefree" on 1 July. This means that smoking is no longer permitted (and will in fact be against the law) in substantially enclosed public spaces, the workplace and work vehicles.

You should have seen new signage going up at public entrances to buildings on campus.

In anticipation of the change in legislation, a small group produced a new Prevention of Smoking on Campus policy some months ago and this is available on the Policies page of StaffNet, under 'P' for prevention.

The policy has been out for consultation and communicated previously in Staff Update and StaffNet news articles.

In the policy, smokers are asked not to smoke within five metres of the entrance to a building. Dr David Barker, Head of Compliance and Risk, said: "This is a significant change and will take some time to get used to, but I do believe that it will reduce some of the problems that we have experienced at the entrances to our buildings. While the policy itself follows the law and permits smoking in signed, designated rooms in Halls of Residence, our student residents have actually voted for a complete ban within Halls of Residence and we will therefore see a complete ban on smoking in Halls."

If you have any queries about the policy or its implementation, please contact:

david.barker@manchester.ac.uk

COMMUNICATION MATTERS

A new series of workshops has been launched to help staff improve their communication skills. The series, called 'Communication Matters' will tackle a variety of different topics over the coming months.

The sessions aim to give useful hints and tips which you should be able to implement in your everyday work. The sessions are being organised by the STDU working in partnership with the University's Internal Communications Office.

The next session in the series is on Wednesday 18 July, at 12 noon and is entitled 'Male and female language at work – are there differences and do they matter?' The session will be led by Professor Katharine Perera who is heading up the Women in Leadership project here at the University. The session will look at the subtle differences in the ways men and women use

language and how these differences can lead to misunderstandings in the workplace.

To book a place please contact janice.brown@manchester.ac.uk


Places are limited and will be allocated on a first come first served basis.

Those who applied for a place on last month's oversubscribed session - 'Improve Your Writing Skills.' A waiting list has been set up and more sessions covering this topic will be arranged over the coming months.

If you've contacted the Internal Communications Office to request a place on the 'Improve Your Writing Skills' workshop, you will have been put on the waiting list and we'll be in touch soon to let you know when the additional workshops will be taking place.

REWARD AND RECOGNITION

The new Interim Policy for Recognising and Rewarding Exceptional Performance together with a timetable for the implementation of cases can be viewed on the intranet at

 www.campus.manchester.ac.uk/medialibrary/human-resources/recognising_and_rewarding_exceptional_performance.doc

The policy applies to all staff and enables the University to have a single mechanism by which exceptional performance can be recognised and rewarded. The interim policy will be the subject of a review later in the year by the University and campus trade unions.

REGISTRATION NOW OPEN FOR 2007/8 MANCHESTER LEADERSHIP PROGRAMME

Registration for the 2007/8 Manchester Leadership Programme (MLP) is now open, and students have received an email telling them about the MLP and advising them on how to register their interest.

In 2006/7, 331 students from all faculties took part in the MLP, and their feedback was overwhelmingly positive. In 2007/08, 500 places will be available.

Colette Cooke, MLP Manager, said: "Despite offering more places this year, we expect that the MLP will be oversubscribed. We would therefore ask colleagues to encourage their students to register their interest in the MLP as soon as possible, at:

 www.manchester.ac.uk/careers/mlp

The MLP comprises a credit-rated Leadership in Action unit and 60 hours' voluntary work. Students who complete both elements gain the Manchester Leadership Award.

The Leadership in Action unit will be available in 2007/8 as a 10-credit unit, which will run in semester one and again in semester two, and also as a 20-credit unit, which will run across both semesters. An online version of the 10-credit unit will also be available in semester two.

For further information, visit the website, or contact Colette Cooke on 52828 / leadership@manchester.ac.uk

ASHTANGA YOGA CLASSES AVAILABLE FROM 2 AUGUST

As part of the Well-Being programme SPORT at the University of Manchester are offering staff the chance to experience Ashtanga Yoga.

Ashtanga Yoga is a powerful and challenging form of yoga, particularly recommended if you have experienced yoga before. The class will leave you feeling re-energised, lengthened and strong.

Ashtanga Yoga is a six week enrolment course beginning 2 August and must be booked by 30 July at SPORT-Head Office

Classes take place on a Thursday, 4.30pm-6.00pm at the Well-Being Room, Dover Street Building.

