

STAFF UPDATE

Exclusively for staff at The University of Manchester

STRESS ACTION PLAN UNVEILED

A number of measures are about to be taken to address the issue of stress among University staff.

Last year, a Staff Stress Survey was carried out which highlighted several stress-related issues. Following on from that, a series of focus groups were held with staff, who were chosen at random, to try and find out more.

In total, 19 different groups met and their findings are now being published. An action plan has been drawn up which highlights how the University plans to deal with this complicated issue. You can see this action plan in full by visiting www.manchester.ac.uk/stressfocusgroups

In essence, the findings show that some staff appear to be working excessive hours or have been set unrealistic or unclear goals, which makes

it hard for them to manage their workloads. These issues will be tackled by monitoring the number of hours staff should work and encouraging employees to discuss what they consider to be excessive workloads with their managers.

There are also issues with the way absences attributed to stress are dealt with across the University, which means that sufferers are not always identified or dealt with appropriately. Lack of cover for the colleagues of people off work due to stress was also highlighted. All of these points will be addressed by specific action and progress will be checked through a further staff stress survey which will be carried out in September.

Andrew Mullen, Deputy Director of Human Resources at the University said: "The action plan is firm evidence of the University's willingness to

listen to its staff and to act on what they say, notwithstanding that a number of the issues it aims to address are far from straightforward.

"We are grateful for the time and effort that staff committed to both completion of the survey and to participation in the focus groups. It is evident that our approach to the issue of stress and well-being is well ahead of most other organisations both within and outside of the higher education sector.

"We are not aiming to nanny staff, but rather to ensure that we have the appropriate safeguards in place so that we can prevent or respond appropriately to inordinate stress. This means that where possible and appropriate staff are able to take control if they feel that stress is becoming harmful," he added.

UNIVERSITY CYCLISTS GIVEN SECURE PARKING

A new safe place to park bicycles is proving a big hit with University staff.

A total of 60 members of staff who cycle to work have already signed up for a swipecard to access the staff cycle compound which can be found behind the Stopford Building.

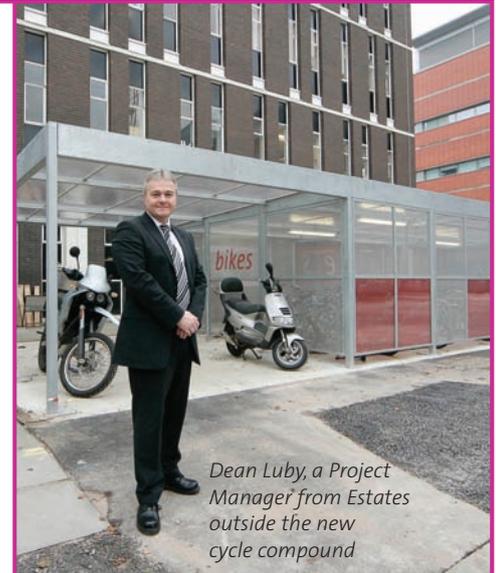
And the University's Estates Team has had to draw up a waiting list of 25 people to use the facility which is part of the University's strategy to reduce congestion and pollution levels in and around Oxford Road.

Environmental Officer Damian Oatway said: "The scheme has already proved to be a resounding success and shows we are taking on board guidance from Manchester City Council about the need to reduce pollution."

Dr Andreas Prokop who is based at the Wellcome Trust Centre for Cell-Matrix Research thinks the scheme is great and said: "I must say that it is a real success. I am more than certain that another bike shed near by would fill up rapidly, too. It was the right strategy to go forward towards the promotion of an environmentally friendly University."

The staff cycle compound is a secure building which can only be accessed by using a swipecard. Motor cyclists and scooter users also have a small number of bays they can park in outside the compound on a first come first served basis.

The University Estates team are now looking into whether there are any other locations where cycle compounds could be built. A similar secure compound already exists near the Sackville Street Building.



Dean Luby, a Project Manager from Estates outside the new cycle compound

INSIDE

2 PEOPLE
New appointments and departures

4 JUST THE JOB
Focus on Professor Maynard Case

6 CLASSIFIED ADS

8 CONGRATULATIONS

3 NEWS
Update on 'all-staff' emails

5 TIME OUT
A Big Saturday at Manchester Museum

7 NOTICEBOARD

NEW APPOINTMENTS

Martin Conway has been appointed to the role of Deputy Secretary within the Office of the Registrar and Secretary. He took up his role on 2 January and replaces Gareth Evans who left the University at Christmas. Martin has worked at the University for ten years and was previously Knowledge Transfer Manager in the Office of the President.

