**Appendix E – Trainee personal support plan form**

**Primary PGCE: Personal Support Plan**

|  |  |
| --- | --- |
| **Trainee** |  |
| **Tutor/mentor** |  |
| **Start date** |  |
| **Date of review** |  |
| **Targets agreed and relevant strands** |  |

**In order to support you and address your needs, the following actions have been agreed**

|  |  |
| --- | --- |
| **You will…** |  |
| **The mentor will….** |  |
| **The university tutor will…** |  |
| **Evidence of progress will include:** |  |

This personal support plan has been discussed and agreed.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: | **Trainee:** | **Tutor/mentor:** | **Date:** |

**Review of trainee personal support plan**

|  |  |
| --- | --- |
| **Present:** | **Date:** |
| **Evaluation of progress:** | |
| **Further actions:** | |

Copies of this support plan may be shared with the trainee, university tutor, school mentor(s) and programme leaders only. This must not be shared with any other third parties