Price: £30.00

For further information please email: health.fitness@manchester.ac.uk



SCREEN SAVERS

To conserve the use of energy and cut down on rising electricity costs the Central Services Information Services Team (CSIST) is investigating ways that desktop computers using Windows XP can turn off during periods of inactivity.

It costs between £26 and £40 a year in electricity if one desktop computer is left on day and night and not in use. Imagine the amount of money that could be saved if all the computers on campus used little to no power when not in use for long periods.

Windows XP gives users the options of managing the power used on the monitor, the hard disk as well as putting the computer into 'standby' or 'hibernate' mode.

'Standby' switches the computer to a low-power state, 'hibernation', on the other hand, saves everything in memory on disk, turns off the monitor and hard disk, and then turns off your computer. Upon reactivation, the desktop is restored. This has the obvious advantage of saving electricity (approximately £20 per computer, according to the energy experts) as well as enabling you to pick up work in applications such as Microsoft Word where you left off. One other advantage is that it will preserve unsaved work, should there be a power failure when you've gone home.

There is an explanation about these various states in the following Microsoft article

 www.microsoft.com/windowsxp/using/setup/learnmore/rusell_02march25.msp

So, configuring the computer to automatically 'hibernate' is more reliable as an energy saving strategy than going into 'standby' or relying on people to manually switch off their computers and monitors. However, many people want to work from home and therefore like to leave their computer on, so the challenge comes, in 'waking up' the computer remotely. This requires the network card in the PC to be reconfigured and the configuration depends very much on the make and type of network card. This requires some research and is currently where CSIST are focussing their efforts.

CSIST is liaising with Faculty IT support teams as well as the Directorate of Estates' Energy Management Team with a view to running a pilot project to look at potential savings the University may make without affecting work patterns. Once investigations are completed CSIST will make appropriate recommendations on energy saving settings which hopefully will result in the University saving money as well as helping towards cutting down the world's energy usage.

HEADSTART

Applications are now being invited for the fourth presentation of the HEADSTART Programme: Preparing for University Senior Leadership.

The HEADSTART programme aims to equip middle/senior academic and administrative staff with the leadership and management skills appropriate to senior leadership roles within Higher Education. The programme is intended for those who have previously attended little by way of formal management and leadership development.

For a brochure and application form, please go to:

 www.staffnet.manchester.ac.uk/employment/training

COLLECTIONS FOR THE FUTURE: WHY?

At the Open Meeting for staff on Wednesday 6 June, Vice-President Professor David Gordon explained how the University's cultural assets which include the Whitworth Art Gallery, The Manchester Museum and the John Rylands Library on Deansgate, are not separate from mainstream University activities.

He explained that, while up-to-date information on the internet was perfectly satisfactory as a teaching aid for students, an object or a book was often much more useful to an expert when helping a lay person understand a complex subject, for example a doctor explaining a medical condition to a patient.

In The Manchester Museum, preserved animals were the first indicators of a curiosity about the natural world that has led ultimately to the spin-off activities of the modern university. The scientific study of animal anatomy had produced discoveries about the formation of bone and skin, which had in turn informed our understanding of wound healing in humans and resulted in the creation of Renovo, the University spin-off company which is developing pharmaceutical products to prevent and reduce scarring.

Before the advent of printing in the 1450s, books had considerable rarity value and were often displayed like objects in Museums. The Deansgate refurbishment and the consequent opening up of the library to a broader public - with a 50% increase in visitor figures since the re-opening - can be seen as a further stage of the "unchaining" of books.

The artworks inside the Whitworth Art Gallery attracted many young visitors. However, the Gallery was currently addressing the major challenge of re-integrating itself with the world outside its walls - ie Whitworth Park and the surrounding area.

Professor Gordon's conclusion was that university collections - objects, books and pictures - are far from redundant in the electronic age. They play a vital primary role of supporting study, scholarship and research, and continue to be used for these purposes. Technology can play an important role in enhancing physical collections, but can never replace them. As well as supporting study, scholarship and research, the collections play a major external relations role in communicating what the University does to people outside.

LEARNING AT WORK DAY



For most of us the phrase ‘learning at work’ means dull power point presentations and monotonous speeches. Not so at the Manchester Museum where learning at work is a practical and fascinating take on how to develop new skills. Compiled by the Manchester Museum, STDU and Sports Well Being, Learning at Work Day comprised short taster sessions designed to give staff the opportunity to experience and learn new skills.

