COURSE UNIT SELECTION

How to Drop Classes

Drop Classes

It is possible to drop your classes (courses) after you have enrolled. The deadline for making changes is usually the end of the second week of each semester, but your Programme may have a different date, in which case they will advise you. You will be able to drop any class which is not set as mandatory. Some subjects may place restrictions on dropping specific courses because they wish you to contact them first. If you see a message when trying to drop then contact the Course owner or your Programme Team for help.

STEP 1. Select Drop Classes

Screen will open showing the courses that are available to be dropped. Select the check box for the course(s) that you want to drop.

STEP 2. Click Drop Classes

The course you have selected to drop will appear in the list. Once you have selected the courses you want to drop, the Drop Classes button will be available.

STEP 3. Drop Confirmed

You will receive confirmation that the course(s) have been dropped.