**Access To Tissue (A2T) 2023 Application Form**

**All proposals must:**

* **Progress research along the translational research continuum**
* **Make use of a biobank within the Translation Manchester Research Network to obtain access to tissue to overcome a bottleneck to translational research.**
* **Have a clear plan and timescale**

**The funding will not support:**

* Fundamental or basic research that is not translational
* Entire translational projects
* Projects with no clear translational agenda or applied outcomes
* Salary costs
* PhD studentships
* Continuation or extension of existing research grants

**Application process:**

1. Before applying, please read the [A2T Application Brief (2022)](mailto:A2T%20Application%20Brief%20(2022)) and contact [translation@manchester.ac.uk](mailto:translation@manchester.ac.uk) informing them of your intent to apply. You might also want to read the [frequently asked questions](https://documents.manchester.ac.uk/display.aspx?DocID=55846) for the 2023 call.
2. Applications will be anonymised prior to review. To aid in this all personal information is requested on the first page of the application form as this will be removed prior to review. Please do not include your name or details on your research group in the subsequent questions in the application form. References to your previous work should be on the first page of the form.
3. The A2T scheme enables investigators to access funds to obtain tissue or samples from biobanks within the [Translation Manchester Research Network](https://documents.manchester.ac.uk/display.aspx?DocID=41839) to overcome a hurdle in their translational research. You must speak with the relevant Biobank before submitting an application for funding, the Biobank is required to provide costings and sign the application form.
4. Notify your [Research Support Manager/Officer](https://www.staffnet.manchester.ac.uk/rbe/rs/preparing/) of your intention to submit an application to A2E at the earliest opportunity and before the 24th February 2023. As these funds are solely intended to fund purchase of tissues from a biobank, full costings are not required; however, your RSM should be informed in case post award management is required (e.g. contracts, purchase orders). Contact details for the RSMs/RSOs in your faculty can be found [here](https://www.staffnet.manchester.ac.uk/rbe/rs/preparing/).
5. Complete the budget sheet **in the template provided,** outlining your proposed expenditure for the purchase of tissue samples. This must be signed by the PI. Additionally, the form needs to be signed off by the biobank you will be working with. By signing this form, the biobank confirms that the price indicated is accurate for the tissue to be provided and that the applicant has either obtained biobank approval for obtaining the samples or is in the process of doing so.
6. Complete all sections of application form (respecting the word count). **in the template provided**.

**Application deadline: 12 noon 24th March 2023**

Proposals should be submitted to [translation@manchester.ac.uk](mailto:translation@manchester.ac.uk)

Applicants will be notified of the outcome w/c 15th May 2023. **Projects are expected to start in June 2023 or shortly after.**

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| **‘Access to Tissue’ Award: Application Form 2023** | |
| **PI details** | |
| PI Name |  |
| Duration of current contract of employment (**if the PI is a Post-Doc)** |  |
| Senior guarantor (**if the PI is a Post-Doc)** |  |
| Faculty |  |
| School/Department |  |
| Contact Details |  |
| Collaborators (Name and faculty) |  |
| Was this project previously (or currently) supported by external or internal funding (including A2E, CiC, IAA, C4T & P4T)?  **Yes  No** | *If yes, please provide details on the funder(s) and awards(s) supporting this research:* |
|  |
| References  *If you wish to reference your previous work, please add your references here (include doi). Do not reference your own work in the following pages of the application form* |  |

Please note that this page will be removed from the proposal when it is sent to peer review to keep the review process anonymous.

