### 30. Monitoring School Support QA/QE Proforma - Copy sent/left for the school/college

School/College.. Professional Mentor… Date ..... SLO … … Placement Full week no ………

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| COVID response -Involvements/opportunities |  |
| New PM? and any new subject mentors trained by us? |  |
| Any meetings or working parties or recruitment/assess centres? |  |

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| Trainee Name & Subject Area | | | Placement No | **Details from the Trainees’ RoAD and discussion with PM** | | | | | | | | | | **Any Issues raised on the mid-placement reviews?** | |
| RoAD organisation | Induction | School CPD record | Lesson Observations | | Weekly Mentor Meetings | Progress Matrix | | PM review | Summative Progress Report |
| Number | Quality | Mentors? | Trainees? |
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| **CODES:** ✓ = going well; ? = needs looking at; 🗶 = poor/missing | | | | | | | | | | |  | | | | |

### 31. Whole school snapshot given to school

School/College.. Professional Mentor… Date ..... SLO … … Placement Full week no ………

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| General characteristics and information – e.g. Pupil Premium? | | | | | | | | |
| Latest OFSTED – Date: **Notes:** | | | | | | | | |
| WHOLE SCHOOL SNAPSHOT | | QUALITY | | | | AREAS TO DEVELOP (IF ANY) | | |
| Induction programme, documents, policies, trainees’ early activities. | |  | | | |  | | |
| CPD Professional Studies Programme, range, coverage, repeats in TP2 | |  | | | |  | | |
| Wider school activities opportunities COVID including PHSE – SEN – FTS – TAs – EAL - SRE | |  | | | |  | | |
| Professional Mentor’s Involvements e.g. Lesson observations, Review Meetings and target setting with trainees-mentor support | |  | | | |  | | |
| Previous and current trainees’ feedback including Induction evaluations and mid-placement reviews | |  | | | |  | | |
| PM’s overall organisation and mentor support | |  | | | |  | | |
| **SUBJECT/TRAINEE DETAIL** |  | |  |  |  | |  |  |
| * RoAD checklist |  | |  |  |  | |  |  |
| * Lesson observations |  | |  |  |  | |  |  |
| * Weekly meetings |  | |  |  |  | |  |  |
| * Progress matrix |  | |  |  |  | |  |  |
| * Progress reports incl. PM review |  | |  |  |  | |  |  |
| * Trainees’ feedback |  | |  |  |  | |  |  |
| * Mid-placement review |  | |  |  |  | |  |  |
| * Areas to develop |  | |  |  |  | |  |  |
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| **School Liaison Tutor:** | **PM:** |