Luring people in with a relaxing taster of how to unwind in style, a revitalising massage was one of the favourite activities on offer. Coming down to relax on a busy day Miriam Graham, from the teaching learning and assessment office described the experience as “wonderful”, and her colleague Tracey Amass commented on how “absolutely tremendously relaxing” the session was. Kundalini Yoga and Alexander technique sessions opened people up to a new way of exercising and developing body fitness. Megan Crouse took people through a basic Kundalini Yoga warm up, breathing techniques and meditation methods. Taught by Lucy Ascham, the Alexander technique is about breaking the habits of a lifetime, and connecting how we think with how we move.

Mummifying oranges and skull cleaning saw a more unusual way to spend the mid – morning, with the opportunity to clean a 100-year-old polar bear skull. An inflatable planetarium offered a glimpse of our night sky in fabulous

3-D, proving to be a very surreal and fascinating experience. Visits to the store rooms offered a rare opportunity to see behind the scenes of the Museum, whilst open eye tours through the Museum’s 15 galleries giving people a personal tour of the Museum’s wide ranging and fascinating collections. There was also a sneak preview of the new resource centre.

Promoting health at work throughout the day were many specialists giving advice and administering checks to ensure the wellbeing of the University’s staff. Blood pressure checks were one of the most practical sessions. Kim Skinner, who works with the stop smoking service, gave practical aid and advice to those wanting to quit, and the occupational health team were there to advise people of their rights. A first aid taster session informed staff about training as a first aider within the University, and demonstrated how to help others in a work environment (main picture).

Refreshments were provided by the Eighth Day and Fair Trade Food and included fair trade chocolate and wine tasting. Ursula Gothard from The Eighth Day informed staff about eating for health and gave out samples of smoothies and tasty treats, such as goji berries and raw chocolate which is said to give off blissful effects when eaten. This was a popular part of the day with many commenting it should take place more than once a year. Everyone agreed the day was a fantastic success and many are looking forward to more new sessions for next year. We hope to see you there!



To place a classified advert, contact Janice Brown at uniads@manchester.ac.uk or 0161 275 2113. The deadline for the October issue is 12 noon on Thursday, 13 September

PROPERTY FOR SALE

FOR SALE: 3 bedroom 2 bathroom top floor Apartment with Sea views over 2 floors in small complex in La Mata, Torrevieja nr Alicante Spain (30-35 mins South from Alicante Airport). Fully furnished, English Satellite TV (exchange of details required) DVD/video player etc, pool, 3 min walk to beach. Asking price includes Citroen CV with Airport parking possible (so no taxi fares)...155,000 Euros (£106,000 approx). Contact Mark (markfoz1@ntlworld.com) for PowerPoint show via e-mail.

2-bed end terrace cottage, Padfield, near Glossop. Tranquil village location. 10min walk to Hadfield station - Piccadilly 35mins. 30min drive to University. Close to Longendale cycle track and Pennine Way. Gas central heating and double glazing. Secure parking. Potential for loft conversion and kitchen/diner extension. £134,950 ono. Contact: Dave Peggs 01457 866607

Super house for sale in Chorlton (Manchester, M21). Two large double bedrooms, large bathroom & separate WC, GCH, fitted kitchen, studio in loft and mature courtyard garden. Good transport to University, near open spaces, local leisure facilities, organic supermarket & real ale pub. Next move up the property ladder or sound first time buy. OIRO £230,000. Call 0794 226 6618

Hale Barns, Altrincham. Spacious modern family home excellently situated. Lounge, dining room, kitchen, conservatory, cloakroom/wc. 4 double bedrooms, bathroom, box room, walk-in wardrobe. Garage plus off-road parking for several cars and bike storeroom. Beautiful large garden. Excellent local schools. £620,000. Phone 0161 980 3122.

3-bed semi detached house in Swinton. 5 mins from motorway complex. Very spacious garden, approx 0.5 acre. Room for 3 cars. Price £250,000. Contact Bob Wilde on 63904, bob.wilde@manchester.ac.uk or Pete Wilde on 54584, peter.n.wilde@manchester.ac.uk.

