

Quarantine Hotel Cost Support Fund Claim Form

Please read [the guidance](#) before completing/submitting this form

Section 1: Personal details

University of Manchester ID No.	
Title	
Surname	
Forename(s)	
Faculty	
School/Division/Department	
Contact Telephone Number	
Email address	

Section 2: Details of expenses claimed

We will reimburse the cost of a required 'quarantine stay' in a government approved hotel, for those students who have travelled from a designated 'red list' country to the UK for the first time to join their course, or to continue their course in academic year 2021/22 following a period of remote study. Please note you cannot claim for any costs incurred by dependants.

The fund will not cover the cost of PCR tests for students arriving for the 2021/22 academic year.

NB: Please submit receipts / evidence of expenditure.

Expense Details (please provide details of your quarantine stay in a government approved UK hotel).	
Please include details of your relationship to anyone you are sharing your quarantine stay with e.g. dependent, friend	
Give full details	
£	

Section 3: Signature

By completing this section you are declaring that the fees/expenses being claimed were:

1. Wholly necessarily and exclusively incurred whilst engaged in the study of your University programme
2. No other claim has been made or will be made to this or any other organisation for the expenses claimed
3. You understand that the University reserves the right to request additional information to support your claim, including copies of bank statements.

Signature / full name of claimant	
Date	

Section 4: Submission

Once completed this form should be submitted alongside all receipts / evidence of expenditure to funding@manchester.ac.uk using the subject heading 'Quarantine Hotel Cost'

Please note that you cannot claim any expenses for which you do not have sufficient evidence. In order to receive a payment students must ensure they have submitted their UK bank details [online](#).
