LEARNING & SUPPORT

M365 Copilot at Manchester

Learning, support and responsible use for University colleagues.

The University of Manchester

Copilot

Learn & get support

Choose a structured course or learn at your own pace.

Self-serve learning › | **AI Essentials ›** | **Guided Copilot course ›**

All learning resources on page 2 ›

Responsible & secure AI use

Check AI outputs and apply your own judgement.
Consider information sensitivity before sharing.

Protect your information › | **AI guidance & policies ›**

Agents & advanced learning

Explore the University's current guidance on agents.
Tools depend on your licence and permissions.

Agents & Agentic AI › | **Copilot Academy ›**

Students & Teaching and Learning

FOR STUDENTS

Students can use Copilot Chat.

Supporting students? Signpost them to Copilot help and AI study skills.

Copilot Chat vs M365 Copilot ›

Copilot help for students › | **AI study skills for students ›**

For teaching colleagues

AI Teaching & Learning Needs Hub ›
Apply the AI in Teaching and Learning Policy, communicate assessment expectations and plan teaching.

Apply the AI policy: assessment tool ›
Set clear AI expectations for each assessment.

Embedding critical AI study skills ›
Library resources to use or add to Canvas.

LEARNING & SUPPORT

Find the right AI & Copilot resource

Choose what you want to do, then open a course, guide, recording or support route.

The University of Manchester

Copilot

Start learning

New to AI? Start here

AI Essentials @Manchester ›

COURSE Safe, responsible AI use

Guided Copilot course ›

COURSE A structured introduction

Self-serve learning ›

LEARNING Learn independently

Prompting guidance ›

GUIDE Write effective prompts

Microsoft Copilot Academy ›

COURSES More Microsoft courses

Practical skills

Professional Services ›

GUIDANCE Copilot for your role

Recorded PS sessions ›

RECORDINGS Five PS modules

Accessibility with Copilot ›

GUIDE Use Copilot accessibly

AI Learning Advisor ›

TOOL Structured learning help

Responsible AI

AI guidelines & policies ›

GUIDANCE University AI guidance

Security & data privacy ›

GUIDE What information to use

Security & privacy panel ›

RECORDING IGO and Cyber Security

Effective AI habits ›

COURSE Build critical judgement

Sustainability guidance ›

GUIDE Environmental impact

Help & community

Get help with Copilot ›

SUPPORT Access and technical help

Troubleshooting ›

GUIDE Solve common problems

Frequently asked questions ›

FAQS Find an answer

Viva Engage community ›

COMMUNITY Ask, share and learn

University sign-in may be required. Some tools depend on your licence and permissions.

Copilot in practice

Read five case studies from academic and Professional Services colleagues, and find ideas for using Copilot in your work.

- **Email to calendar events ›**
- **Interactive teaching ›**
- **Interactive induction ›**
- **Structuring complex work ›**
- **Managing detailed work ›**