

MANCHESTER  
1824

The University of Manchester

Meet the team...  
**Teaching  
Collections**



# Who are we...?



**Olivia Walsby**  
**Head of**  
**Teaching**  
**Collections**



**Helen Foster**  
**eTextbook**  
**Programme**  
**Manager**



**Flora Bourne**  
**eTextbook**  
**Programme**  
**Coordinator**



**Linda Pover**  
**Reading List**  
**Services Team**  
**Leader**

## Reading List assistants



**Alison Dewhurst**



**Amy Price**



**Eleanor**  
**Worden**



**Louise Crook**



**Leda**  
**Channer**



**Mike**  
**Roughly**



**Shona**  
**Forbes**

# Reading List Service

**The Reading Lists service delivers on the Library's Reading Lists Strategy** providing an improved student experience and a streamlined service for teaching staff

**Linda Pover**

**Reading List Team Leader**

- Line management of Reading List Assistants
- Coordination & development of Reading List service

**Alison, Amy, Eleanor, Leda, Louise, Mike, Shona**

**Reading List Assistants**

All aspects of the service but each also has a specialism...

- Purchasing of content – all
- Academic enquiry service – all
- Digitisation – Alison, Shona, Louise & Eleanor
- Video streaming – Leda & Amy
- High Demand & New Editions etc. – Louise & Eleanor
- RLO software support –online training guides for academics –Leda
- RLO software and procurement processes development – Linda & Shona
- Data and analytics– Mike & Shona
- eTextbook Programme support – Mike & Amy

# eTextbook Programme

Provides each student on a module with unlimited, continuous access to an interactive electronic textbook.

- Publisher negotiations
- Supplier liaison (Kortext)
- Analytics dashboard management: academic and admin
- Data management
- Academic enquiries