Michael Shore Nye has been named as the new Director of STARS (Sport, Trading and Residential Services). Michael will take up his post in March 2007. He is currently Director of Residential and Leisure Services at the University of Liverpool.

The National Primary Care Research and Development Centre (NPCRDC) welcomes **Helen Lester** who has joined as Professor of Primary Care. Helen is working with the quality team and the primary care mental health group and will be the Manchester lead for the National School of Primary Care Research.

The Association of University Administrators (AUA) has appointed **Liz Bromley** as Executive Director. Liz will help devise and execute key strategies and policies for the Association, and will direct and lead its key functions. The AUA's national office is based here at the University.

Please send brief information on appointments, along with a photo if you have one, to uninews@manchester.ac.uk - or call 0161 275 2112.



Helen Lester

DEPARTURES

Sarah Jackson has left the post of Executive Assistant in the Faculty of Medical and Human Sciences to take up a post at The University of Leeds.

PC Simon Collister has left the University after eight years in the post of Police Liaison Officer. He has returned to regular police duties at Greenheys Police Station.

Lorraine Harrop has left the University after 20 years' service. During her time here she has held a number of administrative positions, most recently as Internal Communications Assistant in the Division of Communications, Media and Public Relations.



Lorraine Harrop

NEW APPOINTMENTS IN THE FACULTY OF HUMAN AND MEDICAL SCIENCES

You may have read in a previous issue of Staff Update about the restructuring of the Faculty of Human and Medical Sciences. This has led to a number of positions being filled, both within the Faculty and the School of Medicine. These are as follows:



Professor
Kevin O'Brien

Associate Dean for Teaching and Learning -
Professor Kevin O'Brien

Associate Dean for Graduate Education -
Dr Gillian Wallis

Deputy Dean (Medical Education) and Head of the Manchester Medical School - **Professor Paul O'Neill**

Deputy Dean (Clinical Affairs) -
Professor Alistair Burns

Heads of Research School in the School of Medicine - **Professors Tony Freemont, Chris Griffiths, Martin Roland and Tony Whetton.**

The Associate Dean appointments took effect on 1 January 2007. The Deputy Dean appointments and Heads of Research School took effect from 1 December 2006 and they are operating in a shadowing role until the existing divisional structures close on 31 March 2007.



Professor
Alan North

On the administrative side, **Sandra Carpenter** has taken on the role of Executive Assistant to **Professor Alan North** for the Faculty of Medical and Human Sciences. **Jessica Bowler** will take on the role of Executive Assistant to Professor Alan North with respect to the Faculty of Life Sciences. **Roz Dutton** will assume the position of Professor North's Personal Assistant.

THANK YOU

Thank you to all those who attended the University Carol Service on 19 December. The collection on behalf of Rainbow Trust Children's Charity raised £331.

EDITORS LETTER

Just a brief word this month to wish everyone a Happy New Year. You'll notice that this issue of Staff Update is being published a little later than usual – this is due to the Christmas break. If you'd like to submit an article or idea for the February issue of Staff Update then please do so before noon on Thursday, 18 January. Look forward to hearing from you!

Rachael McGraw
Editor of Staff Update

EMAIL IS NOT THE ONLY ANSWER

The days of receiving too many 'all-staff' emails is a thing of the past – thanks to work by the University's Internal Communications team.

You may remember that back in March 2005 the University carried out an internal communications audit – and one of the most common complaints from staff was that they received too many general emails which were sent to all staff at the University.

As a result, the Internal Communications team took over responsibility for checking emails submitted to the 'manchester – staff' email distribution list. This means they can cast a professional eye over messages submitted to ensure that only messages which are really important to staff are distributed.

In November 2005, staff received 30 all-staff emails, however by November 2006, this had dropped to just three. A firm set of guidelines are used to determine what should constitute an 'all-staff' email (see link below).

Only messages from the senior leadership or central communications team; or urgent and essential information can now be sent out via an 'all-staff' email.

Other messages or information can be submitted to the Internal Communications team which then decides the best way to communicate with staff – whether that be via the Intranet, e-Update, Staff Update or UniLife.