BUXTON. Attractive ground floor apartment in an impressive Georgian house: six rooms, two shower rooms, and a fully fitted kitchen. There is a good sized, well-stocked garden and terrace at the front, and a very attractive walled patio at the back. Fully modernised, but with many original features. Good for commuting to Manchester. £325,000. Freehold. Tel 01298 74637

Beautiful 4-bed Victorian terrace in sought after area of Heaton Moor. Loads of character and pretty front & back gardens. Walking distance to shops, cafes, train station, cinema, and parks. Property includes new kitchen and bathroom, and large cellars. £350,000. Contact Fiona.lobban@manchester.ac.uk for further details or to arrange viewing

ACCOMMODATION TO LET

Flat share Stretford Road Hulme. Available July. Academic (resident 3 nights a week) has 2 spacious double rooms available for rent in a modern, fully furnished 3 bedroom apartment close to the University. Facilities include washing machine, internet, car parking and storage. Suitable for couples and professionals. £ 280pcm including bills but not phone. Contact Aleksander by email asd@manchester.ac.uk or mobile 07738910572

Central Manchester. One bedroom apartment in beautiful, modern building. Well furnished, comfortable and practical. Next to Victoria Station and Cathedral, with view to MEN Arena and Urbis. Other attractions and amenities close by. Short bus ride to the Universities. Available 7/07-7/09. £100 per week, all expenses included. Free broadband internet and place for bicycle in garage. Please contact 0770 4192948.

Timperley. Large double en-suite room in quiet cul-de-sac, wireless internet access, parking space available. Suit non-smoking professional researcher/PG student. £320pcm inc bills exc phone. (27)54205 or email Shirley.chiu@manchester.ac.uk

4 Bed Luxury Town House in Heald Green. Would suit Professionals and academics for house share or ideal for family. Close to the Airport and Hospital, only a few minutes walk to local amenities and Train Station. Buses into City Centre. Quiet surroundings, Fully Furnished. £750pcm Please call Elizabeth 07939524560

Single Room in Rusholme area, close to uni. Looking for Non-smoker (not in the house anyway) PostGrad or professional. £285pcm includes all utility bills, not council tax (if applicable). Available from August 2007. Early viewing essential. E-mail: Nick.Cunningham@manchester.ac.uk

Whalley Range (Chorlton). Double room to let in lovely, clean 3-bed flat. £250pcm + bills. Shared living room, kitchen, bathroom; washing machine, tumble dryer, TV etc. Quiet location, regular bus link to University (10 mins) & town (15 mins). Would suit female professional non-smoker. Available now. Contact 07789 486548

Livingstone Place, Opal Gardens. Postgraduate single en suite rooms available in self catering flats on campus. Visiting researchers and groups welcome. £95 pw. (27)52812 or email: jayne.hindle@manchester.ac.uk

2 bedroom semi-detached house (furnished) in a quiet, pleasant estate on the Stretford / Urmston border (near the Trafford Centre). Available to rent from mid-July at £525 pcm. Contact Michael Lower 07944 827351 or email michael.lower@manchester.ac.uk

Room to Let. Double Room in quiet period house for non-smoker.... Power shower, dishwasher, own parking space, open fire! 5 mins station, 10 mins Oxford Road. £85 per week inc bills (excl phone) Suit female professional on short-term let/visiting academic. Email: suecarrette@aol.com for details and photos.

Spacious 2 bed house in quiet conservation area with wooden floors throughout. F/F. Lnge with open fire, lrgc din rm, spac bathrm with power shwr. Large kit with washer/dryer. dishwasher etc. Gdn & own parking space. 10 mins Oxford Road/Central M/cr. Suit couple or single, non-smokers only. £795pcm exc bills + dep. Email suecarrette@aol.com

HOLIDAY ACCOMMODATION

Siena, Tuscany renovated barn to let with 3 bedrooms, 2 bathrooms and swimming pool. Beautiful views of southern Tuscany and large garden. email: susan.cartwright@mbs.ac.uk for more details.

Southern Ardeche – France. Beautiful old converted barn high in the Cevennes mountains opposite Provence – sleeps 6. Own entrance, terrace and paddock. Spectacular landscape – views to 100 miles. More wild life than people. Walk, ride, swim rivers. Great markets and fairs – need car. Go green, eat, drink, sleep well. £500 pw. Tel: 02077226740. E-mail: v.brinton@which.net

Marbella. Luxury 2 bedroom apartment, 2 bathrooms. Fully fitted kitchen. Sat. TV. Swimming pool and small spa. Close to beaches, restaurants, golf courses and shops. Prices from £300pw - £700pw. 07716 984879.

