**Nuclear Import Licence Template**

Questions from Depart for Business and Trade portal

Please respond to the following questions and return to radiation@manchester.ac.uk to complete the Import Licence application process.

**Section a: Introduction to Nuclear Materials Import licence**

1. **Applicant’s Reference:** chosen by the applicant, e.g. RSU\_Test\_Import\_1
2. **Country of Manufacture (origin):** select country where the goods were made
3. **Country of Shipment (consignment):** country which the goods will be sent from
4. **Nature of Business (Please state exactly what aspects of your business has led to require an import licence for nuclear materials):** Please state exactly what aspect of your business has led you to require an import licence for nuclear materials
5. **Consignor company name:** Organisation that is sending the good
6. **Consignor company address and postcode**:
7. **End user company name (the applicant may not always be the end user. Where the nuclear material imported is to be forwarded by the applicant, appropriate details are to be provided.):**
8. **End User Company Address and Postcode:**
9. **Intended End Use of Shipment:** Scientific Academic Research
10. **Licence Type (choose from Single or Open- An Import Licence may be issued for one shipment or, if moving large quantities of one type of nuclear material, may be valid for a series of movements lasting up to one year.):**  Single
11. **Date of shipment:**
12. **Contact Information for Security Team:** Dr Ian Haslam, Radiation Protection Officer & Head of Radiological Safety | University of Manchester, [Simon Building Room 4.83] | Manchester M13 9PL tel 07825 732208

**Section b: Goods**

1. **Commodity code (It is the responsibility of the applicant to ensure that the commodity code in this box is correct. If you are unsure of the correct commodity code, consult the HM Revenue and Customs Integrated Tariff Book, Volume 2, which is available from the Stationery Office. If you are still in doubt, contact the**[**Classification Advisory Service**](https://www.gov.uk/guidance/ask-hmrc-for-advice-on-classifying-your-goods)**):**

e.g. 2844 1090 00 (Natural uranium and its compounds; alloys, dispersions (including cermets), ceramic products and mixtures containing natural uranium or natural uranium compounds)

1. **Goods description (including UN number)(A brief description of the material, including the relevant UN number and packages/seals used for the transport.):**

enter UN number with description and number of samples and total mass

1. **Quantity:** value of mass, volume or other unit
2. **Quantity unit (choose from gramme, kg, microgramme, litre or mililitre):** gramme
3. **Unlimited quantity (yes/No)**:

**Section c: supporting Documents**

1. **Please provide all information and documents relevant to the consideration of your application, including, as a minimum:**
* **You must upload your Nuclear Site Licence.** n/a
* **If you hold an Environmental Agency permit, please also upload this document.** RSU to provide
* **Please note that you may need to respond to additional questions after your application is submitted.**