# Bicentenary Student Competition 2024

## Terms and Conditions (“Rules”)

### General

1. The Bicentenary Student Competition 2024 (the "Competition") is organised by The University of Manchester ("UoM").

2. The Competition is open to all current students at The University of Manchester (undergraduate and postgraduate students).

3. Members of the judging panel or organising committee for the Competition are not eligible to enter.

4. The deadline for entries is 24 March 2024 at midnight (UK time). Entries received after this deadline will not be considered for the Competition. Entrants are advised not to leave submission until the last minute in case of technical difficulties.

5. One submission will be accepted per person. In the event that multiple entries are submitted, only the first entry will be judged.

6. Entries will be accepted via the online submission form. If entrants have created a physical piece of art, a digital copy will need to be uploaded via scan or photograph. Entrants can specify if they would like to make their original, physical piece of art available to the University for display.

Accepted file types:

**Written word (500 characters)**

* Word file types include the following file formats: Word, Excel, PPT, PDF
* PDF file type format is .pdf.
	+ Please be aware that any styling/formatting done in Word, PPT and Excel could be lost during upload. In order to retain this detail, save your submission as a PDF.
* Single file size limit: 100MB

**Visual art and photography**

* Image file types include the following file formats: .jpg, .jpeg, .png.
* Single file size limit: 100MB

**Video (30 seconds max. Submissions must be uploaded via the video portal**)

* The University Video Portal supports video uploads of up to 5GB in the following formats:
	+ MP4
	+ AVI
	+ MOV
	+ WMV
	+ M4V
	+ WEBM
	+ MKV
	+ VOB
	+ OGG

7. Written entries should have no more than 500 characters. Video and audio recordings should be kept to a maximum of 30 seconds.

8. All entries submitted must be on the theme of ‘Made in Manchester’ and participants are invited to consider what this means to them in its broadest sense. The judges will decide if the entry is relevant to the theme and will not consider entries which are deemed not relevant. Their decision is final.

9. The entries must be the entrant's own original writing or artwork, this includes not using AI tools such as ChatGPT to create the entry. The entry must not have been published in print or have been broadcast before the date of entry, or be so before 6 June 2024.

10. An entry which has been published on public websites, blogs or social media sites can be submitted, but must be taken down before the date of entry and must not be uploaded again before 6 June 2024. An entry that has been circulated via, or uploaded to, closed forums (e.g. for the purposes of workshopping on writing courses) can be submitted. Simultaneous submissions to other competitions (including the Creative Manchester annual poetry competition 2024) and for publication are not permitted. If an entrant is found to have breached Rules 9 or 10, their entry will be disqualified.

11. Written entries can be submitted in any language, however a translation into English must be provided. The source text must be the entrant's own original work and has not been published before (in line with Rules 9 and 10 above).]

12. All entries will be assigned an ID number and made anonymous upon receipt. Judges will not be privy to entrants' names during the judging processes. During the voting process, judges will be aware of the entrants’ Faculty, as one winner will be selected per Faculty. Names will be reattributed to entries only after the short list and winners have been decided.

13. Amendments, corrections and substitutions cannot be made to entries after they have been submitted. No correspondence or discussion about amendments corrections or substitutions, will be entered into.

14. By entering the Competition, the entrant understands and agrees that they are bound by the Rules. UoM reserves the right to disqualify any entry if it has reasonable grounds to believe that the entrant has breached any of these Rules.

15. UoM will act in accordance with current UK data protection legislation in relation to your personal data.

16. The Competition and Rules will be governed by English Law and any dispute will be subject to the exclusive jurisdiction of the courts of England and Wales.

17. UoM reserves the right to change any aspect of the Rules at short notice. Such changes will be posted on the UoM Competition website as soon as is practicable.

18. Submission of an entry will be deemed to imply unqualified acceptance of the Competition's Rules. In the event of any dispute regarding these Rules or any other matter relating to the Competition, the decision of UoM shall be final and no correspondence or discussion shall be entered into.

19. Judges can withdraw any submissions if they are deemed inappropriate or offensive, including in order to foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

### Judging and selection

 TBC with judging panel group

21. A judging panel made up of six students (UG, PGT/PGR from each Faculty), one SU Exec Officer, six members of staff (PS and Academic from each Faculty) and a special guest with arts expertise, will select a short-list of entries and, from that list, the wider student community will be able to vote for the winners via an online voting system. The judges' decisions are final, and no correspondence about their decisions will be entered into.

22. UoM reserves the right to change the panel of judges without notice.

23. The judges reserve the right not to award the prizes, if, in their opinion, such action is justified for any reason.

24. Subject to Rule 23, winners will be notified [by 30 April 2024]. A prize will be awarded for the one winner per Faculty. At the discretion of the judges, highly commended entries may also be selected.

### Copyright and Permissions

25. The entrant will retain the copyright ownership of the entry they submit to the Competition. However, by submitting the entry to the Competition, the entrant is deemed to grant to UoM a non-exclusive worldwide license over the entry on a continuous basis and agrees that UoM may reproduce it, [in full or abridged form], in or on: (a) printed UoM publications and journals; (b) UoM websites, online resources and other electronic forms; (c) pubic displays, including exhibitions and murals in UoM buildings and elsewhere; and (d) any other media. There will be no time limit on use of the entrant’s submission by UoM.

26. The entrant agrees that the UoM has the right to use their full name and identity for the purpose of identifying them as the author of the winning entry.

27. The entrant agrees that, if they are a competition winner, they will grant permission to the UoM to capture their image while in or on the UoM premises and that such photographs or videos may be used for the same purposes as outlined in Rule 25.

Prizes

28. The Bicentenary Student Competition 2024 will award the following prizes: One winner for each of the three Faculties. The winners will be decided irrelevant of level of study (undergraduate, postgraduate, or postgraduate research).

They will receive the following prizes:

**Winners**: £750 travel vouchers.

**[Highly Commended entries**: At the discretion of the judges, highly commended entries may also be selected and these will a receive £50 voucher.

Contact

Queries should be directed to the Bicentenary Team (bicentenary@manchester.ac.uk)