The team is now working with IT Services to produce a range of email distribution lists capable of targeting specific areas of the University, such as Faculties, Schools or Directorates. It is hoped that these lists will be ready early in 2007. It is also planned to create specific lists of particular job families, e.g. technical, administrative or academic, by the end of 2007.



[www.manchester.ac.uk/
internalcommunications/emaillists/
manchester-stafflist/guidelines](http://www.manchester.ac.uk/internalcommunications/emaillists/manchester-stafflist/guidelines)

MONEY OFF NEW BOOK

BARGAIN-hunting bookworms can save money off a new book about the history of University life – but they must move quickly.

Professor Brian Pullan has written 'A Portrait of the University of Manchester', a book rich with anecdotes, memoirs and memorabilia from the past, including accounts of students, alumni and former staff. The book is also richly illustrated with archive images and specially commissioned photography.

Anyone at the University who is interested in buying the book for £35 is encouraged to order it before January 31 2007 to take advantage of a discount of 20% (includes postage and packing for UK addresses).

As an added bonus, anyone who orders early can have their name (or someone nominated by you) included in the book as a subscriber.

To order visit www.tmltd.com or call publishers Third Millennium Information on 020 7336 0144.

NEW PCs FOR CLUSTERS

Staff in the IT Services Division have been busy installing nearly 500 new PCs in the some of the IT clusters around the campus. Those clusters to benefit are located in the Barnes Wallis building, the Fairbairn, Joule and John Rylands Libraries and the Leamington Cluster.

The Fairbairn and Kilburn clusters can be accessed 24 hours a day – great for students who want to work through the night to get that all important assignment finished.

In addition, a large number of printers have been updated with new colour printing facilities available in the John Rylands Library, the Kilburn Building and at Owens Park.

James Woodward, Service Desk Team Leader in the IT Services Division said: "It is hoped that this investment will ensure that the student experience is vastly improved and that the students have access to the very latest PC hardware."

NATIONAL TEACHING FELLOWSHIP NOMINATIONS DUE

Nominations for the 2007 National Teaching Fellowships are now due.

The award, which is run by the Higher Education Academy, is open to all academic staff and staff who teach or support learning. Fifty fellowships will be awarded nationally, each worth £10,000.

Anyone interested in applying is asked to visit the Higher Education website (www.heacademy.ac.uk) to check the

competition criteria. If they think they meet the criteria, they are then asked to discuss the matter with their Head of School/Office. The deadline for nominations by the Heads is 31 January 2007.

A panel made up of the Vice-President for Teaching and Learning and the Faculty Associate Deans for Teaching and Learning will then select up to three people to be nominated for the national competition.

RED DEVILS ARE ALL HEART

A trio of University staff are helping to arrange a charity ball at Manchester United's Old Trafford ground to raise thousands of pounds to help fund research into heart disease and diabetes.

Laura James, Aysha Khan and Avni Vyas, who work in The University's Cardiovascular Medicine and Clinical Epidemiology Research Group, are organising the event on Saturday, 24 March 2007. The evening will include a champagne reception, balloon raffle, a four course meal, accompanied by classical music and a charity auction.

Money raised at the event will go to The British Heart Foundation and Diabetes UK, which helps fund work carried out by the Research Group.

For further details about the event, which costs £70 per ticket, contact Laura, Aysha or Avni on 51228 or e-mail charityredball@yahoo.co.uk



'BIG SATURDAY' EVENTS AT THE MANCHESTER MUSEUM



This month, Staff Update editor Rachael McGraw visited one of the 'Big Saturday' events which are run by the Manchester Museum.

If you have small children then you'll know that rainy winter days can be a bit of a nightmare. Too cold for outdoor pursuits, you can sometimes run out of ideas to keep the ankle biters entertained.

So why not pay a visit to one of the 'Big Saturday' events held at the Manchester Museum? I took my two youngsters, aged four and one, to the session held in December which had the theme 'Wild Britain in Winter'.

We arrived in the Discovery Centre to find a range of interesting items laid out on tables. First stop was the palaeontology table which featured bones from various animals as well as a set of antlers – or 'reindeer's ears' as my daughter later explained to me!

Next we saw some stuffed animals and birds and heard how they adapt to cope with the harsh winter weather. Then it was time to get creative and make a Christmas table decoration using various leaves, twigs and berries.

