**Completion Plan of Research and Writing-Up of Thesis/Dissertation**

*This plan should be completed and uploaded alongside any Extension to Programme, Extension to the Re-Submission Deadline, Submission Pending or Extension to Submission Pending application. Please try to discuss the detail of your research and/or thesis plan with your supervisor prior to submission. This form is in a generic format suitable to summarise your progress to date and your plan for further research and/or your thesis writing plan. Please amend and expand as necessary.* ***Take into consideration that extension of programme should be used for primary research/laboratory work and submission pending should be used for writing up unless you are enrolled on a 48-month PhD programme****.*

**Postgraduate Researcher Name**: **Anticipated Thesis Format (Standard/Journal Format/Other)**:

|  |  |  |  |
| --- | --- | --- | --- |
| **Thesis Chapter Details** | **Completion Status** | **Completion Timing** | **Completion and Submission Schedule***Indicate using an ‘R’ and ‘W’ in the anticipated dates/date range when the remaining primary research/labwork (R), and writing (W) for each chapter will be done (change month labels if not September entry). Please also indicate with an ‘S’ the month in which you plan to submit.* |
| # | Thesis Chapter Heading (abbreviated) | Research[[1]](#footnote-2) | Writing[[2]](#footnote-3) | Estimated time required[[3]](#footnote-4) | Aug | Sep  | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | JunS |  |
| 1 | Introduction | N/A | 20%, outline done | 1-2 weeks |  |  |  |  |  |  |  |  |  |  | W |  |
| 2 | Literature Review | N/A | 30%, partial draft exists | 4 weeks |  |  |  |  |  |  |  |  |  | W |  |  |
| 3 | Experimental methods | N/A | 20%, partial draft exists | 2 weeks |  |  |  |  |  |  |  |  | W |  |  |  |
| 4 | <Main chapter 1 heading> | 100% complete | 95%, published, some detail to be added to chapter | 2 days |  |  |  |  |  |  |  |  | W |  |  |  |
| 5 | <Main chapter 2 heading> | 70%, XYZ outstanding | 30% | 6 weeks research followed by write-up | R | R | W | W | W |  |  |  | W |  |  |  |
| 6 | <Main chapter 3 heading> | 10%, prep complete | 5% | 14 weeks research followed by write-up |  | R | R | R | R | W | W | W |  |  |  |  |
| 7 | Conclusions | N/A | 0% | 1-2 weeks |  |  |  |  |  |  |  |  |  |  | W |  |

1. Please indicate what research/experimentation/analysis remains, for example: give percentage completion ‘x% complete’ or a brief description ‘some analysis/characterisation’ etc. Please note: further research is not permitted during the Submission Pending period. [↑](#footnote-ref-2)
2. Indicate the progress of the writing, for example: give percentage, ‘x% complete’, ‘# of words remaining,’ ‘draft done’, ‘submitted’, ‘published’, ‘correcting’, ‘awaiting comments’ etc. [↑](#footnote-ref-3)
3. Please specify estimated days/weeks required to complete each chapter. [↑](#footnote-ref-4)