

Validated Partners must follow any highlighted **Regulations and Policies** unless dispensation has been granted by the Faculty.

Where applicable, for all other documents, Validated Partners must have equivalent Policies, Procedures and Guidance in place. These may replicate University documents but should be fit for purpose for the validated partner. The University's documents can be utilised when partners are developing or reviewing their own Policies, Procedures and Guidance.

Section 1: Degree Regulations

- [University of Manchester Degree Regulations \(undergraduate and postgraduate taught\)](#)
- [Guide to the Taught Degree Regulations](#)

Section 2: Quality Assurance

- [Programme Development](#) (approval, amendment, withdrawal and suspension)
- [Continuous monitoring](#)
- [Peer review of teaching](#)
- [Student representation and student engagement in quality assurance](#)

Section 3: Admissions

- [Accreditation of prior learning \(APL/APEL\)](#)
- [Student admissions policy](#)
- [Admitting minors procedure \(linked to Parent consent to the Admission of students aged under 17 at entry\)](#)
- [Parent consent to the Admission of students aged under 17 at entry](#)

Section 4: Teaching and Learning

- [Policy on Additional costs for students on taught programmes](#)
- [Policy on Advising Taught Students](#)
- [AI Hub](#)
- [Field Work and Field Courses](#)
- [Induction](#)
- [Institute of Teaching and Learning](#) – resources to support teaching and academic development including making accessible teaching content
- [Policy for Placement Learning](#)
- [Programme handbook template](#)
- [Recording and monitoring attendance](#)
- [Recording of lectures and other teaching and learning activities](#)
- [Teaching assistants / Guidance on GTA and Postgraduate Researchers](#)
- [Timetabling Policy](#)

Section 5 Assessment and Feedback

- Assessment Framework including:
 - Policy on marking (page 7)
 - Guidance on moderation, fairness and consistency in Marking (page 10)
 - Submission of Work for Summative Assessment on Taught Programmes (page 16)
 - Guidance on Late submission (page 19)
 - Policy on feedback (page 23)
 - Framework for the design and use of grade descriptors (page 29)
 - Policy on Alternative Assessments (page 37)
 - Guidance on Assessment for Disabled Students (page 39)
 - Policy on Religious Observance for Students (page 40)
 - Ethical Approval of Research on Human Subjects in Taught Assessment (page 50)
 - Student Group Working (page 52)
 - **Guidance on Examination Boards** (page 59)
 - Procedure for anonymous handling of marks (page 82)
 - Policy on Mitigating Circumstances and Extension Requests (page 84)
 - Mitigating Circumstances Procedures (page 87)
 - Student Self-Certification of Absence from learning (page 99)
 - Policy on examinations (page 101)
 - Academic malpractice (page 110)
 - Handling unfair practice in examinations (page 111)
- **External Examiners**
- Extensions Procedure
- Procedure for the Award of Posthumous and Aegrotat UG and PGT degrees

Section 6 Student-related Regulations, Policies and Procedures

- Academic appeals, complaints and misconduct
- Conduct and Discipline of Students (Regulation XVII)
- Dignity at work and study
- Interruptions to taught programmes
- Pregnancy, maternity and paternity leave (students)
- Staff and Student Mental Health and Wellbeing Strategy
- Supporting Health, Fitness and Return to study

Section 7 Flexible, Digital, eLearning

Flexible Learning Strategy

Faculty Specific Requirements

Validated Partnerships may be required to follow Faculty-specific Policies, Procedures and Guidance. Any requirements are listed below:

Faculty of Humanities	
• Attendance and Participation Policy	(https://www.staffnet.manchester.ac.uk/humanities/teaching-support/policy-and-guidance/assessment-and-feedback/)
• Approval, amendment and withdrawal guidance (Faculty of Humanities)	(https://www.staffnet.manchester.ac.uk/humanities/teaching-support/quality/programme-development/)
• Framework of Minimum Requirements for Scheduled Teaching and Learning Activities and Opportunities for Contact/Interaction with Academic Staff at Postgraduate (PGT) Level	(https://documents.manchester.ac.uk/protected/display.aspx?DocID=76269)
• Framework of Minimum Requirements for Scheduled Teaching and Learning Activities and Opportunities for Contact/Interactions with Academic Staff for Distance Learning (DL)/Blended Learning (BL) Provision at postgraduate Taught (PGT) Level	(https://documents.manchester.ac.uk/protected/display.aspx?DocID=76270)
• Maximum Summative Assessment	(http://www.staffnet.manchester.ac.uk/humanities/teaching-support/policy-and-guidance/assessment-and-feedback/)
• Undergraduate Contact Hours Framework	(https://documents.manchester.ac.uk/protected/display.aspx?DocID=76268)
• Excluding students for non-preparation	(https://documents.manchester.ac.uk/display.aspx?DocID=76146)
• Policy on the use of Level 6 Units at Level 7	(https://documents.manchester.ac.uk/display.aspx?DocID=76842)

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Related Statutes, Ordinances, General Regulations / Policies	
Related Procedures and Guidance:	Guidance and Procedures for the Quality Assurance of Taught Collaborative Provision
Policy owner:	Head of Student and Academic Services
Lead contact:	Teaching and Learning Manager (Programme Enhancement)