In unspoilt Spanish town, 1 bedroom apartment, 2nd floor, well-decorated, view of the sea, sleeps 2/4. 5 mins from beach, 40 from Almeria airport. Contact v.price@trinityhigh.com or 0161 226 8674

Sarrazac, Dordogne. Perigordian farmhouse in lrgc gdns. Sleeps 6 adults (+2 children under 2yrs). Luxury private swimming pool. Fully refurb interior. Fully equipped mod kit. Facilities for special needs. All linen & towels provided. Prices from £250 - £850 pw. 00 33 533 62 95 51 or www.la-vigne.co.uk

Cuba. Painting holidays., working with leading Cuban Artists. Stay in vibrant Old Havana & the fascinating landscapes of the Vinales valley. All levels. Fully bonded. 01925 726 688 or www.paint-cuba.co.uk

Sandown, Isle of Wright. Luxury 6 berth caravan, sited on lovely family park. The site has a clubhse, outdr swimming pool, children's play area & laundry facilities. Ideal for walking, sight-seeing & is 14 mins from Sandown sunny beaches, many dates still avail. 07815 796 673 for a brochure.

NICE. Attractive apartment near Promenade des Anglais; terrace; views; satellite TV; parking; sleeps 2/3. pcnm@lubs.leeds.ac.uk

Andalucia - Gaucin: In a beautiful white village, a uniquely designed villa, built as a series of apart and cottages, around a central courtyard and pool. Sleeps 2-13 (6 bedrms/6 bathrms). Breath-taking views to Gib. & N. Africa. www.thespainishvilla.com or 07801 341856

Florida's Gulf Coast. Spac luxury villa with all amenities. Sleeps 8, 4 bed, 2 bath, 30ft pool & spa, overlooking lake. Close to beaches & Sarasota's cultural centres 50 mins from Tampa, 100 mins from Orlando. £600pw, no premiums for holiday periods. 0208 224 6751 <http://www.sunbirdsvilla.com> email: mark@sunbirdsvilla.com

Tuscany holiday cottage to let. Superb setting near mountains. Large garden. Air conditioning. Florence, Arezzo, Siena easily accessible. Ideal for walking, sight-seeing, museums, restaurants, wine tasting, swimming and much more. Tel: 0208 6998883. Website: <http://freespace.virgin.net/gp.c.uk> Email: gp.c.uk@virgin.net

Beautifully refurbished classic apartment City Centre Budapest. Close to transport and walking distance to tourist attractions: Danube, fantastic Andrassy Boulevard. Sleeps 4. 60Euros per night for 2. Email: trading@yahoo.co.uk

Holiday Home to Rent - Yeats' Country, Sligo, Ireland. With 3 bedrooms and 3 bathrooms this beautifully decorated home is now available to rent. Half an hour's drive from Knock Airport and twenty minutes from the beach, it makes an ideal base for discovering the unspoilt and scenically beautiful, north west of Ireland. £200 per week high season. Photos and more information available on request. Please contact Susan on 0780 4646510.

Central Portugal (Near Coimbra). Discover real Portugal and stay at 'Casa Lavanda'. We offer private, quality bed & breakfast accommodation set within the courtyard of our home. The rooms are tastefully furnished with spacious en-suite facilities. Evening meals are available. Walking enthusiasts paradise, idyllic location with panoramic views within the Beiras region. Offers available. www.casalavanda.net 00351 239428156

MISC SALES

Beautiful M&S dark brown leather 'Abbey' style sofa, measures H95 x W223 x D102cm excellent condition, cost £1300 new. Price: £500. Can email photos. Tel: 275 2112 (x52112) or email lisa.c.mccarthy@manchester.ac.uk

Pine oval dining table. 150cm x 86cm wide, gd cond £35; Pine sideboard with 3 drawers and 3 cupboards, 129cm x 40cm, gd cond £30. Please phone 52922 (Tues/Thurs) or 0161-442 9763 other times.

Mobility Scooter: Victory Pride. Bought, as 2nd owner, in September 2005. Red, with shopping basket. Excellent condition, hardly used. £650. Contact Lesley 275 5522 or email lesley.jordan@manchester.ac.uk

For sale: Jay-be high bed with desk and single futon. Silver coloured frame. Blue mattress. Very good condition. Space required. £85 ONO (cost £500). Contact j.carter@manchester.ac.uk; tel: ext 56725 (location: Cheadle Hulme).

