Poster Presentation Guidelines

All accepted poster abstract presenters will receive an official invitation email to participate in the *Lab to Life: Innovations in Melanoma 2026* conference. Presenters will not be offered an oral presentation in addition to the poster. Please note that registration for the meeting is mandatory in order to present your poster. Please see the poster schedule below for details of the poster session.

If you have any questions about your presentation, please contact us at **translationalmelanoma@manchester.ac.uk** Please be aware that without completing registration, you will not be permitted to attend any part of the conference.

Poster Dimensions

Posters must be (A0) 841 mm x 1189 mm or smaller.

Poster presenters must bring their own posters to the conference. Push pins will be available at the registration desk and in the poster area for mounting. Please note that conference staff may not be able to assist with poster installation.

Conflict of Interest Disclosure

Poster presenters must disclose any potential conflicts of interest. Each poster should include a conflict-of-interest statement.

Poster location

The posters will be displayed for on-site presentation on physical poster boards at The Midland Hotel in Manchester.   You will be directed to the location of these when you arrive on site.

Poster Set-Up and Take-Down:

Authors are responsible for installing and removing their posters on the designated panels according to the schedule below:

- Poster Set-Up: Thursday, March 13, from 10:30 AM to 12:00 PM

- Poster Take-Down: Friday, March 14, from 2:40 PM to 6:30 PM

Please ensure your poster is mounted and removed during these times. Any posters left after the take-down period will be discarded by conference staff.

If you require a chair or any additional support during your poster session, please inform a member of the conference team in advance.

Poster Schedule

Date:	Time	Poster phase
12/03/2026	10.30 – 12.00	Install posters
12/03/2026	17.30 – 18.30	Poster session
13/03/2026	14:40 – 18.30	Take down posters
13/03/2026	18.30	Conference assistants discard remaining posters

Poster Design and Content Guidelines

- Display the title of your abstract prominently at the top of the poster so attendees can easily identify your work.

- Include the names of all authors to enable interested viewers to reach out for further information.

- Indicate whether photography of your poster is permitted or prohibited.

- Organise content in a clear, logical, and self-explanatory manner. The poster should reflect the same information as your submitted abstract.

- Present the background of your research, followed by results and conclusions, to effectively communicate your findings to the audience.

- Ensure that the correct author is listed as the presenting author for the abstract.

- Use font sizes that are easily readable; do not use fonts smaller than 16pt.

- By accepting inclusion in the conference programme, you or a co-author are obligated to present your poster at the scheduled time and in the specified format. If you know in advance that your poster will not be presented, please withdraw your abstract as soon as possible.