By this time we were starving so headed for the third floor of the Museum where there's an indoor picnic area and we soon demolished our packed lunch. If you prefer, you can visit Café Muse on the ground floor of the Museum.

After lunch it was time to make a bird feeder and learn about how to keep our feathered friends happy during the cold weather.

Finally, we headed to the 'Wild Britain' exhibition which is a display of some fantastic wildlife photography by local photographer Ben Hall. While the children looked at the photos, poet in residence Robin Graham read a range of poems which he'd written about each one.

By this time we were all worn out and decided to head home, so we missed the other activities which included concerts performed by students from the Royal Northern College of Music.

All in all we had a brilliant day out. Incredibly entrance and use of all the materials is free, however you can of course make a donation to the Museum if you wish.



Here's the dates of the next Big Saturday events:

- 27 January
RaW with the BBC
- 17 February
Dinosaur Day
- 10 March
Blast off!
- 21 April
Step into Spring



To place a classified advert, contact Janice Brown on uniads@manchester.ac.uk or 0161 275 2113. The deadline for the February issue is 12 noon on 18 January.

HOUSE FOR SALE

Heaton Mersey, Stockport. 1 bedrm mod end mews hse in quiet area close to all amenities. Ideal 1st time buyer prop just mins from Didsbury, Stockport, M60, on 42 bus route & only 20 mins to the Uni by car. Open plan lge with French drs leading to easily maintained gdn. Kit/din, bedrm with fitted walk-in robe, bathrm with shwr, dble glazed throughout. CGH, alarm, parking space. No chain. Reduced for a quick sale to £125,950. 07791 169 119.

Fallowfield (Gatley Ave). 3-bed roomy semi – ex council. In quiet cul-de-sac, 10 mins from Uni. Well-maintained, dble glazed, ch. Kit + pantry, din rm with new French windows & liv rm. Pleasant gdns to f & r. Brand new bathrm. £139,950. 0161-445 9700.

Stalybridge. 3 bedrm mod end mews hse, quiet area, close to all amenities. Great views, walks. Close to train st. Kit/diner with lge & French drs leading to easily maintained gdn. Dble glazed throughout. Private parking for 2 cars. GCH, alarm, no chain. Reduced for a quick sale. £155,000. 07968 267 239.

For Sale or to Let. Brand new 2 bedrm apart. Located within an attractive Riverside Development, this stylish 1st flr 2 bedrm apart has been carpeted/floor covered throughout & each room fitted with blinds. The train st is a3 min walk away, offering exc commuting to M/cr or York/Leeds. Externally the communal areas have been landscaped with lawns, flowerbeds and shrubs. & designated parking. £128,000 to buy or £525pcm. 07917 228 117 or email: liz.delaney@manchester.ac.uk

Denton. 2 bed terr with lge gdn & fantastic views of the Peak District. DG, GCH, parking. Through lge, conservatory, office area, fitted kit with integral oven & hob. Both bedrms fully fit. Bathrm with shwr. Recently decorated & new carpets throughout. Close to gd local schools, local amenities & M60/A57 traffic routes. Approx 25 mins drive to Uni. £126,950. 0161-306 5187 or 07906 242 194.

ACCOMMODATION TO LET

Bramhall/Cheadle Hulme. Immac f/f 2 bed bungalow. GCH, beaut dec, shwr, auto-washer etc. Very comfy & cosy. Parking for 2-3 cars. Extremely sought after loc. £550pcm. 0161-485 3112.

Rm to let. Dble rm in quiet period hse for non-smoker. Power shwr, dishwasher, own parking space, open fire. 5 mins station, 10 mins Oxford Rd. £80pw inc bills exc phone. Suit female prof on short-term let/visiting acad. Email suecarrette@aol.com

Spac 2 bed hse in quiet conservation area with wooden flrs throughout. F/F. Lge with open fire, lge din rm, spac bathrm with power shwr. Lge kit with washer/dryer, dishwasher etc. Gdn & own parking space. 10 mins Oxford Rd/Central M/Cr. Suit couple or single, non-smokers only. £795pm exc bills + dep. Email: suecarrette@aol.com

Marple Bridge/Compstall. Close to country park & 30 mins from Uni. 2 bed terr cottage recently renovated to high standard/ Sit rm with wood flr & spindle staircase. Kit/din rm with white integral units & electrical goods. 2 dble bedrms & newly fitted bathrm with white suite, shwr/bath. Paved patio & off-rd parking. £620pm. 01525 830 082 or email: materiamedica@btinternet.com

