

## The Faculty of Biology, Medicine and Health's Patient and Public Involvement and Engagement Induction and Training Programme Evaluation Report

### Background and Context:

The Faculty of Biology, Medicine and Health (FBMH) widely considers Patient and Public Involvement and Engagement (PPIE) to be a core strength and places it in high regard by fully embedding it in our research and teaching.

In order to support Faculty staff, students and Public Contributors with their PPIE, an induction and training programme was created. The programme's primary purpose is to provide Public Contributors, staff, students with the opportunity to learn about PPIE at the University/Faculty, plus to learn key skills and be fully equipped for their involvement and engagement activities.

The programme consists of an Induction Session, Induction Booklet, a toolkit and a series of training sessions. All aspects of the programme were co-created with staff, Public Contributors and students, with special thanks to members of the Faculty's PPIE Forum.

***"Public contributors are very much at the centre of our Faculty as through their engagement and involvement they help shape our research and teaching which enables us to have a wider contribution to society."***

**Professor Stephanie Snow,  
Faculty Academic Lead for Community Engagement and Involvement**

### The Induction Session

The Induction Session is for Public Contributors who are currently involved or engaged with the Faculty's research and teaching. It is hosted by Co-chairs of the Faculty's PPIE Forum, Professor Stephanie Snow, Academic Lead for Community Engagement and Involvement and Kay Gallacher, Public Contributor.

The induction purpose is to inform attendees about the Faculty, their role as a Public Contributor and also to allow them the opportunity to network with staff and fellow Public Contributors. Each attendee receives a resource pack which included; Faculty's Public Contributor Induction booklet, a list of helpful terminologies, documents detailing useful contacts, and information about further involvement opportunities.

An optional social media training course was also delivered by a member of the Faculty's digital marketing team where attendees learnt about how to use Twitter to communicate about their involvement and engagement activities.

There have been four induction sessions (one online and three in person), with a total of **66** Public Contributors attending. Feedback from attendees were that they found the session;

interesting, relevant, with the different sections of the day being rated very highly with “excellent” or “good” scoring.

### The Being a Public Contributor Induction guide

The [Being a Public Contributor Induction guide](#) provides Public Contributors with key information about being a Public Contributor in the Faculty. It includes; information on what PPIE is, how they will be involved, useful advice and training resources. The guide has received positive comments from both staff and Public Contributors and is available as an online copy and a paper copy. Since its creation in 2019 it has been accessed a total of **22,135** times, with 15,694 in 2022 alone.

### The training programme

The [training programme](#) was created for Public Contributors, staff and students to aid them with their PPIE. Featuring courses both internal and external to the University, it includes courses on data protection, IT skills, Presentation skills and Science Communication and PPIE. Since its creation in 2022, the training programme has been accessed **563** times.

### PPIE Toolkit

The [Faculty's PPIE toolkit](#) was created to aid staff, students and Public Contributors with their PPIE. It features; information, templates, events and training information, case studies and guidance documents. The toolkit has **5,400** unique page views since it was created in July 2020, with the guidance documents and templates page being accessed the most.

### Staff and student training

Staff and students can also access a range of [training opportunities](#), including; getting started with Public Engagement, introduction to PPIE and a clinical masterclass in ethics and public engagement. Since 2018 over **500** staff and students have been trained.

To find out more about PPIE watch our [short film](#), [sign up to the monthly Public Engagement Digest](#), visit our [Toolkit](#) and PPIE [blog](#) site, or contact [srbmh@manchester.ac.uk](mailto:srbmh@manchester.ac.uk).