

### **FBMH Teaching Opportunity: MBChB Associate Lead for assessments (years 1-2)**

The purpose of this role is to support the Associate Programme Director for Assessment in the design, delivery and quality assurance of the assessments in Years 1 and 2 of the MB ChB Programme. The post-holder will supervise the work of the Semester Test leads, Y1-2 CCA (formerly OSCE) leads and the assessment responsibilities of the Personal Excellence Pathway and Personal and Professional Development leads in years 1 and 2.

<b>Course / Programme of Study:</b>	MB ChB Medicine (Undergraduate Medicine)
<b>Responsible to:</b>	<p>Associate Programme Director for Assessment</p> <p><b>Key relationships</b> Semester Test leads Y1-2 CCA Lead Y1 +Y2 PEP leads Y1 and Y2 T&amp;L leads Y1 and Y3 T&amp;L Semester leads GEM Assessment Lead Assessment office personnel</p>
<b>Type and Level of Appointee:</b>	<p>Individuals who already have a Clinical Academic/Academic appointment at The University of Manchester, at senior lecturer or above (lecturers may also be considered, if they have evidence of relevant prior experience in this field).</p> <p>Interested individuals should speak to their Division Head to discuss applying and gain their agreement before they do so.</p>
<b>Key Responsibilities:</b>	<p>The overall responsibility of the Associate Lead for Assessments in Years 1-2 is to ensure the effective design, delivery and quality assurance of the assessments, in line with the requirements of the programme specification and any requirement of the GMC as our external regulator.</p> <p>To achieve this, the roles and responsibilities of the Associate Lead for assessments in years 1-2 are:</p> <ol style="list-style-type: none"><li>1. To coordinate and supervise the assessment activities of all assessments leads in years 1-2 (including Semester Test Leads and Y1-2 CCA Lead), ensuring that they are fit for purpose and meet regulatory requirements</li><li>2. To contribute to, update and deliver student-facing resources related to the assessment components they are due to take.</li><li>3. To respond to any queries and concerns arising from students or staff about Y1-2 assessments.</li><li>4. To attend Assessment Committee, representing Years 1-2 and providing academic opinion, as appropriate.</li><li>5. To keep up to date with any significant changes in ILOs of the programme, ensuring that assessments are aligned with</li></ol>

	<p>curriculum content.</p> <ol style="list-style-type: none"> <li>To keep up to date with any significant changes in programme delivery, ensuring that assessments are aligned with delivery</li> <li>To conduct quality assurance analyses of assessments and present details of this to exam boards.</li> <li>To liaise with external examiners</li> <li>To attend, as a deputy (as directed by the APD for Assessments), any relevant groups or committees, as appropriate.</li> <li>To lead, with the assessment office, on the recruitment and training of examiners</li> <li>Undertake reviews after the end of each annual cycle of delivery identifying areas for development and enhancement, taking into account programme requirement, student and examiner feedback.</li> </ol>
<b>Time commitment / hours / dates:</b>	<p>0.2 FTE annualised but will require variable time commitments across the year.</p> <p>Appointment for 3 years in the first instance.</p>
<b>Person Specification</b>	<ol style="list-style-type: none"> <li>Experience of assessments in higher education or academic qualifications including a numerate subject.</li> <li>Current clinical academic or academic appointment with the Faculty of Biology, Medicine and Health</li> <li>Knowledge and understanding of the MB ChB programme structure and outcomes.</li> <li>Knowledge and understanding of how the Manchester MB ChB curriculum relates to the requirements of the GMC for undergraduate medical education.</li> <li>Commitment to, and enthusiasm for, undergraduate medical education.</li> <li>Experience of clinical leadership or medical education that is relevant to the roles and responsibilities of the position. Ideally the applicant will have relevant experience and knowledge in undergraduate medical education related to assessment in medicine.</li> <li>Ability to work effectively with multi-disciplinary teams in an educational context</li> </ol>
<b>Training and Support:</b>	<p>Support and induction will be provided by the MB ChB Associate Programme Director for Assessment and assessment office personnel.</p>
<b>Application Details and Recruitment Process:</b>	<p>Application by expression of interest or, for individuals who haven't previously been involved in the MB ChB, a brief CV (including relevant leadership/teaching experience) and expression of interest to <a href="mailto:harish.thampy@manchester.ac.uk">harish.thampy@manchester.ac.uk</a></p>

	<p>Shortlisted candidates will be invited to interview.</p> <p>Enquiries about the roles should be directed to</p> <p>Prof Harish Thampy, Associate Programme Director for Assessment for the Manchester MB ChB.</p>
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### **Further context about the medical programme.**

The MB ChB Programme is based on an integrated curriculum with Years 1 and 2 delivering the basic sciences that underpin the foundations of medicine and includes early clinical experience. Years 3 and 4, build on these foundations and emphasise learning through clinical experience in NHS based clinical placements. The final year of the Programme integrates the learning of the previous 4 years and prepares the students for practice. During the Programme students undertake areas of in depth study, through the Personal Excellence Pathway and student selected clinical placements, and may choose to do additional intercalated degrees. The University of Manchester also offers a pre-med foundation programme which is delivered collaboratively with a local FE college. Students are educated both in the University and in NHS Trust and community-based organisations across the North West of England. During Year 1 and 2, the learning is largely University based. For Years 3-5 of the Programme, students are based in one of four Clinical Education Campuses (CECs), which act as hubs through which the programme is organised and delivered, with rotation to placements in other linked Clinical Education Providers in hospital and community.

The MB ChB Programme delivers a range of learning outcomes in order to meet University degree requirements and align with and satisfy the outcomes and competencies described by the General Medical Council (GMC). Students are required to develop and demonstrate these competencies to the standards required by the GMC to achieve a primary medical qualification and practise as newly qualified doctors in the NHS on graduation.