Alderley Edge. Lge 4 bed det hse. 5 mins from st. 2 short lets mnths Jan/Feb, May-July 07. Suit new staff/PostDoc/PGR. Discount for cat sitting. £300pcm. 01625 583 605 or email: ags@man.ac.uk

Sale. 2 bedrm, 2 bathrm mod luxury apart close to Metrolink & all amenities. Part/fully furn. Secure parking. Mod fit kit. Very acc to Univ via bus & Metro. Dep req. £625pcm. 07860 859 643 or email: mike.strivens@mbs.ac.uk

Central Chorlton. Semi. Wld suit non-smoking couple. Avail Jan 07. £600pcm + bills. Email: mfpssal2@manchester.ac.uk

Livingstone Place, Opal Gardens. P/Gs, single en-suite rms avail in self-catering flats on campus. Visiting researchers & groups welcome. £95pw. (27)52812 or email: jayne.hindle@manchester.ac.uk

Sale. Avail now for long or short let. Lovely family hse, mid-terr mod & furn. 3 beds + 3 bathrms & playrm/office. Lge gdn & off-rd parking. 15 mins from City Centre, Close to M56 & M60. £750pcm. 07971 550 148 or email: s.cleary@manchester.ac.uk

Levenshulme. Hse share. Close to train st & public transport. Newly refurb rms with sinks. Shared kit, bathrm & laundry fac. Individual rms from £60pw inc all bills. 07743 043 221.

Whalley Range. Immac, unfurn 2nd flr 2 bed apt in quiet tree-lined area. Walking dist to shops, 10 mins to Uni, Underflr electric heating, bath/shwr, sep WC, db glazed throughout, lots of storage, garage, off-rd private residents car park. Att communal gdns, v comfy & cosy. £550pcm + bills. Dept reqd. 07813 181 012.

HOLIDAY ACCOMMODATION

Florida's Gulf Coast. Spac luxury villa with all amenities. Sleeps 8, 4 bed, 2 bath, 30ft pool & spa, overlooking lake. Close to beaches & Sarasota's cultural centres 50 mins from Tampa, 100 mins from Orlando. £600pw, no premiums for holiday periods. 0208 224 6751 <http://www.sunbirdsvilla.com> email: mark@sunbirdsvilla.com

Sarrazac, Dordogne. Perigordian farmhouse in lge gdns. Sleeps 6 adults (+2 children under 2yrs). Luxury private swimming pool. Fully refurb interior. Fully equipped mod kit. Facilities for special needs. All linen & towels provided. Prices from £250 - £850 pw. 00 33 533 62 95 51 or www.la-vigne.co.uk

Andalucia-Gaucin: In a beautiful white village, a uniquely designed villa, built as a series of apart and cottages, around a central courtyard and pool. Sleeps 2-13 (6 bedrms/6 bathrms). Breathtaking views to Gib. & N. Africa. www.thespainishvilla.com or 07801 341856

Tuscany holiday cottage to let. Superb setting near mountains. Large garden. Air conditioning. Florence, Arezzo, Siena easily accessible. Ideal for walking, sight-seeing, museums, restaurants, wine tasting, swimming and much more. Tel: 0208 6998883. Website: <http://freespace.virgin.net/gp.cck> Email: gp.cck@virgin.net

Luxury Holiday chalet Nr Aviemore. Sleeps 10. All amenities inc sauna & wood-burning stove. Close to numerous outdoor activities. Discounts avail. Email: tessa.brannan@manchester.ac.uk or see www.chalet45.net for info.

Cuba. Painting holidays, working with leading Cuban Artists. Stay in vibrant Old Havana & the fascinating landscapes of the Vinales valley. All levels. Fully bonded. 01925 726 688 or www.paint-cuba.co.uk

Pembrokeshire. Tastefully renovated trad farmhse, set in extensive grounds, nr Fishguard. Sleeps 7 en-suite facilities. Lovely views & easy walking access to coastal path. 0161-442 8422.

Sandown, Isle of Wright. Luxury 6 berth caravan, sited on lovely family park. The site has a clubhse, outdr swimming pool, children's play area & laundry facilities. Ideal for walking, sight-seeing & is 14 mins from Sandown sunny beaches, many dates still avail. 07815 796 673 for a brochure.

