

GRAPHIC SUPPORT WORKSHOP

PRICE LIST

A4 PRINTING

A4 (PER SIDE)

Paper (mono)	5p
Paper (colour)	15p
Card	30p

A3 PRINTING

A3 (PER SIDE)

Paper (mono)	10p
Paper (colour)	25p
Card	40p

POSTERS

PAPER

A0	£18
A1	£15
A2	£12

FABRIC

A0	£32
A1	£20

PRINT+ FOAM BOARD

A0	£48
A1	£42

ROLLER BANNER

Roller Banner	£140
Replacement graphic	£80

SPECIALIST PRINTING

HORIZONTAL BANNER WITH EYELETS

Scrimm (per 1m ²)	£40
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REMOVABLE ADHESIVE FILM PRINTS

MacDot Vinyl (per 1m ²)	£28
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ENCAPSULATION

A0	£12.50
A1	£10
A2	£8.50

POUCH ENCAPSULATION

A4	50p
A3	75p

WIRE BINDING

A4	75p
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MISC

Cardboard poster tubes	£2.50
Graphic design hourly charge rates	£22

GRAPHIC SUPPORT

ADOBE CC TRAINING

Perhaps you'd rather design your own work but lack the skills and knowledge to do so? Book a one-to-one slot with us and complete one of our training booklets (with our support) to gain the knowledge you need to create professional design artwork. We currently have detailed training resources and instruction booklets in:

ADOBE INDESIGN CC
ADOBE PHOTOSHOP CC
ADOBE ILLUSTRATOR CC

GROUP/CLASS TRAINING

If you'd like to book a session for 3 or more people please contact us to arrange a group session.

GRAPHIC DESIGN SERVICES

Need a hand designing a poster? We offer our graphic design services to all staff and students. Common graphic design projects include:

Posters	Postcards
Web graphics	Business cards
Fliers	Info-graphics
Brochures	Horizontal banners
Photo manipulation	Signage
Roller banners	Social media graphics

We can design and support you in many other aspects of graphic design too so if you have an idea or a request which isn't listed please get in touch for an estimate.

GSW CONTACT

Tel: 0161 275 2545
gsw@manchester.ac.uk

OPENING TIMES

9:00am - 4:30pm
(closed 12:30pm-1:30pm)

GENERAL ADVICE

Please allow yourself plenty of time for printing. We operate on a first-come first-served basis and cannot always guarantee to meet your submission deadlines. Also, it is usually easier and quicker to email or call us in advance of visiting the workshop.

LEAD TIMES

Lead time is the amount of time we need to print your poster/artwork. Although we will always endeavour to print your poster as quickly as possible our lead times are:

Single poster: 1 day

Pop-up banner / Fabric print: 5 days

Foamboard 'dry-mounted' prints: 5 days

Batch poster printing (10+): 5 days+

PRINT QUEUE

It's a 24 hour turnaround for poster printing (starting from the point of submission). However, as we operate on a first-come first-served basis this length of time can increase especially if a large batch of posters has already been submitted for that day.

FILE FORMATS

PDFs, JPEGs and TIFFs are the preferred file formats as they will ensure accuracy in printing. If you submit a different kind of file format, such as a PPTX, we cannot be held responsible for any inaccuracies that may appear in the final print.

PAYMENT

We can accept credit/debit card payments and internal grant and project codes. Payments must be made after the artwork is printed with the exception of grant/project codes.