

APPROVED



The University of Manchester

NOMINATIONS COMMITTEE

18 January 2023

Present: Philippa Hird (Chair), Marilyn Comrie, Anna Dawe, Zeb Farooq, Prof Danielle George, Jim Hancock, Roz Webster.

Apologies: Nick Hillman

In attendance: Prof Dame Nancy Rothwell (President and Vice-Chancellor) (except for item 4 iii), Patrick Hackett (RSCOO), Mark Rollinson (Deputy Secretary), Sally Ainsworth (minutes)

1. Declarations of Interest

Noted: No additional declarations of interest were made.

2. Minutes

Resolved: To approve the minutes of the meeting held on 23 November 2022, subject to correction to the relevant minute reference noting when the President and Vice-Chancellor withdrew from the meeting.

3. Matters arising

None to report

4. Updates

Received: a report detailing updates on the items below, plus a verbal update from the Chair.

i. Lay membership of the Board

Noted:

- i. The six alumni candidates for lay Board membership agreed by the Committee

Redacted – restricted information have been contacted about the Board vacancies to ascertain initial interest.

- ii.

Redacted – restricted information expressed interest in the role, following on from a meeting with the Chair of the Board. No replies have yet been received from the other candidates.

- iii. Discussions were held about the possibility of establishing a longer term relationship with a search agent who will work continuously on a retainer basis for a three year contract. This could help nurture and develop talent for future Board members, in line with the University's EDI strategy and targets, as well as filling the current vacancies. The Chair had experience of this arrangement in other settings and would discuss with the Deputy Secretary outside the meeting.

Agreed:

[Redacted]

Redacted – restricted information. **Action: Deputy Secretary** (Secretary's Note: in subsequent discussions with the Chair and RSCOO, in view of the pressing need to fill immediate vacancies, it was agreed that a short-term immediate arrangement be made with a relevant search agent, as a precursor to the preferred longer-term arrangement)

ii. Committee membership

Noted:

- i The current membership of Board Committees was presented to members. The vacancies on Finance Committee and on Nominations Committee were discussed.
- ii. The Committee were also informed that there was a vacancy on the Investment Sub-Committee and one on the Awards and Honours Group
- iii Further committee appointments will be dependent on appointment to current lay member vacancies.

Agreed:

- i. David Buckley to be appointed to the Investment Sub-Committee **Action: Deputy Secretary (following initial contact by the Chair)**
- ii. Jatin Patel to be appointed to the Awards and Honours Group **Action: Deputy Secretary (following initial contact by the Chair)**
- iii. [Redacted]
- iv. [Redacted] **Action: Deputy Secretary**
- v. The vacancy on Nominations Committee to be carried over until the two current Board vacancies are filled.
- v. On the summary of membership, to amend the reference to the President and Vice-Chancellor being in attendance for Remuneration Committee to make it explicit that she does not attend for discussions relating to her own salary arrangements. **Action: Deputy Secretary**

iii President and Vice-Chancellor appointment panel (NB The President and Vice-Chancellor left the meeting at this point)

Noted:

- i. The appointment panel membership was confirmed:
Philippa Hird- Chair of Board (Chair of the Panel)
Sam Bronheim – Student Union Affairs Officer
Dan George - Senate Board member
Colette Fagan – Vice-President for Research
Richard Jones – Vice-President for Regional Innovation and Civic Engagement
Zeb Farooq - General Assembly member
Ann Barnes - Deputy Chair of Board
Natasha Traynor - Associate Board member
Adam Danquah – National Teaching Fellow
Sir Alan Langlands -external member
Patrick Hackett - Registrar, Secretary and Chief Operating Officer
- ii. The announcement about the President and Vice-Chancellor's retirement will be made on 1 March 2023. Once this has happened, then the next steps will be to issue invitations to the planned consultation events taking place from mid-March to mid-May.
- iii. Meetings with external stakeholder groups will be held, to gain further input on the role specification from a wider range of people.
- iv. The need to ensure consistent messaging from senior leaders within the University once the announcement was made public was noted.

5. Any other business

None to report

6. Dates of future meetings (noting that further ad-hoc meetings of members will be required to progress recommendations for appointment of lay members to the Board)

Wednesday 15 March 2023 11am

Wednesday 17 May 2023 12pm