MISC SALES

Large bag of baby boys clothes 0-3 months. Approx 20 items – sleepsuits, trousers, tops, jumpers, two winter coats - all Next/Mothercare/Cherokee - £20 ono. Mamas and Papas musical cot mobile (snails design) exc cond - £10. Fisher Price Activity Table-ideal from 12 mnths. Spinning wheels, buttons to press, plays music etc really helps baby's development. Cost £35 will accept £15. Fisher Price Activity Arch – suit from birth. Flashing lights, plays tunes, dangly toys. Cost £20 will accept £7. Contact rachael.s.mcgraw@manchester.ac.uk or (27)52112.

Britax Pram inc car seat so suit from birth & then converts into a pushchair. Red & Check fabric inc rain cover, foot muff & shopping basket. Exc cond cost £300 will sell for £75 ono. Email: Angela.Norwood@manchester.ac.uk

Scott YZ3 Voltage Unisex Mountain Bike. Silver, black & orange 17" frame with rear suspension. Perfect cond. Unused since purchased recently. Retail at £249.99, will sell for £100 ono for quick sale. (27)58861 or email: s.a.morgan@manchester.ac.uk

Mama's & Papa's Moses Basket & stand, nice cond, cream with bear design £30. Wooden Rocking Horse suit from baby is approx 18 mnths old £25. Photos avail via email. Barbie Roller Skates size 12-1, adjustable. Used but in gd cond & boxed £8. (27)50509 or email: cwalch@dom1.mbs.ac.uk

15 Engineering books & 9 Law books, all of which are out-of-print. £3 each or £65 the lot. 0161-973 2065.

Lovely reclaimed pine furniture for sale. Too lge for current hse. Very lge dresser, sofa table & coffee table. Offers invited. 0161-431 4031 after 6pm.

Lilac Loft Bed, suit girl aged 6+. Gd cond, used only occasionally. With shelf & futon bed below. Argos product no 661/1101 (£199.99 new). Mattress inc. Byers collects (Smithills, Bolton). £75 no offers. (27)54388 or 07711 563 158.

New Intel Pentium 42 (2.53 GHz) computer. 2 hard drives 1 x 40 GB + 1 x 200 GB. Samsung CD Master 54e52x, DVD writer with software. Graphics card-GeForce 6200 256mb AGPX 64 bit. 6 USB connections, Windows XPpro SP2, Office XPpro. Installed & fully updated. Other software. 3 mnths guarantee. £350 no offers. Email: steebi@bigfoot.com

Kenwood Frothie drink machine. Model CL420 with recipe booklet, & Morphy Richards Bread maker. Both brand new cond. Cost total £90, will sell for £30 for both. Email: lorraine.elphick@manchester.ac.uk

Cot bed, pine, Mothercare. Suit 3mnth-5yr old with mattress. Exc cond. Only 3yr old. Cost £180, sell for £40 ono. Bike Seat, children's suit 6mnth-5yr old. Exc cond. £40 ono. (27)52359.

WANTED

First time driver needs cheap, reliable car. (27)56752 or email: j.r.jones@manchester.ac.uk

SERVICES

John Toland, Professional Glazier & Window Fitter. All window, glass & framework. Dble glazing. Replacement of failed unit (misted glass). Fascias & soffits. 07963 620 887 or 01457 855 382 (ansaphone).

Ian Campbell Builders. All types of paving, drainage, landscaping, general building work, bricklaying & masonry and property repairs. Free Estimates. 0161-438 5159 or 07989 724 694 or email: icampbell@fsmail.net

House Improvements. From decoration to carpentry finishes. Wood floors refinished, plastering, doors, architraving, skirting, shelving, storage/wardrobe units. Design & fix. Experienced tradesman. 0161-223 0125 ansaphone & fax.

Exp. Joiner. All types of carpentry, woodwork, joinery. Tiling & Plastering. Kitchen, bedroom & office fitting. New windows, doors, ceilings. Hardwood/laminate flooring. Skirting & dado rails, stairs & staircases. Plumbing & electrics. Bricklaying & masonry. Problems discussed. No call-out charge. Free estimates. 0161-610 8597 (answering service) or 07743 324 169.

