

GRAPHIC SUPPORT WORKSHOP

PRICE LIST

POSTERS

PAPER (200gsm)

A0	£20
A1	£17
A2	£14

FABRIC (200gsm)

A0	£40
A1	£30

PRINT+ FOAM BOARD (5mm)

A0	£50
A1	£40
A2	£25

SMALL FORMAT

PAPER (100gsm / price per side)

A3	25p
A4	15p
A5	10p
A6	8p

CARD (250gsm / price per side)

A3	40p
A4	30p
A5	20p
A6	15p

SPECIALIST (A4)

A4 sheet printed sticky labels (8up)	50p
Champagne certificates	50p
High gloss print	40p

ROLLER BANNER

Roller Banner	£150
---------------------	------

VINYL

HORIZONTAL BANNER WITH EYELETS

510gsm Anti-scuff vinyl (per 1m ²)	£65
--	-----

SELF ADHESIVE VINYL PRINTS

'MacDot' self-adhesive vinyl (per 1m ²)	£50
RAFLATAC self-adhesive vinyl (per SRA3) ...	£3

MISC

Design rates (per hour)	£20
Cardboard poster tubes	£2.50

GENERAL PRINT ADVICE

Please submit your files as **PDFs** or high-resolution **JPEGs / PNGs**; these formats will ensure a more accurate print.

Print lead times:

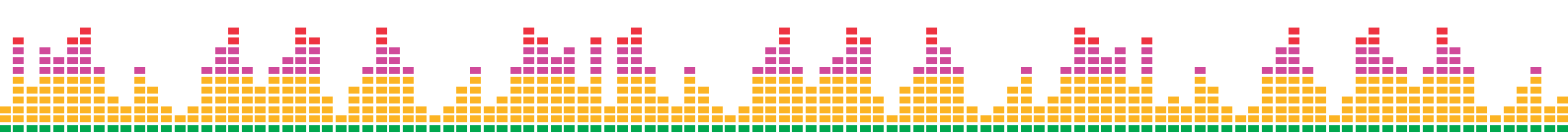
Single poster: 48 hours

Xerox prints: 24 hours

Booklets: 48 hours

Foamboard / Banner / Fabric : 4 days

Posters 5+: Please ask staff



GRAPHIC SUPPORT

ADOBE CC TRAINING

Perhaps you'd rather design your own work but lack the skills and knowledge to do so? Book a one-to-one slot with us and complete one of our training booklets (with our support) to gain the first step of knowledge you need to create professional design artwork. We currently have training resources in:

- ADOBE INDESIGN CC
- ADOBE PHOTOSHOP CC
- ADOBE ILLUSTRATOR CC

GROUP/CLASS TRAINING

If you'd like to book a session for 3 or more people please contact us to arrange a group session.

GRAPHIC DESIGN SERVICES

Need a hand with design? We offer our graphic design services to all staff and students. Common graphic design requests and projects include:

- | | |
|--------------------|-----------------------|
| Posters | Roller banners |
| Fliers | Booklets |
| Brochures | Signage |
| Photo manipulation | Social media graphics |

We can design and support you in many other aspects of graphic design too so if you have an idea or a request which isn't listed please get in touch for an estimate.

COLLECTION TIMES

10:00am - 12:00pm / 2:00pm - 4:00pm
(closed 12:30pm-1:30pm)

GSW CONTACT

gsw@manchester.ac.uk
Tel: 0161 275 2545

PRINT SUBMISSION

Allow yourself plenty of time for printing. **Please be advised that once your poster has been submitted for print it is unlikely we will be able to cancel it and you will be charged for it – be doubly sure your work is finalised before submitting it to us!**

We operate on a first-come first-served basis and cannot always guarantee to meet your submission deadlines. It's more efficient to email us your request, with file/s attached for printing, in advance of visiting the workshop.

PRINT QUEUE

Currently it's a 48 hour turnaround for posters (starting from the point of poster submission) but we will always try our best to print sooner. However since we operate on a first-come first-served basis this length of time can increase due to demand. Should we not be able to meet your deadline, we will advise where else you may be able to get your poster printed. Please ask a member of staff for details.

FILE FORMATS

PDFs or high-resolution JPEGs or PNGs are the preferred file formats we like to receive as they will ensure accuracy when printing. If you submit a different kind of file format, such as a PPTX or Word document, please understand that we cannot be held responsible for any inaccuracies that may appear in the final print.

PAYMENT

All internal grant and project codes, along with their respective task code, must be provided up front before we can print.

We can also accept credit/debit card payments, and smartphone transactions, on collection..

