

TLD Bulletin

June 2023



Welcome to June's TLD Bulletin.

POLICY UPDATES

Policy on Recording and Monitoring Student Attendance and Engagement

The Policy has been updated to include:

- Insertion of a section which sets clear expectations for the attendance levels of student visa holders which will trigger escalation activities, and a high-level summary of the impact of continued non-engagement, in line with requirements from UKVI.
- Insertion of a paragraph within an existing section to refer visa related queries to the Student Immigration Team.
- Insertion of additional sentence to clarify the interaction between this policy and Regulation XX.
- Removal of reference to Blackboard as a specific virtual learning environment.

The UK Visa and Immigration Agency (UKVI) requires that sponsors under the Student route (formerly known as Tier 4) must have a single academic engagement policy in place that applies consistently to all sponsored students including postgraduate researchers (PGRs) with a Student or Tier 4 visa, whether degree seeking or visiting students. These policy amendments are designed to satisfy this requirement from UKVI. These updates are a result of significant engagement with both PS and academic colleagues from across the University, to ensure the applicability of the policy to all students.

The updated document can be found at:

<https://documents.manchester.ac.uk/display.aspx?DocID=20846>.

THIS MONTH:

- Policy on Recording and Monitoring Student Attendance and Engagement
- ACCD Network Conference
- OIA Annual Statement
- Teaching and Learning Conference
- Shaping our Academic Development Programmes – Engagement Sessions
- Consultation on Academic Advising – Deadline for Feedback



Colleagues will be invited to feed into an operational procedure to implement this policy in due course.

If you have any queries about the updated policy, please contact Richard Quayle, Head of Student Admissions and Administration, Division of Student and Academic Services, Directorate for the Student Experience (email: richard.quayle@manchester.ac.uk).

APPEALS, COMPLAINTS AND ACADEMIC MALPRACTICE (REVIEW)

Appeals, Complaints, Conduct and discipline (ACCD) Network Conference: Wednesday 26th July 2023

The ACCD is a network for any colleagues (PS or academic) involved in formal or informal academic appeals and complaints, and academic or non-academic conduct and discipline issues.

The ACCD Summer Conference will be jointly hosted by the Teaching and Learning Delivery team, the Advice and Response, and Conduct and Discipline teams within Campus Life. It is being held on **Wednesday, 26 July 2023 in the Engineering Building from 9.30am – 3.30pm.**

The conference is open to all colleagues and will include:

- Presentations, with introductions and updates from TLD and Campus Life, and the SU Advice Centre.
- Lunch and networking.
- A choice of breakout/workshop sessions in the afternoon most relevant to your role (details TBC).





[Complete our form](#) to sign up for the event - there are 75 places available.

- Contact appealsandcomplaints@manchester.ac.uk if you have any queries.

OIA Annual Statement

Each year, the Officer of the Independent Adjudicator (OIA - the ombudsman for higher education) publishes information about its members' records in handling complaints and appeals for the preceding calendar year. The OIA has recently published the University of Manchester's statement for 2022. You can read the full statement online [here](#).

Some headlines from the statement are:

- UoM issued 365 Completion of Procedures letters, compared to a median of 112.5 for comparably sized institutions. (A CoP letter represents the end of internal proceedings and gives students information on how to make a complaint to the OIA.)
- In 2022, the OIA received 59 complaints about UoM, compared to a median of 37 for comparably sized institutions. This represented 2% of all the complaints the OIA received in 2022.
- The OIA closed 56 of those cases in 2022, and its decisions were as follows:
 - 2 cases were justified or partially justified (3.4%)
 - In 5 cases, we offered to settle (8.5%)
 - 11 cases were not eligible for consideration (18.6%)
 - 8 cases were withdrawn (13.6%)
 - 30 cases were found to be not justified (51%)
- The complaints about UoM were comparable with the volume received by category across all institutions in 2022.
 - 43% of the complaints about UoM related to service issues.
 - 36% of the complaints about UoM related to academic appeals.
- The University was thanked for its positive engagement with the OIA's webinars and outreach events.

