**Change to Supervisory Team Form (PGR)**

Use this form if you are a Postgraduate Researcher (PGR) who wants to request a change to their supervisory team.

Please complete section 1 and then follow the submission guidelines.

**SECTION 1: PGR**

**Personal Details**

**Full Name:**

**ID Number:**

**School:**

**Department:**

**Thesis Submission Deadline:**

**Funding / Sponsorship**

**Are you in receipt of any funding or a studentship or do you receive a government doctoral loan? Please highlight:**

Yes

No

**Please provide full details of your funding source:**

**If the terms and conditions of your sponsor require you to notify them of any change in your circumstances, you must contact your sponsor/and or your loan provider.**

**Please check the box to confirm that you have done this:**

**Change to Supervisory Team Request Details**

**Please list your current Supervisory Team**:

**Main Supervisor**

**External Supervisor (if applicable)**

**Co-supervisor(s)**

**Advisor**

**Please provide full details of the requested change(s) and reasons for that change**

***nnnnnnnnnn***

**Requested start date for change to supervisory team** (dd/mm/yyyy)

**Student Declarations**

**PGR Declarations**

By submitting this form you declare that the information given is accurate to the best of your knowledge. Falsification of information as part of this application may be a student disciplinary matter and may lead to this request not being processed.

The personal information that you provide in this form is processed by The University of Manchester in accordance with UK data protection law. For further information about how we use your personal information and to find out about your data protection rights, see our [privacy notices](https://www.manchester.ac.uk/discover/privacy-information/data-protection/privacy-notices/).

By submitting this form, you confirm that you understand and consent to the University processing and storing your personal information.

**Confirming your request.**

It is your responsibility to read the following relevant University guidelines and policies on change of supervisor:

* [Supervision Policy for Postgraduate Research Degrees](https://documents.manchester.ac.uk/display.aspx?DocID=615)

By submitting your form you are confirming that you have read and understood the relevant University guidelines and policies.

You are encouraged to talk to somebody in your [Doctoral Academy or School](mailto:fse.doctoralacademy.support@manchester.ac.uk.) about your situation before applying for a change of supervisor.

**If you have discussed your intentions with any members of University of Manchester staff please confirm their names and job titles below:**

**Please submit your form to** [**Doctoral Academy**](mailto:fse.doctoralacademy.support@manchester.ac.uk.)