

Guidance on Erasmus+ Staff Mobility Arrangements

While the UK no longer participates in the Erasmus+ programme, you may still receive requests from European universities to sign an Erasmus+ Inter-institutional Agreement for Staff Mobility.

Staff Mobility is the branch of Erasmus+ which allows staff members to travel to an institution in another country to undertake a period of [training](#) or [teaching](#).

The regulations of the latest iteration of the Erasmus+ programme permit institutions in participating countries to use some of their budget to fund mobilities to non-Erasmus+ countries such as the UK.

Please note that there is no centralised team at The University that manages Erasmus+ Staff Mobility. As The University no longer operates under an Erasmus Charter and does not operate an Erasmus+ Project we do not have an Erasmus+ Institutional Co-ordinator. All Staff Mobility requests should therefore be handled within the relevant School.

When reviewing a request for Staff Mobility, you should consider the following:

- Will the arrangement be reciprocal or unilateral? Note that there is no funding through Erasmus+ to support UoM staff to participate in staff mobility.
- Can the Department/School comply with any obligations imposed as part of the arrangement? These arrangements often reference compliance with the [Erasmus+ Charter for Higher Education](#). UoM no longer holds an Erasmus+ Charter so it is important to check that there is nothing in the Charter with which it would not be possible to comply.
- Is the arrangement to facilitate one planned period of teaching/training or will this cover multiple years? If the latter, can mobilities in future years be supported?

These arrangements usually come on a standard Erasmus form which does not need to be reviewed by the contracts team and can be signed by the relevant Head of School or equivalent person with appropriate delegated authority.

The template for this form can be found here: <https://erasmus-plus.ec.europa.eu/document/editable-bilateral-multilateral-agreement-international-mobility> The relevant template is the version named 'Editable bilateral/multilateral agreement (international mobility)'.

If you receive anything other than the standard Erasmus form and this has contractual terms and conditions which need to be reviewed, please contact the Contract team: <https://www.staffnet.manchester.ac.uk/rbe/contracts/>.

Where individuals are coming to The University of Manchester under the Erasmus + programme they should be set up as a Staff Visitor via the Visitor Request Form - [Visitors | People Directorate | StaffNet | The University of Manchester.](#)