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| **Project details** | | | |
| Title of Project | |  | |
| Proposed start date and project duration/end date | | *Duration:* |  |
| *Start:* |  |
| *End:* |  |
| Total funds required  100% of directly incurred costs only | | *Total:* |  |
| *Consumables:* |  |
| *Other (specify):* |  |
| 1. Project Summary – please provide a summary of the project for which the tissue or sample is required. How does this project propose to address an unmet health, clinical or product development need?. (*Maximum 300 words*) | | | |
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| 1. Please describe where on the [translational research pathway](http://documents.manchester.ac.uk/display.aspx?DocID=41767) your current research/project sits, and where it aims to go? (e.g. D1 to D2, or T2 to T3). Briefly summarise with a sentence and expand. *(Maximum 200 words)* | | | |
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| 1. Why is the current lack of access to tissues / samples creating a bottleneck in your translational research? Describe how obtaining the requested tissue / samples will you help you progress your translational research, and what are the key milestones / timelines of proposed work. (Make use of Gantt charts if appropriate). *(Maximum 400 words)* | | | |
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| 1. Please describe the tissues you will be sourcing from the Biobank including if this is to be collected prospectively, or retrospectively collected. *(Maximum 200 words)* | | | |
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| 1. From which Biobank are you requesting tissue. Please provide the name and contact details of the person you have been in touch with. | | | |
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| 1. Is ethical approval already in place for this work?   **Yes  No** | *If yes, please provide the ethics reference and details. This can be your own ethics or provided by the Biobank.* | | |
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| *If no, describe how and when will this be obtained.* | | |
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| 1. Does the Biobank require an application process to obtain the tissue?   **Yes  No** | *If yes, have you obtained biobank approval for use of the tissue? Any detail can be provided below.*  **Yes  No** | | |
|  | | |
| *If no, have you spoken with the biobank about obtaining the relevant process? Any detail can be provided below.*  **Yes  No** | | |
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| 1. Is an MTA needed to obtain tissue from this Biobank?   **Yes  No**  *Please note that it is your responsibility to ensure all the relevant paperwork is in place.* | *If yes, please provide details and timelines on how this will be put in place:* | | |
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| *If no, please fill explain why (e.g. Biobank is internal to UoM).* | | |
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| 9. Please outline a brief plan for follow on studies, potential industry collaborations and further funding, including targeted funding schemes and deadlines. Additionally, describe the potential long term impact, including timescales, likely to be generated by this project? *(Maximum 300 words)* | | | |
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| **Intellectual property (IP)** | | | |
| Awardees will be required to accept Wellcome’s standard revenue-and-equity sharing agreement as set out in [Wellcome’s grant conditions](https://wellcome.ac.uk/funding/guidance/grant-conditions).  If you have been in discussions with the Innovation Factory around this project, please name your contact below. | | | |
| *Innovation Factory contact:* |  | | |
| 1. Does the proposal have freedom to operate, or does it require access to background IP? | | | |
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| 1. Will the project generate new IP? If yes, how will this be managed? | | | |
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| 1. Will the project generate new IP that will be owned by an external party (e.g. external project partner)? If yes, how will this be managed? | | | |
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| **Application Checklist** | |
|  | I completed all questions of the A2T form |
|  | Any information that could identify me of my research group has only been included in the *PI details* page. |
|  | I have notified my Research Support Manager of my intention to apply |
|  | I completed the Budget Sheet (last page of this document) |
|  | The Budget Sheet was approved and signed off by the relevant biobank |
|  | I deleted the first page (call information) of this document and saved it as PDF using PI Name\_Surname as filename prior to submitting to translation@manchester.ac.uk |

**Access To Tissue (A2E) Budget Sheet**

The proposal needs to be approved by the Biobank providing the tissue / samples. Please use this template for the quote.

Also notify your Research Support Manager in advance of your intention to apply to this scheme as post award support might be needed.

*Please note, this funding is for 100% Directly Incurred costs only, up to £10,000*

Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lead PI Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Biobank(s) Name and contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please make sure that any VAT is considered in quotations from Biobanks.

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| **Project Costs** | | |
| **Directly Incurred (DI)** | | |
| **Fund** | **Breakdown and description/detail** | **Cost (£)** |
| Tissue Costs: |  |  |
| Other  (e.g. transfer, courier costs, please specify) |  |  |
| Total DI Costs: | |  |

**I confirm that this has the approval of the School/Institute:**

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| --- | --- | --- |
| This proposal is submitted by Principal Investigator: | | |
| (Date) | (Print name) | (Sign here) |
|  |  |  |
| This proposal is signed off by the Biobank(s) from where the tissue is to be sourced:\* | | |
| (Date) | (Print name) | (Sign here) |
|  |  |  |

*\*By signing this document you confirm that the quote above is accurate for the type and amount of tissue to be provided. You also confirm that the biobank has approved or is about to approve the application to purchase of the proposed tissue.*