

PGR Course unit outline 2022/23

Unit code:	BMAN80432
Title:	Reviewing and Evaluating Manuscripts
Credit value:	5
Semester:	2
Course Coordinator contact details:	Dr. Dimitrija Kalanoski, dimitrija.kalanoski@manchester.ac.uk Office hours (by arrangement via email)
Other staff involved contact details:	Dr N. Nuruzzaman n.nuruzzaman@rutgers.edu Office hours (by arrangement via email)
Pre-requisites Co-requisites Dependent course units Restrictions	Elective

Course unit overview

The course follows a workshop format where students are firstly introduced to a range of issues regarding manuscript reviewing and evaluations, and then are encouraged to apply this on a set of real examples. For these we will use examples of successful/unsuccessful manuscripts and reviews from top-tier journals.

Aims

- To introduce students to the topics of peer-reviewing, manuscript evaluation, scholarly feedback, and mentoring.
- To sharpen skills of critical reading and analysis of scholarly writings, in relation to their own doctoral work, that of peers and academic articles more generally.
- To develop within students an appreciation of the merits of (peer-review) feedback and how to constructively utilise this as an aid to make a scholarly contribution.

Objectives (Learning outcomes)

On completion of this unit successful students will be able to:

- Demonstrate an awareness and an understanding of the elements involving scholarly manuscript reviews and manuscript evaluation for management researchers.
- Assess and improve their own work and that of peers through the lens of generic evaluation criteria.
- Identify a “contribution” and how to provide constructive feedback and input for quality improvements thereof.

Syllabus content

This unit will select aspects of the art and science of reviewing, an essential albeit sometimes possibly flawed element in the production of knowledge. Topics include:

- Reviewing as a vital professional service, when to review and when not to review?
- Fundamentals and practice of reviewing, fairness and other key criteria.

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- Reviewing (your own/someone's) PhD, for conferences, for academic journals.
- Providing constructive and workable feedback.

Methods of delivery

Lectures	9 (3 sessions, approx. 3 hours each)
Seminar/Tutorial/Workshop/Lab Hours	
Independent Study	41
Total Study Hours	50

Reading List

Pre Reading:

- Linton (2010), Lepak (2009).

Further reading (selection):

- Books: Baruch, Sullivan, and Schepmyer (2006); Clark, Wright, and Ketchen (2017); Campion (1993); Carpenter (2009); Clark, Floyd, and Wright (2006); Kilduff (2007).

Assessment

Mode of Assessment	Length required	Weighting within unit
<p>Assessment is for those requiring unit credits (please make this clear to the tutor at the start of the elective)</p> <p><u>Review of a journal article</u></p> <ul style="list-style-type: none"> • The reviewing assignment of a journal article is an individual task. • One way, which may be used in the marking process for this course, and thus may help you in developing your work, is outlined in Patriotta (2017). 	4 to 10 pages each, depending on the nature of the manuscript.	100%
<p>This is an elective course, the assignment is an integral part of the learning objectives of this course, rather than an assessment mechanism that results in credits. There is no point in attending this course by simply “sitting in”. If you wish to sharpen your skills in critically reviewing your own work, or the work of peers, the assignments are a crucially important step towards this goal. You will be provided with numerical feedback scores on the tasks.</p> <p>The reviewing assignment of a journal article and a draft PhD manuscript from a peer are an individual task.</p>		

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Resits: Reviewing assignment of a journal article.		
Assessment deadline: TBC (approx. 4 weeks after last course session).		
Feedback methods		
<p>1.1 Feedback to students There will be feedback on any oral and written assignment (formative or summative) completed by students.</p> <p>1.2 Feedback from students Students are offered the opportunity to provide written feedback and oral feedback on the course unit by contacting staff involved during office hours or via email.</p> <p>1.3 Course unit survey At the end of the course unit each student will be asked to complete a short questionnaire that will be used to gather feedback on teaching quality and general organization of the course.</p> <p>Date coursework feedback will be returned by – 1 May 2023</p>		