

Guidance for supervisors on writing the research statement

- Please include the title of the project, the name of the funder and the lay summary where one exists.
- Where a summary is not available a minimum five line description of the research should be included.
- Where the research is jointly awarded or delivered at more than one Higher Education Institution (HEI) in the UK, the ATAS application form you should include the main institution in the drop-down box and all additional institutions should be included in the research statement box.
- Where an applicant is completing their studies (e.g. viva corrections) and have an end date sometime in the future (after their intended start date as a researcher) please note this in the research statement.

New appointments -

The research statement should also be included with the Request to Appoint in Jobtrain and returned to Research Services.

Contract extensions -

The research statement should also be included on the Employee Change Request and returned to Research Services.