**UNIVERSITY OF MANCHESTER**

**HUMANITIES FACULTY COMMITTEE - TERMS OF REFERENCE**

**2024-2025**

**Background**

Ordinance XI 5 (b) makes provision for a Faculty Committee “chaired by the Dean and established with the concurrence of the Board and Senate. Its *modus operandi* shall include the mechanisms for engaging with particular groups or representative sections of the Faculty, especially in respect of key strategic, policy, and resourcing issues. The Dean shall be required to take full account of the advice offered by the committee, which shall also have the right to express an opinion directly to the Senate or to the Board.”

**Terms of Reference**

The Committee will provide a forum for consideration and discussion of:

1. Relevant strategic issues and developments (including learning and teaching, research, and social responsibility) and in particular their implications for the work and activities of the Faculty.
2. Information relating to the overall performance of the Faculty and its constituent Schools.
3. Faculty planning and resourcing issues.
4. Relevant inter-disciplinary issues.
5. Matters relating to the overall student experience within the Faculty.
6. Matters raised through School Boards (notwithstanding the right of School Boards to declare an opinion to the Senate and/or the Board through the RSCOO) including (but not limited to) matters referred to in 1-5 above.

**Membership**

**Category 1 (ex-officio)** (no less than one-third and no more than one-half of the total membership)

Fiona Devine Vice-President & Dean of Humanities

 ***Vice-Deans***

Maggie Gale Vice-Dean, Research

Fiona Smyth Deputy Dean & Vice-Dean, Teaching, Learning & Student Experience

Dimitris Papadimitriou Vice-Dean, Social Responsibility & Inclusivity

 ***Vice-Dean & Head of School***

Claire Alexander Vice-Dean and Head of School, SoSS

Ken McPhail Vice-Dean and Head of School, AMBS

Thomas Schmidt Vice-Dean and Head of School, SALC

Martin Evans Vice-Dean and Head of School, SEED

**Category 2** (no less than one-third and no more than one-half of the total membership)

Members of academic and research staff from the Faculty, elected by members of the Faculty, ensuring at least two representatives from each constituent School. The total number of elected academic and research staff shall be at least equal to the total number of ex-officio staff in Category 1.

Rachel Walton T&L Officer [2022 - 2025]

Claire Goulsbra Senior Lecturer in Physical Geography [2022 - 2025]

Richard Whalley Senior Lecturer in Composition [2022 - 2025]

Mabel S. Barrioluengo Senior Lecturer in Science Policy and Innovation [2022 -2025]

Jon Shute Senior Lecturer in Criminology [2023 - 2026]

Charles Insley Senior Lecturer in Medieval History [2023 - 2026]

Patricia Perlman-Dee Senior Lecturer in Finance [2023 - 2026]

Ümit Kemal Yildiz Lecturer in Education (MIE) [2023 - 2026]

Chloe Nahum-Claudel Lecturer in Social Anthropology [2024 - 2027]

**Category 3** (at least two and no more than four)

Up to four Professional Services staff members elected by such staff in the Faculty.

Roz Webster Social Responsibility and Environmental Sustainability Manager [2023 - 2026]

Georgina Lewis-Vasco School Operations Manager [2024 - 2027]

Sofia Parker Student Service, Support & Dev Manager [2024 - 2027]

**Category 4** (at least one and no more than three)

Up to three students registered on programs within the Faculty (to be appointed via a process to be determined in conjunction with the Students’ Union)

TBC UG Faculty Officer humsofficer.su@manchester.ac.uk

TBC PGR Faculty Officer pgrofficer.su@manchester.ac.uk

TBC PGT Faculty Officer

**Secretary**

As set out in Ordinance XI.6, “the Secretary to the Committee shall be the Director of Faculty Operations and other members of the Faculty Administrative Team may attend meetings of the Committee from time to time as may be appropriate to the business of the Committee.”

**Quorum**

The quorum for meetings of the Faculty Committee shall be one-third of total membership rounded up to the nearest whole number.