

AUTUMN ASSESSMENT APPLICATION FORM

**Study Abroad/Exchange students**

Some academic Schools at The University of Manchester offer an alternative to the standard January examination for those students whose home institution's Spring semester begins in early-mid January.\* This might, for example, take the form of an additional essay to replace an on-campus, in-person exam. However, if the standard assessment is an **online** exam in January (synchronous or asynchronous), students should expect to undertake that assessment rather than have an alternative set.

If you are required to be back at your institution before the official end of the Manchester semester 1 (check here for semester dates: <http://www.manchester.ac.uk/aboutus/dates/>), and you wish to be considered for alternative assessment where this is offered, please complete this form to confirm that your institution requires you to return before the end of the Manchester examination period. Both the applicant and their home adviser should sign this form.

\*PLEASE NOTE: This option is ONLY available to students studying at Manchester for the Fall/Autumn semester only. It is also ONLY available to those students who MUST return to their home institution because the start of Spring semester there is earlier than the end of the Manchester Autumn semester. Alternative assessment should not be requested for any reason other than a clash of semester dates, as students are expected to remain at Manchester until the end of semester in all other cases. It is NOT possible for alternative assessment to be granted to allow students to return for internships, family events etc.

PLEASE PRINT THIS FORM, COMPLETE BY HAND, AND SCAN AND UPLOAD WITH YOUR ONLINE APPLICATION

Student name: \_\_\_\_\_

Home institution: \_\_\_\_\_

I confirm that it is necessary for the above-named student to return to their home institution before the end of Manchester's semester 1, as the start date of their home university's semester 2 is \_\_\_\_\_ (insert)

The student is aware that it is a requirement that all early assessments must be completed and submitted by the deadline date given to them by the relevant Manchester academic School.

Study Abroad Adviser's signature: \_\_\_\_\_

PRINT name and designation: \_\_\_\_\_

Date: \_\_\_\_\_

Institution stamp:

Student's signature: \_\_\_\_\_

PRINT name: \_\_\_\_\_

Date: \_\_\_\_\_