

Voluntary Community & Faith Groups Activation Guide

1. Introduction

- 1.1. South Yorkshire LRF is hugely grateful to local, regional, and national Voluntary Community & Faith Groups for their willingness to support the South Yorkshire Local Resilience Forum (LRF) humanitarian assistance response during a major incident.
- 1.2. This guide provides an overview of the activation process.

2. Activation process

2.1. The flowchart below details the Voluntary, Community & Faith Sector activation process.

SCG / TCG

LRF calls a Strategic Coordinating Group (SCG) or Tactical Coordinating Group (TCG).

Assess humanitarian needs LRF Voluntary Community & Faith (VCF) Co-Chairs attend SCG/TCG and/or receive a readout, and assess whether VCF humanitarian assistance may be required.

VCF Callout

If VCF humanitarian assistance is required, VCF Co-Chairs initiate an Everbridge callout to VCF Groups which possess the required humanitarian capabilities.

30 mins Teams meeting

VCF Groups attend a 30 minute briefing on the incident and assess whether they have capacity to offer any humanitarian assistance to meet the assessed need.

Coordination

VCF Co-Chairs <u>or</u> Local Authorities <u>or</u> a Humanitarian Assistance Cell coordinate VCF humanitarian support as part of the multiagency humanitarian response.

3. Activation wording

3.1. The wording which will be used to activate Voluntary, Community & Faith Groups who may possess the required humanitarian capacity/capabilities is:

South Yorkshire LRF is responding to a major incident in relation to [insert here].

This is a request for Voluntary Community & Faith Sector humanitarian assistance support.

Likely support that will be required includes [insert here].

If your organisation may have the capacity and capability to provide humanitarian assistance, please can a representative attend a 30 minute briefing on [day month year] at [time].

The Teams link is provided in the email version of this notification. [insert here]

This activation and all subsequent information shared is classified as Official Sensitive and may not be shared publicly.

Thank you for your support.

SYLRF VCF Co-Chairs

4. Activation triggers / thresholds

- 4.1. The likely triggers / thresholds for activation under this guide are:
 - ✓ A multiagency major incident has been declared in South Yorkshire.
 - ✓ The incident spans a large area.
 - ✓ The incident is expected to be prolonged.
 - ✓ The assessed humanitarian assistance needs exceed the available LRF resources.
 - ✓ Rest Centres and/or Community Information Centres are expected to be required over a prolonged period.

5. Activation contacts

- 5.1. Activation contacts are those provided for this purpose by Voluntary, Community & Faith (VCF) Groups.
- 5.2. Any changes should be notified to the LRF Secretariat (LRFAdmin@southyorks.pnn.police.uk).
- 5.3. All contacts will be checked annually by the LRF Secretariat.

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Version: 1 Dated: 31 March 2023