**FBMH Additional Financial Contribution Application Form**

For AFC guidance see [application process](https://documents.manchester.ac.uk/display.aspx?DocID=73434) and [guidance](https://documents.manchester.ac.uk/display.aspx?DocID=73442)

**Please complete this form working with a** [**Research Development Manager**](https://www.staffnet.manchester.ac.uk/bmh/research/rdi/research-development/contact-us/)

|  |  |  |
| --- | --- | --- |
| **PI details** | Name |  |
| Email |  |
| Division/School |  |
| **Pure ID number** |  |
| **Funder and Scheme** |  |
| **Submission deadline** |  |
| **Expected outcome date** |  |
| **Project title** |  |
| **Duration of award** |  |
| **Financial information**(taken from the FBMH fEC Budget Costing Request form)  | Total fEC project value | £ |
| Total application value | £ |
| School / Faculty contribution | £ |
| Percentage fEC recovery |  |
| Contribution to overhead | £ |
| % Contribution to overheads |  |
| **PhD studentship requested***Studentships will be a minimum of 3.5 years and will need to include funding for project costs and travel (e.g. RTSG) if that is not available elsewhere.* | **Yes/No** (delete as appropriate) **if yes please also state the number***If yes, after approval, please amend to state whether this will come from the School or AD PGR budget. Please note that all studentships must go through the standard admissions process, project approval and competitive advertisement.* |
| **Start date** |  | **End date** |  |
| **Equipment contributions requested** | *Does the proposal contain any requests for contribution towards equipment? What is the value (£) and percentage of the UoM contribution? Has a research/capital equipment form and business case been submitted as detailed on in the guidance? If so, there is no need to complete boxes 1-4 below.* |
| **Additional Financial Commitment (AFC) requested**  | Direct contribution | £ |
| In-kind contribution | £ |
| **Total** | £ |
| New Faculty/School contribution | £ *School/Faculty contribution + AFC requested* |
| Contribution to overheads after AFC | £ *Contribution to overhead - AFC* |
| % Contribution to overheads after AFC | *Contribution to overheads as a percentage of the Total application value* |
| **1. Background and strategic relevance of the bid** |
| **2. Full description of request***Full overview of what is it being requested E.g. If additional staff are requested, what value will they add to the project? If these are named individuals, how are they currently funded? Are there any estates considerations to enable the project? Who will manage the project? Is there already significant ‘in kind’ commitment from the institution in this strategic area – i.e. monies already committed in the 5 Year Plan that demonstrate support in this research area? What commitment has been agreed by any partner institutions on the proposal?* |
| **3. Benefits Analysis** *Why should the University invest in this project? How will this benefit the Dept/School/Faculty/University? What would happen if we were not to proceed? Are there any risks or uncertainties around the project?*  |
| **4. Space implications** *Will the project require any modifications to existing space, or are there any requirements for new/additional space? Will the equipment fit into existing space (e.g., will laboratory floors be able to take the load of heavy equipment?). Please discuss with the Faculty Estates team (and the Space Management Committee) at the earliest possible opportunity and summarise requirements here.*  |
| **Please return this form to the Research Development Manager**  |
| **Budget holder(s) name** | **Signature** | **Date** |
| **Finance authority name** | **Signature** | **Date** |