INSTITUTE OF TEACHING AND LEARNING (ITL)

Teaching and Learning Conference

The University of Manchester
Institute of Teaching and Learning
TEACHING AND LEARNING CONFERENCE
#ITLConf23

JULY 6TH
Pendulum Hotel, Sackville Street,
Manchester, M1 3BB

Talks, Papers, and Problem-Sets, running
through the day, 9.00am - 4.30pm



Dive into the world of teaching and learning at the University of Manchester during this one-day internal conference. Open to all students and staff we invite you to enjoy and actively participate in this exciting event.

Discover effective practices, engage in meaningful discussions, and explore networking and collaboration opportunities. Let's come together to showcase and celebrate the art of teaching and learning!

Sign up for your free tickets on Eventbrite by [Clicking Here](#)

For further information, see the [Staffnet Site for the Conference](#).

Key Conference Themes:

- Student partnership and the student voice: Let's embrace collaboration, co-creation, and the power of student perspectives.
- Exploring Assessment: Uncover the secrets of effective and authentic assessment, and how technology is shaping its future.
- Sustainable Change: Envision the future of teaching and learning, and your role in driving transformative impact.

Be a part of the conference in various formats:

- Wicked Problem Sets: Engage in action learning sets, discussing challenging issues and recommending solutions.
- Paper Presentations: Experience showcases of experiences, research, and reflections, followed by interactive Q&A sessions.
- Poster Presentations: Enjoy visual presentations, with opportunities to hear short talks on materials.
- Lightning Talks: Engage with snapshots of teaching and learning successes, near misses, and passion projects.

Shaping our Academic Development Programmes – Engagement Sessions in June

Staff are invited to attend engagement sessions as part of the reaccreditation process for the New Academics Programme (NAP) and the Leadership in Education Awards Programme (LEAP).

The New Academics Programme (NAP) and the Leadership in Education Awards Programme (LEAP) are both due for reaccreditation by AdvanceHE in 2023–24. This gives us an opportunity to reflect on our provision and how it works for all those involved.

Thank you to colleagues who shared their experiences, feedback and ideas about these programmes in the surveys that ran in May. Following on from these surveys, the Institute of Teaching and Learning are running three sessions in June to share and explore the findings of the surveys with colleagues, and to discuss the way forward.



These sessions are open to:

- programme participants (past and present)
- senior leaders
- managers and supervisors
- programme contributors
- programme mentors and assessors

You can sign up to attend the sessions via the Eventbrite links below.

NAP reaccreditation sessions

- Tuesday 27 June, 10am-12pm (in-person) – [Sign-up on Eventbrite](#)
- Monday 3 July, 11am-1pm (online) - [Sign-up on Eventbrite](#)

LEAP reaccreditation sessions

- Thursday 29 June, 1.30-3.30pm (online) - [Sign-up on Eventbrite](#)

Whatever your relationship to these programmes, we want to know about your experience, and the ways you feel the programme/s could be developed. Your feedback can help shape the future of both programmes.

If you have any questions about the sessions, please contact the Institute of Teaching and Learning (teaching.learning@manchester.ac.uk)

This is the next step of our reaccreditation process. If you are unable to attend a session but would like to be involved in shaping the future of our academic development provision in the autumn, please email the Institute of Teaching and Learning (teaching.learning@manchester.ac.uk).

Consultation on Academic Advising – Deadline for Feedback 26 June 2023

The deadline for feeding in any comments on The [Policy on Advising Taught Students](#) and the associated [Guidance on Advising](#) back to [your Senior Advisor](#) is 26 June.

CONTACT

If you are aware of other staff members who would like to be added to the TLD Bulletin mailing list to receive future editions of the Bulletin, please contact Ellie Powell (email eleanor.powell@manchester.ac.uk).

If you are from a Collaborative or Validated Partner and you are having difficulties accessing any of the linked documents or web pages, please contact Miriam Graham (m.graham@manchester.ac.uk).