**Translation for ECRs (T4E) 2023 Application Form**

**All proposals must:**

* Progress research along the translational research continuum
* Enable ECRs to build their interdisciplinary research and develop a collaborative research grant or fellowship application.
* Have a clear plan and timescale

**The funding will not support:**

* Fundamental or basic research that is not translational
* Entire translational projects
* Projects with no clear translational agenda or applied outcomes
* Staff between posts/funding (i.e. as “bridging” funds)
* PhD studentships
* Continuation or extension of existing research grants

**Application process:**

1. Before applying, please read the [T4E application brief](https://documents.manchester.ac.uk/display.aspx?DocID=65717) and contact [translation@manchester.ac.uk](mailto:translation@manchester.ac.uk) informing them of your intent to apply
2. The T4E scheme aims to provide support to Early Career Researchers to obtain pilot data in order to begin to establish their own independent translational research career and develop a collaborative research grant or fellowship application.
3. Applications will be anonymised prior to review. To aid in this all personal information is requested on the first page of the application form as this will be removed prior to review. Please do not include your name or details on your research group in the subsequent questions in the application form. Reference to your previous work should be on the first page of the form.
4. If contracts between parties are needed applicants should also notify the [contracts team](https://www.staffnet.manchester.ac.uk/rbe/contracts/).
5. We no longer request you to notify Research Support of your intention to submit an application to T4E at the time of applying.
6. Complete the budget sheet **in the template provided,** outlining your proposed expenditures. This must be signed by the PI (applicant) and your line manager. All projects should be costed at 100% fEC for DI costs only. If you require advice on this please contact [translation@manchester.ac.uk](mailto:translation@manchester.ac.uk).
7. Discuss your intention to apply with your line manager who will need to sign off the application agreeing for you to dedicate time to carry out the work described in the proposal.
8. Complete the application form in the template provided. **Applicants must complete ALL sections respecting the word count.**
9. Applications are accepted on an ongoing basis and where possible should be made three months prior to the start date of the project. Applications will be reviewed by the panel board monthly. Please submit your application form to [translation@manchester.ac.uk](mailto:translation@manchester.ac.uk)

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| **Translation for ECRs (T4E) Application form 2023** | |
| **PI details** | |
| PI Name |  |
| Duration of current contract of employment (**if the PI is a Post-Doc)** |  |
| Senior guarantor (only **if the PI is a Post-Doc)** |  |
| Faculty |  |
| School/Department |  |
| Contact Details |  |
| Other Collaborators (name and faculty) |  |
| Was this project previously (or currently) supported by external or internal funding (including A2E CiC & P4T/ C4T)?  **Yes  No** | *If yes, please provide details on the funder(s) and awards(s) supporting this research:* |
|  |
| References  *If you wish to reference your previous work, please add your references here (include doi). Do not reference your own work in the following pages of the application form.* |  |

Please note that this page will be removed from the proposal when it is sent to peer review to keep the review process anonymous.

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| **Project details** | | | | |
| Title of Project | |  | | |
| Proposed start date and project duration/end date | | *Duration:* |  | |
| *Start:* |  | |
| *End:* |  | |
| Total funds required (estimate)  100% of directly incurred costs only | | *Total:* |  | |
| *Staff:* |  | |
| *Consumables:* |  | |
| *Other (specify):* |  | |
| 1. Project Summary – please provide a summary of the state of the art leading to this research project including the unmet health, clinical or product development need you are seeking to address. (*Maximum 300 words*) | | | | |
|  | | | | |
| 1. Please describe where on the [translational research pathway](http://documents.manchester.ac.uk/display.aspx?DocID=41767) your current research/project sits, and where it aims to go? (e.g. D1 to D2, or T2 to T3). Briefly summarise with a sentence and expand. *(Maximum 200 words)* | | | | |
|  | | | | |
| 1. Please describe the project, including aims and objectives, timelines and milestones where appropriate? *(Maximum 500 words)* | | | | |
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| 1. How will the requested funds enable you to progress as an ECR and begin to establish your own independent research career? Make sure to include a brief plan for follow on studies, potential industry collaborations and further funding, including targeted funding and fellowship schemes and deadlines.   (Maximum 250 words) | | | | |
|  | | | | |
| 1. Does your project require a contract between UoM and an external organization which will receive part of the funding awarded?   **Yes  No** | *If yes, please fill in the information below:* | | | |
| *Name of the organisation:* | | |  |
| *Amount Allocated:* | | |  |
| 1. If you are proposing to collaborate with an SME or industry partner, have you been in contact with your faculty’s business engagement, and/or contracts teams?   **Yes  No  N/A** | *If yes, please name your contacts:* | | | |
| *Business Engagement* | | |  |
| *Contracts:* | | |  |
| 1. Does your study require Home Office Animal License, NHS ethics & governance approvals?   **Yes  No** | *If yes, when and how will these be obtained? Please name any relevant contacts in BSF or Ethics and governance teams:* | | | |
|  | | | |
| **Intellectual property (IP)** | | | | |
| Awardees will be required to accept Wellcome’s standard revenue-and-equity sharing agreement as set out in [Wellcome’s grant conditions](https://wellcome.ac.uk/funding/guidance/grant-conditions).  If you have been in discussions with the Innovation Factory around this project, please name your contact below. | | | | |
| *Innovation Factory contact:* |  | | | |
| 1. Does the proposal have freedom to operate, or does it require access to background IP? | | | | |
|  | | | | |
| 1. Will the project generate new IP? If yes, how will this be managed? | | | | |
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| 1. Will the project generate new IP that will be owned by an external party (e.g. external project partner)? If yes, how will this be managed? | | | | |
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| **Application Checklist** | |
|  | I completed all questions of the T4E form |
|  | Any information that could identify me or my research group has **only** been included in the *PI details* page. |
|  | I completed the Budget Sheet (last page of this document) |
|  | The Application was Signed off by my line manager |
|  | I deleted the call information pages from this document and saved it as PDF using PI Name\_Surname as filename prior to submitting to translation@manchester.ac.uk |

**NOT TO BE SHARED EXTERNALLY**

**Translation for ECRs (T4E) Budget Sheet (Internal Applicants Only)**

*Please note, this funding is for 100% Directly Incurred costs only, up to £5,000*

Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lead PI Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Project Costs** | | |
| **Directly Incurred (DI)** | | |
| **Fund** | **Breakdown and description/detail** | **Cost (£)** |
| Staff |  |  |
| Consumables |  |  |
| Other (please specify) |  |  |
| Total DI Costs: | |  |

**I confirm that this application has the approval of my line manager:**

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| --- | --- | --- |
| This proposal is submitted by Principal Investigator (ECR): | | |
| (Date) | (Print name) | (Sign here) |
|  |  |  |
| Project authorised by ECRs Line manager: | | |
| (Date) | (Print name) | (Sign here) |
|  |  |  |