**Co-production and involvement fund application form**

**This fund is to enable researchers at any career stage (PhD students through to Professors) within SHS to pay public contributors for involvement in and coproduction of research where other funding is not available. Funding is available for maximum of £500 per research project and applications can be submitted at any time (providing the fund limit has not been reached for that year). Please note that time for public contributors should be budgeted for when applying for external grants. Applications requesting funds for paying research participants will not be accepted.**

**Please fill out the form below and email to Jayne Ward:** Jayne.Ward@manchester.ac.uk>

|  |  |
| --- | --- |
| **Project title** | **Project start and end date** |
|  |  |
| **Names of researcher(s)** |
|  |
| **Details of involvement or co-production (max 250 words)** |
| 1. Brief background to project/ topic that the public contributors be advising on
2. How will public contributors will be involved in the project?
3. What is the relevant lived experience/background of public contributors?
4. How will you measure/record their input and any changes made to the project based on this input?
5. Future sustainability of project. Will you be applying for external funding for this project and if so where? Will you be sharing the knowledge gained from this work with public contributors with other researchers or networks?
 |
| **Are you using any of the existing following groups (please tick)?** |
| Autism@Manchester expert by experience group [ ] ARC Public Involvement and Engagement Group [ ] Self-harm and suicide prevention PPIE group (MS4MH-R) [ ] Other group (please state) |
| **Funds requested** (e.g. no. of contributors, hours, payment rate, travel expenses, refreshments). For guidance see: [Payment guidance for researchers and professionals | NIHR](https://www.nihr.ac.uk/documents/payment-guidance-for-researchers-and-professionals/27392#payment-rates) (scroll to section on payment rates) |
|  |

**There are a number of resources to help plan, run and evaluate involvement and co-production that you might find useful:**

* [PRIMER | For researchers (manchester.ac.uk)](https://sites.manchester.ac.uk/primer/information-for-researchers/)
* [Guidelines for conducting research with the autistic community | Autism@Manchester | The University of Manchester](http://www.autism.manchester.ac.uk/research/projects/research-guidelines/)
* [Autistic involvement in research: Online Learning Activity | University of Manchester](http://www.autism.manchester.ac.uk/research/projects/ola/)
* [Guidelines for presenting to an autistic audience | University of Manchester](http://www.autism.manchester.ac.uk/research/projects/guide/)
* [PPIE | Faculty of Biology, Medicine and Health | StaffNet | The University of Manchester](https://www.staffnet.manchester.ac.uk/bmh/social-responsibility/ppie/)
* [EDI Toolkit (rdsresources.org.uk)](https://www.rdsresources.org.uk/edi-toolkit?tags=EDI%20%5brdsresources.org.uk)