Mama's and Pappa's Freestyle Pram, multi positional, birth-5 yrs. Incl: 'Prima Viaggio Infant Carrier' car seat (group 0+, suitable from 0-12 mths, can be used sep as car seat (incl base) or on pram as travel system). Lux footmuff, removable hood and cover, in Unisex charcoal cityscape fabric. Exc cond. £140. Contact: lorraine.elphick@manchester.ac.uk

Digital Elliptical Strider/Cross Trainer, Model No: TE662, £55.00 ono. Contact: lorraine.elphick@manchester.ac.uk

Olympus C-5060W digital camera. Light & strong magnesium alloy body. Bright Olympus f2.8 wide angle zoom (angle of view equivalent to 27-110mm). Fully articulating screen to shoot from any angle. Olympus XD and CF memory cards fitted. Includes remote-control, strap, lens cap, software, high-speed charger, instruction book, boxed. £159 ono. Email derek.trillo@manchester.ac.uk or call 275 0504/374 5072

Loweepro Topload Zoom AW, 30cms deep holster-style camera bag, for active use e.g. cycling, skiing, climbing. Waterproof all-weather cover. Belt slot, reverse open lid, large front dual pocket, extra-thick padding; with Loweepro chest harness - maximum comfort, security and stability; 4-way adjustable fit. Both new, unused, £35 ono for both (retail at £58.90). Email derek.trillo@manchester.ac.uk or call 275 0504/374 5072

WANTED

Visiting Professor and wife on sabbatical from University of Tromso, Norway seek accommodation in south Manchester area (Didsbury/Chorlton) from late September for 6-8 months. Self catering flat or small house would be ideal and must be furnished. Please contact Karl-arne.stokkan@fagmed.uit.no

Accommodation Wanted: House for visiting Finnish academic and family, from September 2007 for 3 months. Contact magnus.rattray@manchester.ac.uk

SERVICES

Typing Services. Thesis, dissertations, reports, essays, cvs. For enquiries contact Lynn 07952 747192

Ian Campbell Builders. All types of paving, drainage, landscaping, general building work, bricklaying & masonry and property repairs. Free Estimates. 0161-438 5159 or 07989 724 694 or email: icampbell@fsmail.net

Unique handmade jewellery, great as a gift. Different colours avail. From £10. To order Chris uniquejewels@exploringthepast.co.uk For designs visit www.uniquejewels.exploringthepast.co.uk Tel: (27)56075 or 07800 531 602

John Toland, Professional Glazier & Window Fitter. All window, glass & framework. Dble glazing. Replacement of failed unit (misted glass). Fascias & soffits. 07963 620 887 or 01457 855 382 (ansaphone).

Tailor made Spanish tuition offered by fully qualified Spanish teacher. Are you a complete beginner? Do you want to improve your existing language skills? Are you already fluent and want to keep up with your Spanish? All levels available. For enquiries email: josevfp@lycos.com

Qualified exp. Joiner. All types of carpentry, woodwork, joinery. Tiling & Plastering. Kitchen, bedroom & office fitting. New windows, doors, ceilings. Hardwood/laminate flooring. Skirting & dado rails, stairs & staircases. Plumbing & electrics. Bricklaying & masonry. Problems discussed. No call-out charge. Free estimates. Tel: 0161 865 9647 (answering service). Mob. No. 07743 324169

Your garden needs catered for. From routine maintenance to complete make-over. Let me help your ideas blossom. Call Carson 07731800671

Kitchens/Bedrooms/Bathrooms. Supplied & fitted. CORGI Registered fitter available to undertake work. No job too big or small. Estimates given. Will also supply & fit ceramic wall & floor tiling as well as laminate floors. 07970 481 033.

Gifts and business items. Have favourite photographs or/and text imprinted onto our clocks, mugs, jigsaws, mousemats, T-shirts and many other items. Fantastic for birthdays, weddings, special events. Also great for promoting businesses, graduations and education awards. We also offer ready made items. Please visit www.aceimprintz.com or tel: 01706 715302.

House Improvements. From decoration to carpentry finishes. Wood floors refinished, plastering, doors, architraving, skirtings, shelving, storage/wardrobe units. Design & fix. Experienced tradesman. 0161-223 0125 ansaphone & fax.

