

**School of Environment, Education and
Development**

Faculty of Humanities

SEED Programme Committee: MA International Education

Date: 06 Date November 2024

Time: 13:00-14:00

Location: Online only <https://zoom.us/j/98489674048>

MINUTES

Staff Attendees:

Min Huang, Chair, Programme Director (MH)

Rui He (RH)

Miri Firth (MF)

Heather Cockayne (HC)

Umit Yildiz (UY)

Rebecca Simpson-hargreaves (RS)

Miriam Firth (MF)

Andrew Gunn (AG)

Lise Hopwood (LH)

Haleema Sadia (HS)

Huran Mirillo (HM)

Shayna Ablett, Secretary (SA)

Angelina Myza, Secretary (AM)

2 Reps in attendance:

Xuanqi Cao

Fengjiao Deng

1. Welcome and Apologies for Absence

Apologies received: Chae-Young Kim, Claire Forbes, Miguel Lim, Sylvie Lomer, Alex Baratta, Carl Emery, Kirstin Kerr, Zeynep Onat-Stelma

2. Introductions

3. Minutes/Actions of the last meeting

4. Student Reps' report (Sylvie Fengjiao Deng, and Banno Xuanqi Cao):

Reps presented feedback from their survey (69 respondents).

Communications

- Some students not receiving emails.

Welcome week

- Some students unclear on selecting their pathway and key dates.
- Majority pleased with Welcome activities.
- Some students do not feel integrated with the University community.

Academic Experience

- Most feel that the Programme meets expectations.
- Some students would like broader range of topics in optional units and teaching methods.
- Some students are concerned about having class at lunch time, and last-minute timetable changes not being effectively communicated.

Seminars and assignments

- Assignment instructions are clear.
- Some students find units with weekly seminars too intensive.
- Seminar conversations in some groups can be repetitive.
- Some students would like more assignments and feedback before final assignments.

Services, Facilities and Activities

- SEAtS worked smoothly after the first week.
- Would like to see the assignment submission system demonstrated in class.
- Some buildings are not up standard.
- Would like to see more cultural activities.

ZH thanked Reps for their report and gave staff opportunity to respond.

UY

- Agreed with lots of the feedback and is particularly concerned regarding seminar group sizes.
- Discussed how staff can learn about students' varying learning styles to try to accommodate as many as possible. Reps responded that most students just need time to transition to a new learning environment.

- Noted there appeared to be one particularly dissatisfied survey-respondent and would like further details regarding their concerns.
- Discussed what further materials are required for promoting support. Reps responded that students are utilising the Library workshops.

MF

- Encouraged students seeking careers advice to enrol onto their semester 2 employability unit.

5. Date for next meeting

Action: HC to arrange the meeting in the new year.