## **Helen Foster**

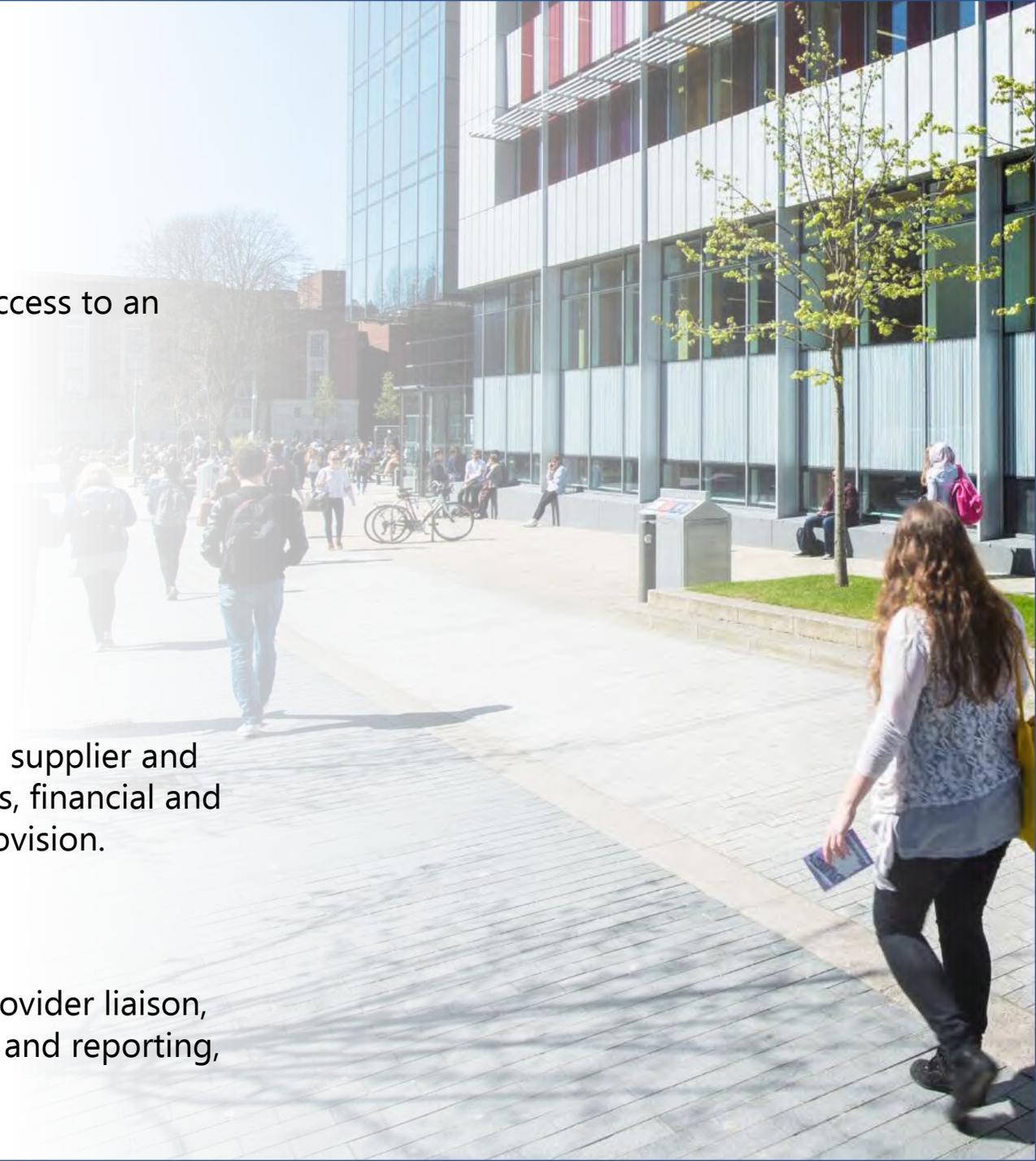
### **eTextbook Programme Manager:**

Day-to-day management of the Library's eTextbook programme; supplier and publisher negotiations, reviewing purchasing and delivery models, financial and licence analysis and all other elements of electronic text book provision.

## **Flora Bourne**

### **eTextbook Programme Co-ordinator**

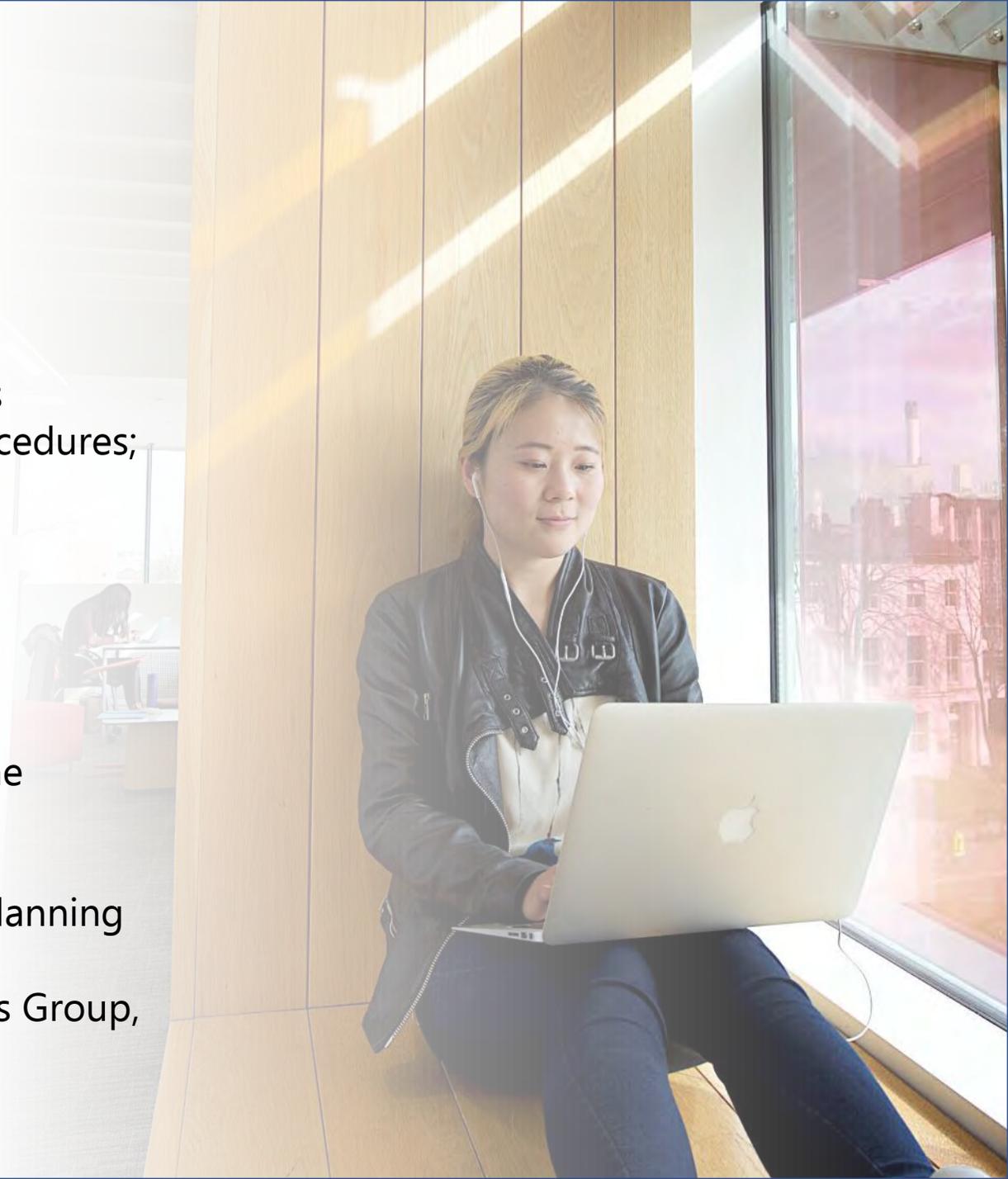
Coordination of the Library's eTextbook programme; platform provider liaison, bibliographic and pricing data management, usage data analysis and reporting, service promotion and academic enquiries management.



