

FBMH Faculty Estates Information and Useful Contacts

The Faculty Estates Team is your direct point of contact for any Estates issues which you don't know how to resolve, or are having problems resolving – the team members are:

Matt Nixey Email: matthew.nixey@manchester.ac.uk or Tel. 07867 831639

Chris McGreavy Email: christopher.mcgreavy@manchester.ac.uk or Tel. 07824 597734

For general queries please contact the Estates Helpdesk via estates@manchester.ac.uk or Tel. 0161 275 2424

We have included some helpful reminders below about the services Estates and Facilities provide, but if you need further help with any of these, or others not listed, take a look at our <u>website</u>.

Estates Helpdesk

For reporting of faults and maintenance issues on campus, Email: estates@manchester.ac.uk Tel: 0161 275 2424. Mon – Fri 8am – 4pm

House Services

For cleaning, portering, waste removal and pest control, <u>key contacts by building can be found on our website</u>.

Car Parking

Car Park Permit Office, Room G.002, Beyer Building (number 49 on the campus map). carparking@manchester.ac.uk Website: www.manchester.ac.uk/carparking/ Tel. 0161 275 2231

Teaching Room Queries

Email: cts@manchester.ac.uk Tel. 0161 275 7305

Projects

For assistance with Estates related projects please contact your FET representative.

Furniture Store

The furniture store located in the Simon Building and offers furniture recycling and refurbishment. For further information contact Peter.Liddell@manchester.ac.uk or Tel. 0161 306 5968

Media Services Queries

To report a fault please contact the Media Services Helpdesk Tel. 0161 27 52521.

Quotations

If you require a quotation for estates works to be carried out in your area please contact your FET representative.

Building User Groups

For each of the FBMH buildings, a selection of building users and estates representatives meet every quarter to discuss estates issues relating directly to that particular building and also the surrounding buildings. Minutes from the meeting and other information is circulated to this group by email which is then disseminated. If you would like to join the group or request the minutes, please email your local school representative or alternatively contact your FET representative.