

Summary of Changes: Extension to Programme Procedure (2022 vs 2025)

Category	2022 Version	2025 Draft	Change Summary
Document Scope	Covers extensions to programme, submission pending, and resubmission periods.	Focuses only on extensions to programme; submission pending and resubmission covered elsewhere.	Submission pending and resubmission extensions removed from scope.
Eligibility Timing	Extensions can be requested within 6 months of programme end date.	Extensions can be requested any time during the programme, but not after thesis submission.	Timing flexibility increased; post-submission requests disallowed.
Extension Limits	Maximum 12 months allowed.	Maximum one calendar year allowed; further extensions require exceptional circumstances.	Clarified phrasing and conditions for further extensions.
Mitigating Circumstances	Standard list of health, family, and equipment issues.	Expanded to include gender reassignment, neonatal care, disability delays, phased return, and placements.	Broader and more inclusive list of valid circumstances.
Evidence Requirements	Medical certificates and supervisor statements required.	Evidence can be withheld from supervisors; prior disability evidence may suffice; must be in English.	More flexible and privacy-conscious evidence handling.
Application Process	Student submits form with supervisor support.	Representative submission allowed; full completion plan required; assurance of thesis submission.	Process clarified and made more robust.
Supervisor Role	Supervisor provides support statement.	Supervisor can submit statement separately if PGR prefers privacy.	Improved privacy and flexibility in supervisor involvement.
Decision and Appeals	Panel decision is final; appeals allowed under Regulation XIX.	Panel decisions must not be withheld unreasonably;	Clarified fairness and reapplication conditions.

		reapplication allowed with new evidence.	
Accommodation Implications	Extensions do not automatically extend accommodation contracts.	Not explicitly mentioned as now sits in CoC policy.	Accommodation guidance relocated to policy.
Funder Notification	University informs funders; visa sponsor letters required.	Not explicitly mentioned as now sits in CoC policy.	Funder and visa guidance relocated to policy.