**Terms and Conditions for Initial Teacher Training Awards (including scholarships) 2024**

Training awards are intended to provide a financial incentive for high quality graduates to enter and complete Initial Teacher Training (ITT). The training bursary level awarded is dependent on the subject in which a trainee wishes to teach and the grade of their highest academic qualifications.

By signing and returning this form, I confirm that I meet the eligibility criteria specified by the Department for Education set out in its ITT bursaries funding manual (accessible via the link below). In particular, I confirm that:

* I am an ‘eligible’ student for the provision of UK student support (as detailed in ITT bursaries funding manual)
* I hold a UK first degree with a classification of at least second class honours (or equivalent)
* I do not already hold QTS and am not already eligible to receive QTS
* I will not be undertaking paid teaching work when receiving the bursary
* I am not simultaneously taking another ITT course, training scheme or programme leading to QTS or contributing to my training;
* I have not received a full bursary entitlement during a previous ITT programme.

I understand that if I am found to be ineligible for payment, the University will review the payments made and I may be required to repay all or part of the bursary amount.

I agree and understand that in order to receive, and continue to receive, the training bursary, I:

* must promptly inform the [Student Service Centre](https://www.studentsupport.manchester.ac.uk/student-services/#:~:text=Contact%20Student%20Services%20You%20can%20access%20all%20services,contact%20your%20Student%20Support%20Hub%20or%20Doctoral%20Academy.) of any changes to my bank account and address details
* must promptly inform the SEED Wellbeing Team ([seed.wellbeing@manchester.ac.uk](mailto:seed.wellbeing@manchester.ac.uk)) of my intention to withdraw or interrupt my studies on the PGCE course
* am expected to seek a teaching post in England upon successful completion of my PGCE course and by signing these terms and conditions

**I declare my understanding to this effect. Bursary payments will only be made to those eligible trainees who are fully registered (including financial registration) and their ongoing entitlement is subject to them remaining registered.**

The first instalment of the bursary will be paid by BACS transfer on or around 1st October. This payment will cover the period of 1-31 October. Payment dates will be made available to you in September.

Eligible trainees who withdraw or interrupt from a course (or otherwise cease participating in a course) are entitled to be paid the training bursary for each month, up to and including the month in which they withdraw/interrupt/cease their participation. For example, if a trainee withdraws on 15 November, then they will be eligible for 2 instalments of their bursary (1 October and 1 November). If any trainee is paid an extra instalment, it is understood that the trainee will repay this money promptly. Please contact [teachereducation@manchester.ac.uk](mailto:teachereducation@manchester.ac.uk) for further information.

If the trainee has received their full bursary entitlement during a previous ITT programme, this may impact their eligibility to receive bursary funding while completing a new programme in the 2024 to 2025 academic year. Please contact the funding team at [ITT.Funding@education.gov.uk](mailto:ITT.Funding@education.gov.uk) for further guidance.

Full details about the bursary can be found on [Funding: initial teacher training (ITT), academic year 2024 to 2025 - GOV.UK (www.gov.uk)](https://www.gov.uk/government/publications/funding-initial-teacher-training-itt/funding-initial-teacher-training-itt-academic-year-2024-to-2025)

Scholarship applicants should apply to the relevant scholarship body, details are available on [Get Into Teaching](https://getintoteaching.education.gov.uk/funding-your-training).

**Declaration**

By signing below and returning this form, you are acknowledging your acceptance of the terms and conditions outlined in the ‘Initial Teacher Training Bursaries (including scholarships) 2024’ as described above and that you fully understand your commitments.

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Signed Date

**You will be required to accept and return these terms and conditions to** [**pgce@manchester.ac.uk**](mailto:pgce@manchester.ac.uk) **no later than 1st September 2024.**