MA Educational Leadership Programme Committee meeting

Tuesday 9th December 2025

Location: Ellen Wilkinson_AG.11

1	**Apologies** Claire Forbes **Present** Staff: Catherine Atkinson-Ross; Jo Doherty; Bobbie Dutton; Karen Healey; Mark Innes; Tee McCaldin; Weiyuan Wu Student reps: Ruirui Dai; Naiyer Tabraiz; Rufoei Tan; Xu Te;
Action items	• N/A
2	**Minutes from last meeting** • Agreed. No issues raised.
Action items	• N/A
3	**Student Representatives' Report** • Teaching quality was reported to be a major strength • More support with academic writing and assignment literacy would be welcomed (the programme team considered how this could be further embedded within and beyond the programme and also signposted to existing resources, e.g. My Learning Essentials) • AI and digital academic skills support could be enhanced • The visibility and structure of careers guidance could be improved • Students said they would like more opportunities for cohort interaction and social activities • A 'monthly check in' by academic advisors on their advisees was also suggested
Action items 3	• Consider how to better support students in using AI appropriately and enhancing their digital skills (Teaching Team to discuss at next meeting) • Organise Careers session (led by Careers service) (JD) • Organise Coffee Mixer event (JD) • Academic advisors to check in with advisees (all AAs)
4	• Teaching, Learning and Assessment Review • Dissertation Review 2024/25 - there were generally positive comments from supervisors about their experiences of marking dissertations following the reduction in word length from 15, 000 to 12,000. Experiences of marking using Speedgrader/Canvas were mixed: in some respects, it was preferable to BB but there were some issues around navigation and locating supervisee's dissertations, although these issues were addressed to a certain extent once marking groups were set up. • Semester 1 Core Units: EDUC70531, EDUC70331, EDUC60011 - CUDs reported that these had gone well and they had received positive feedback from students • External Examiner's Report – this was based solely on the Dissertation unit but was very positive overall and the marking team were commended on their marking and feedback. The EE did raise one or two issues, including some small inconsistencies in feedback between markers and suggested that feedforward could be more detailed in some cases.

Action items 4	• N/A
5	**Student Support and Academic Advising** • There was a general discussion amongst the team regarding how best to support (and signpost) students who might be experiencing problems in terms of attendance monitoring; assessment and/or their health and wellbeing. • All AAs had met with their advisees at least once.
Action items 5	• AAs to check in with and arrange a second meeting with their advisees (group or individual; in person or online)
6	**AOB** • N/A
Action Items 5	• N/A
6	**Future meetings** • TBC
Action Item 6	• N/A