|  |
| --- |
| **FULL NAME: Gender:** |
| **CURRENT HALL ADDRESS:**  |
| **E-MAIL: TELEPHONE No:**  |
| **STUDENT ID NUMBER: CHECK IN:** |
|  **CHECK OUT:** |
| **PLEASE SPECIFY IF YOU HAVE ANY SPECIAL CONDITIONS:** |
| **OFFICE USE ONLY** |
| **ROOM ALLOCATED:**  |
| **AMOUNT DUE £** | **PAYMENT Receipt No.** |
|  |  |

**SUMMER ACCOMMODATION IS AVAILABLE AS FOLLOWS:**

Current Residents Thursday 30th June 2022 to \*Monday 4th July 2022 – 10am check-out

**IF YOU WISH TO STAY LONGER THAN 4 NIGHTS PLEASE COMPLETE THE STANDARD BOOKING FORM AS ADVISED.**

**PLEASE SELECT YOUR ACCOMMODATION:**

1. Victoria Park Residences Wash basin £17.50 per night

 En-suite £22.00 per night

**PLEASE NOTE THAT IF YOU RESIDE IN DENMARK ROAD, WESTON HALL, BROOK HALL, RUSHOLME PLACE OR WILMSLOW PARK YOU MUST CONTACT THE HALL RECEPTION TO BOOK, PLEASE DO NOT USE THIS FORM.**

* **Once your booking is processed, you will receive an email confirmation and request to make payment.**
* **Payment must be made by visiting the hall administration office.**
* **Payment is required in full in advance. If you are experiencing financial difficulties, please send an email to** **accommodation@manchester.ac.uk** **with the subject heading Vacation Residence – Finance Help Request.**
* **Once you have submitted your booking form please wait for a response. Responses may take up to 5 days due to the busy period.**
* **You can extend stay in your current room for a maximum of 4 nights from the end of your term accommodation agreement.**

**.**

* **Denmark Road, Brook Hall, Weston Hall, Rusholme Place and Wilmslow Park residents must apply to the halls directly to extend stay as these halls are not run by the University during the summer vacation period. Please contact the hall reception for further advice.**

**I have read and agree to the Summer Vacation Terms and Conditions (please tick)** *Please check website for Terms and Conditions.*

Print Name: ……………………………………………………………. Signature: …………………………………………………

Date: …………………………………………

**Please return your completed booking form to** **summerstay@manchester.ac.uk** **or alternatively hand into your hall administration office:**

**City and Victoria Park Residences Whitworth Park Administration Office, Grove House, 316 Oxford Road, Manchester, M13 9WJ**

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