Desk Top Publishing. (Theses, dissertations, essays, CVs stationery etc). Web page design, internet service, photography, transcribing, scanning (text recognition and images) multimedia presentations. 07941 464070 or 07726 845654.

Handy Home Improvements. Tiling, painting (internal & external), decorating. Joinery, doors, windows & ceilings, plastering. Get all those niggly jobs done in one day. 07963 620 887 or 01457 855 382 (ansaphone).

Coaching/Career Consultancy/Psychotherapy/Hypnotherapy with Chartered Psychologist, UKCP accredited, NLP Psychotherapist & qualified Coach with over 20 years' consultancy experience. Psychometric assessment available. Contact Fokkina McDonnell 0161 865 3193, email fokkina@tiscalia.co.uk

NEED A LOFT LADDER? All types of ladders supplied and fitted at very reasonable rates. Recommended installer for Ash of Ancoats Ltd. Loft hatch resiting and enlargement if necessary, included in the price. Time served joiner with over 25 years' experience. Clean, tidy, friendly and very reliable. All areas of the North West covered. Complete joinery service available. Call Peter Walker Joinery Service on 07950 374 355 or 0161 285 6207

Private Italian language tuition. Native Italian tutor, 14 years exp. Lessons tailored to suit all levels, one-to-one or small groups. £15 per hour, free initial consultation. Call Amedea on 07834910173.

Building services: Domestic Plumbing, Painting & Decorating, Roofing, General Building Work. Jobs big or small, we've the tools for them all! APW Building Services : 07800 811 949; 0161 283 6907; Andywood75@hotmail.co.uk

Emotional Health/Personal Change. Phobias, depression, anxiety, anger, Post Traumatic Stress, low self-esteem, allergies, bereavement. Are you experiencing any of these and want to make positive changes? Are you considering changing career or retiring? I can help. Contact Brian McHugh NLP Master Practitioner, EFT (Emotional Freedom Technique) Practitioner, TAT (Tapas Acupressure Technique) Practitioner and Qualified coach. 07956-490410 brian@bmchugh.co.uk, www.seechanges.co.uk

Struggling to Repay your Debts? If you are struggling with loan and credit card repayments and don't know what to do, call Graham Niven at Tandem Financial Solutions. I will give you free confidential advice and find the right solution for your debt problem. Free home visits are available if required. Call 0161-211-3495 or visit www.tandemfs.co.uk

Need top class music and entertainment for your function/wedding? Book the best soul band in the north for non-stop dancing and/or an outstanding jazz group for cool sophisticated ambience. Phone Dave@serious music productions on 07950 738 586



ADMINISTRATIVE SUPPORT STAFF ONE DAY CONFERENCE

Tuesday, 24 July

The CLASS Network and the Staff Training and Development Unit would like to invite all administrative support staff to a one-day University-wide event. Following on from the success of a similar event last year, the CLASS Network, in conjunction with the STDU, is delivering a conference which gives staff the opportunity to attend a range of personal and professional development sessions and the chance to network with colleagues from across the University. If you are interested in attending, please download the programme and booking details from the CLASS website at:

www.staffnet.manchester.ac.uk/stafflife/societiesandclubs/class/events

The closing date for registration is Friday, 6 July, 2007.

Please discuss attendance with your line manager before you reserve a place.

MUSIC TO YOUR EARS

Staff are being invited to find out more about events taking place at the Martin Harris Centre for Music and Drama, by joining the Centre's mailing list.

The Centre showcases a huge variety of dramatic and musical events, from performances of Shakespeare's Macbeth to playing host to the BBC Philharmonic's new season of Chamber music.

Once you've subscribed, you'll receive regular bulletins (mainly during term time) giving you more details about forthcoming events at the Centre, which is based on Bridgeford Street.

The easiest way to subscribe to the mailing list is by visiting the Centre's website at

www.manchester.ac.uk/martinharriscentre and following the 'mailing list' link.

Alternatively, you can contact the Centre's Events Administrator Alex Toye, at alex.toye@manchester.ac.uk or phone her on 275 8951. Alex will need your name and email address or a postal address so that information can be sent to you.

CAMPUS RECYCLING VIDEO NOW AVAILABLE ONLINE

Earlier this year the Directorate of Sport, Trading And Residential Services (STARS) issued news of an exciting new campaign to act on climate change. Partnering up with environmental charity Global Action Plan, STARS started to look at ways in which we can decrease our carbon footprint across The University of Manchester Residential Halls.

