

PLEASE PRINT IN BLOCK CAPITALS

1 General Information

Surname/Family name: First name:

Date of birth: Telephone number:

First line of Home Address:

Second line of Home Address:

Post code:

Email:

Have you previously had a card from this University or Library? Y/N

Previous Library card number (if known):

- If you are applying for an Alumni Card please go to **2**
- If you are applying for an External Card please go to **4**
- All other applicants please go to **3**

2 University of Manchester Alumni ONLY

Year of Graduation:..... Department:.....

Degree:.....

Go to Section **4**

3 Additional Information

Institution:.....

Status (Please tick):

- | | | |
|--|--|--|
| <input type="checkbox"/> Staff | <input type="checkbox"/> Postgraduate (Taught) | <input type="checkbox"/> Undergraduate |
| <input type="checkbox"/> Retired Staff | <input type="checkbox"/> Postgraduate (Research) | <input type="checkbox"/> Other (please give details below) |
| <input type="checkbox"/> Part time | <input type="checkbox"/> Distance Learner | <input type="checkbox"/> Placement (6 weeks or more) |

Additional Information:.....

Go to Section **4**

4 Terms and Conditions

Accepted By:

I have read the terms and conditions (overleaf) and agree to abide by them:

Staff Initials

Signature:..... Date:.....

.....

For Library Use Only

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Notes:.....

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Terms and Conditions

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- I understand that the Library ID card is for use by the named user only and is strictly non-transferable. ☐
- Access is by valid Library ID card only, with no exceptions. ☐
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- The Library has a code of behaviour which we ask everyone to abide by. ☐
- I understand that violation of these terms and conditions may result in membership being withdrawn. ☐

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Such data are available to the University's Schools, Faculties and the Division of Development & Alumni Relations and are used for a full range of activities and programmes involving academic and administrative departments, and a full range of communications and marketing activity including the sending of University publications and the notification of events, fundraising programmes and for the promotion of benefits and services. We may contact you by mail, email, telephone and social media. Your data will not be disclosed to external organisations other than those acting as agents for the University.

If you do not wish to receive communications by post, please tick here ☐

If you do not wish to receive communications by email, please tick here ☐

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If you are a graduate of the University your data will be shared with the Division of Development and Alumni Relations (DDAR). The DDAR supports The University of Manchester through contact with alumni, students and supporters of the University. Our alumni and supporters are very important to us and we are committed to protecting your data. The DDAR does not sell to or trade your data with any other organisations. The DDAR aims to keep your data up to date, and, as a graduate, you can manage your data at your.manchester.ac.uk/update-your-details.

The DDAR also welcomes any update to your details you may wish to provide by email to alumni@manchester.ac.uk.

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Please send completed application form and copies of any relevant documents to:

Membership Department
The University of Manchester Library
The University of Manchester
Oxford Road
Manchester M13 9PP

Tel: 0161 275 3716
www.manchester.ac.uk/library