

EVIDENCING THE DIMENSIONS OF THE UKPSF: YOUR CPD

Discussion of, and reflection on, your continuous professional development (CPD) is key to a successful application for any category of fellowship. The criteria that focus specifically on your CPD are A5 (all categories) and I.VI (for AFHEA) / II.VI (for FHEA) / III.VI (for SFHEA).

WHAT IS IT ABOUT?

A5 and I.VI/II.VI/III.VI are about how you maintain and develop your capability in teaching and learning support and how this has resulted in effective practice and high-quality student learning.

It is not sufficient simply to list the continuous professional development (CPD) activity you have undertaken; you must reflect on what you learned from this, how you have applied this learning, and the impact on you, your practice, your learners and/or colleagues.

It is important to note that A5 and I.VI/II.VI/III.VI address separate aspects of CPD, and you should consider whether your reflective case studies provide sufficient evidence for both criteria across your portfolio. Your examples of engagement with CPD may provide relevant evidence for both criteria simultaneously, or depending on your context it may be more appropriate to provide different examples/evidence to demonstrate your engagement in CPD in subjects/disciplines and their pedagogy (A5) and with CPD in relation to teaching, learning and assessment (1.6/2.6/3.6) respectively.

HOW DO I EVIDENCE THIS?

The types of professional development you discuss will depend on your context and role and may include learning from formal professional development opportunities such as sessions or programmes; learning gained from the reading of literature of learning and teaching; or from accessing online resources such as case studies or examples of specific teaching techniques. You might refer to skills gained through informal interaction with colleagues or mentors who provided advice on teaching or guidance, perhaps having observed your teaching or learning support in person or online. Select a range of examples to reflect the breadth and depth of your practice.

Whatever the source(s) of your professional development, you should discuss how you have used your learning to enhance your teaching and/or learner support. Ensure that you select examples which enable you to identify how learners have benefited.



IN SHORT: CRITERIA

- **A5** - Engage in continuing professional development in subjects/disciplines and their pedagogy, incorporating research, scholarship and the evaluation of professional practices (all categories).
- **I.VI / II.VI / III.VI** - Successful engagement in continuing professional development in relation to teaching, learning, assessment and, where appropriate related professional practices (AFHEA / FHEA / SFHEA).

WHAT EXAMPLES COULD I USE?

Examples to demonstrate that you enhance practice through your engagement in continuing professional development might include:

- attending role-specific training, implementing changes to your own practice and evaluating how learners respond
- using the experience of peer observation of teaching or learning support practice to reflect on and change aspects of your practice
- reading and making use of published literature or other evidence-informed approaches to inform your practice
- asking peers or mentors for advice to solve any problems you encounter in your practice
- engagement with your professional association and applying ideas and activities which have proved successful in other contexts
- finding resources to solve any problems in your practice and applying new approaches to benefit learners

CONSIDER THESE QUESTIONS TO HELP YOU GENERATE EVIDENCE

- What have I learnt about teaching and supporting learning during organised professional development sessions? Did I make any changes to the approaches I use? How did my learners respond?
- How have discussions with peers and mentors enhanced the effectiveness of my practice?
- How has peer or other observation of my practice or my observation of others (online or in person) enabled me to develop my teaching and/or support for learning practice?
- How have I acted on student feedback or survey data on my teaching or learning support?
- How has my learning about and adoption of new teaching or assessment methods benefited the student experience and improved student outcomes?
- How has studying the literature or accessing resources about teaching and learning in higher education enabled me to enhance my practice?
- What specific examples can I give to show how I applied professional learning within my own practice?
- How can I evidence the positive outcomes of my professional development?

FURTHER SUPPORT

For further support and guidance to help you develop your application for Advance HE fellowship, please visit:

- [LEAP website](#)
- [Submitting your application](#)
- [Frequently asked questions \(FAQs\)](#)
- [Online resource](#)

TOP TIPS

- Reflect on your CPD
- Focus on your CPD in teaching and learning
- CPD can be more than formal training - what other things do you do to help develop your practice?

COMMON PITFALLS

- Don't just list your CPD activity