Much has been done to publicise the initiatives created since its launch in March and the team are already making headway towards their aim of reducing energy consumption and improving overall environmental performance.

The latest of these initiatives is a video aimed at informing staff and students of the efforts already being undertaken by the University to combat climate change and the steps that they too can take to help.

The video is available on the Accommodation Office website at:

www.accommodation.manchester.ac.uk/campusinformationvideos

If you would like a copy of the video to share at presentations or meetings please contact Ben Forman in the STARS IT office on 68259 or at ben.forman@manchester.ac.uk

As a result of this years' success the programme will run again next year.

DEADLINE FOR NEXT ISSUE

The next issue of Staff Update is out on Monday, 1 October, the deadline for news and advertisements is 13 September at 12 noon.

News and information to uninews@manchester.ac.uk (52112)

Information for the noticeboard to unievents@manchester.ac.uk (52922)

Advertisements/distribution queries to uniads@manchester.ac.uk (52113)

CONGRATULATIONS

Manchester United may be the champions of English football – but the city can now boast the champions of English handball, as well.

The University of Manchester Handball Club has won the English League Trophy for the first time in its history, making Manchester the home of the best team in the country.

In a gruelling final weekend, Manchester clinched the title as they ran out 22-20 winners against the Great Dane club from London to claim the crown.

Despite several of the Manchester players having to revise for exams, the team still managed to hit top form. Congratulations!



CAMPUS CLOSE-UP

KRO

Welcome to the family



Can you guess what this month's image is? Send your entries to uniads@manchester.ac.uk before 14 September. The winner will get a free meal and drink at Kro Bar.

The winner of last month's competition was Andy Spooner from Security who identified the picture as the Beyer Building.

CROSSWORD CRYPTIC SOLUTION

1	D	A	T	E		3	H	4	E	M	5	P	S	6	E	E	7	D
	A		W		8	S		G				L		N				U
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20	E		T		A					S		S						
21	C	H	E	S	T			22	U	N	T	R	U	T	H			
	H		N		E		S		S			R			E			
23	O	B	S	I	D	I	A	N			24	S	P	U	R			

Across

- 1 Meeting a fruit (4)
- 3 Start of pot-plant, changing speed after lap (4-4)
- 9 Drawing Alpine Club in Tring (7)
- 10 Inspect gold penny with Italian Vermouth (5)
- 11 Confused locating Avon for summer hols? (4,8)
- 14 Initially nothing upsets naughty sister!
- 16 Measuring stick - sovereign's one (5)
- 17 Middle of stool is excessive (3)
- 18 Need to fan cure-all in distress (4,2,6)
- 21 Take out from coutheast box (5)
- 22 Hunt ruthlessly reveals deceit (7)
- 23 I so bind a rare granitic glass (8)
- 24 Goad spelling sign of hesitation (4)

Down

- 1 Entailed moving where the time changes (8)
- 2 A twin could be two of the same (5)
- 4 A bad one is good in parts (3)
- 5 Strong bandage for injured strapless act (7,5)
- 6 Tom ends up at the extremity (7)
- 7 Tax ends in duplicity (4)
- 8 Furiously drive with L-plates, like the best cutlery (6-6)
- 12 Fine leather covers one religious leader (5)
- 13 Mentally stable in the same place (8)
- 15 Puts in order almost near numbers (7)
- 19 Forcefully take authority to alter end of money-lending (5)
- 20 Stop following Established Church, I repeat (4)
- 22 Country at the heart of crusade (3)

NOTES

Across:

1 2 meanings, 3 hem (lap) + anag. speed, 9 AC in Tring, 10 au (gold) +d+ IT, 11 anag. locating Avon, 14 initials NUN, 16 2 meanings, 17 s(too), 18 anag. to fan cure-all, 21 c(out)hest, 22 Hidden, 23 anag. I so bind a, 24 Sp (spelling) + ur.

Down:

1 anag: entailed, 2 anag. a twin, 4 cryptic definition, 5 anag: strapless act, 6 anag. Tom ends, 7 du(plicity), 8 anag. drive + L=plates, 12 I in calf, 13 2 meanings, 15 nea(r) + tens, 19 usury last letter changed, 20 Ho after EC, 22 Hidden.