Graphic/Web Designer. Professional offer a wide range of services from logos, business cards, letterheads, advert, flyers & more to business/conference/academic web sites. 0161-832 8699 or email eaubois@absoluteone.net or www.absoluteone.net

Totally Typing. Dissertations, theses, essays & all other types of coursework undertaken by a fast accurate & professional typist. 10% discount for referrals & repeat clients. Contact Joanne for a quote. Tel/Fax 0208 761 5045 or email: totallytyping@onetel.com

Handy Home Improvements. Tiling, painting (internal & external), decorating. Joinery, doors, windows & ceilings, plastering. Get all these niggly jobs done in one day. 07963 620 887 or 01457 855 382 (ansaphone).

Unique handmade jewellery, great as a gift. Different colours avail. From £15. To order Chris uniquejewels@exploringthepast.co.uk For designs visit www.uniquejewels.exploringthepast.co.uk Tele: (27)56075 or 07800 531 602

Kitchens/Bedrooms/Bathrooms. Supplied & fitted. CORGI Registered fitter avail to undertake work. No job too big or small. Estimates given. Will also supply & fit ceramic wall & floor tiling as well as laminate floors. 07970 481 033.

Desk Top Publishing (Theses, dissertations, essays, CV's, stationery etc). Web page design, Internet services, photography, transcribing, scanning (text recognition & images), multimedia presentations. 07941 464 070 or 07726 845 654.

Coaching/Career Consultancy/Psychotherapy/Hypnotherapy with Chartered Psychologist, UKCP accredited NLP Psychotherapist & qualified Coach with over 20 years' consultancy experience. Psychometric assessment available. Contact Fokkina McDonnell 0161 865 3193, email fokkina@tiscali.co.uk

Dave Finlay Removals. Moving house, require assistance, all jobs considered. 07818 222 442 or 07834 765 215.

NOTICEBOARD

UCU HUSTINGS

A hustings event is being held at the University later this month to give the three candidates standing for the position of General Secretary of the University and College Union (UCU) a chance to outline their ideas.

A ballot for the position of General Secretary is being held and will start on 7 February and finish on 7 March. The position has been created following the joining together of the AUT and NATFHE.

The hustings event here in Manchester will take place at 1pm on 25 January at St Peter's House and Chaplaincy on Oxford Road. All three candidates will get the chance to make their case for election and those who attend will get the opportunity to ask them questions.

For information visit www.ucu.org.uk/index.cfm?articleid=1854

SEEING EYE TO EYE

Did you know that as a University member of staff you can make an appointment for a free eye examination at the Vision Centre which is based in the Moffat Building?

All you have to do is contact the Centre on 306 3860 and make an appointment. You will receive a full eye examination carried out by students from the Faculty of Life Sciences.

The Vision Centre is currently closed for the Christmas vacation but reopens again on 29 January 2007.

A QUESTION OF PERSONALITY

Staff are being invited to take part in a piece of research looking at personality and beliefs. The research is being carried out by Dr Steven Jones, a Reader in Clinical Psychology here at the University.

All you have to do is visit www.psych-sci.manchester.ac.uk/clinicalpsychology/pog and answer a series of questionnaires.

All the information you provide will be strictly confidential and will only be used for the purpose of this research.

WOOD STREET LOTTERY

The winner of the December draw was Matthew Wiseman, Head of Recruitment and Admissions Management Information Systems in Student Recruitment, Admissions and Widening Participation. The winning number was 279.



COPYRIGHT RULES

Staff are reminded that the downloading of copyrighted material without the permission of the copyright owner is illegal and in direct breach of University regulations.

Anyone caught downloading items such as films and music files, particularly by installing or running file sharing software packages on University network equipment, could face University disciplinary proceedings, IT Security has warned.

OPEN MEETING

Chris Cox, the University's Director of Development, will host the next Open Meeting for staff on Thursday 22 February. Chris will give a

short presentation on the University's development activities and will then answer questions from members of the audience. The meeting will take place in the Bragg Lecture Theatre, Martin Harris Centre for Music and Drama, from 1pm to 2pm. Seats will be allocated on a first come, first served basis.

CORRECTIONS

In last month's Campus Close Up competition the name of the building involved was spelt incorrectly. It should have been the Godlee Observatory.

The feature on Food On Campus talked about MANDEC and we'd like to make clear that this facility is run by the Dental School.

DEADLINE FOR NEXT ISSUE



The deadline for submissions for the February issue of Staff Update is Thursday 18 January. Please send news, letters, questions etc to uninews@manchester.ac.uk

CONGRATULATIONS!



