**Guidance on Requesting Institutional Statements of Support**

A central workflow provides a framework to be used when developing a research bid that requires university-level approval, institutional statements of support and/or central submission: [Central UoM workflow for institutional approval](https://documents.manchester.ac.uk/DocuInfo.aspx?DocID=74138).

**Faculty process for requesting Statements of Support**

Funders may require a statement of support from Faculty or University senior leadership. The timeframes below should be followed to allow sufficient time to prepare the strongest possible statement. Full draft statements should be provided to senior colleagues for editing and sign off.

If a bid spans across Schools, it will require approval from all relevant Heads of School.

Faculty [Research Development Managers](https://www.staffnet.manchester.ac.uk/bmh/research/rdi/research-development/) are available to facilitate the production of statements of support.