Congratulations to **Alison Welsby**, Commissioning Editor for History, Art History and Design at Manchester University Press, and her husband Alistair. Their son Joseph James was born on 26 November 2006.

Congratulations to **Professor Geoff Beattie**, Head of the School of Psychological Sciences, who attracted a wealth of gongs at the International Visual Communication Association's annual awards for a corporate video he took part in for the Post Office. The video, which tackles the subject of bullying in the workplace, won gold awards for script and drama and bronze for motivation.



Please send brief information on weddings, births, achievements and other good news, along with a photo if you have one, to uninews@manchester.ac.uk or call 0161 275 2112.

CAMPUS CLOSE-UP



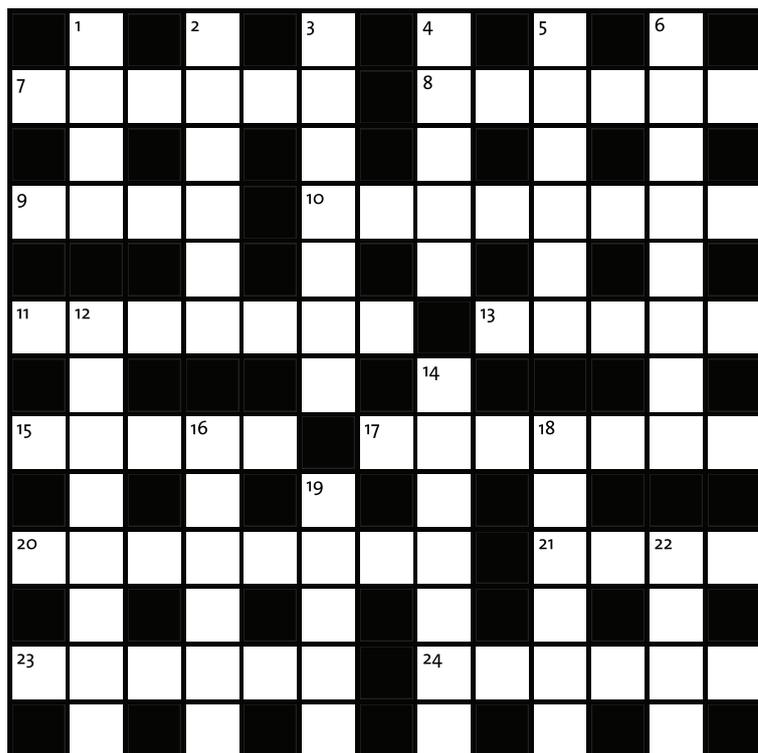
KRO
Welcome to the family



Last month's image showed a close up of the Whitworth Art Gallery. The winner was Pip Brown from the School of Psychological Services who wins a free meal and drink at Kro Bar. Congratulations!

Can you guess what this month's mystery image is? If so, please send your answers to uninews@manchester.ac.uk before 18 January.

CROSSWORD GENERAL KNOWLEDGE



Across

- 7 Chemical element with the symbol I (6)
- 8 American surrealist artist (1890 - 1976) (3,3)
- 9 A magic power or magic spell (4)
- 10 Monk who was religious advisor in the court of Nicholas II (8)
- 11 State capital and largest city of Georgia (7)
- 13 A politically organized body of people under a single government (5)
- 15 An Australian or New Zealand soldier (5)
- 17 English poet who wrote an allegorical romance celebrating Elizabeth I (7)
- 20 Queen of ancient Britain (8)
- 21 Powdery starch from certain palms (4)
- 23 Tropical marine fish, usually brightly coloured (6)
- 24 He flew too close to the sun in Greek mythology (6)

Down

- 1 Singer Perry _____ (4)
- 2 Maori's "Good Health" (3-3)
- 3 Cumbrian market town (7)
- 4 Belonging to a strict US Mennonite sect (5)
- 5 An indigenous people of Greenland and the arctic regions of Canada (6)
- 6 Latin name for the family of mints (8)
- 12 Cooked in a clay oven, for example in Indian food (8)
- 14 Inability to use or understand language (7)
- 16 Sci-fi writer Brian _____ (6)
- 18 The capital of the Bahamas (6)
- 19 Someone who guards prisoners (5)
- 22 An ancient region that included northern Italy and France (4)

Solution to the Cryptic crossword appearing in the last issue