# Head of Teaching Collections

## Olivia Walsby

- Strategic leadership and management of the above services
  - Development of associated strategies, policies and procedures; Purchasing policy, Reading List Strategy etc.
  - Budget management and negotiations oversight
- Management, development and promotion of our teaching collections
- Support and provision for online blended learning across the University
- CSD: Leadership, strategic decision making & operational planning
- Leadership Team –Budget Monitoring Group, Library Spaces Group, Hybrid Working Group



# What right now

## **Support for flexible learning:**

- Increase in demand from our academics for electronic teaching materials to support online and flexible blended learning
- Responding to increase in 1st Year UG student
- Review of purchasing policy to be followed by review of Reading List Strategy later this year
- Exploration and promotion of RLO analytics dashboards to support student engagement with reading lists

## **Continuing rapid expansion of eTexts programme:**

- 2021/22 seen a 69% percent increase in academic demand for core eTextbooks for 2021/22 teaching
- Bespoke analytics offer for schools/disciplines
- Kortext Student Registration System integration/Automated student data transfer using RPA
- eTextbook Database implementation
- Spend assessment by school/discipline

## **Investigating and testing new models for content delivery**

- Law Trove, UAA/DDA model for 'unavailable' essential reading, OER (Open Educational Resources) content promotion

## **Streamlining and automating workflows/service delivery to support increased service uptake**

- Digitisation: Digital Content Store integration with RLO; working with Ex Libris and the CLA to refine workflows and further develop integrations.

# How we work

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**Agile approach to staffing in CSD** responding to the varying peaks and troughs of service pressure throughout the year

**Hybrid working:** predominantly remote working for hybrid with no direct need to be on campus for service delivery

**Communications & Engagement** ensuring schools and academic staff know how to use the service and to ensure our service is developed and adapted in line with academic requirements. Rachel Garraway as FEL conduit.

## Get in touch

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[www.library.manchester.ac.uk/using-the-library/staff/reading-lists/](http://www.library.manchester.ac.uk/using-the-library/staff/reading-lists/)

[uml.readinglists@manchester.ac.uk](mailto:uml.readinglists@manchester.ac.uk)

[uml.etexts@manchester.ac.uk](mailto:uml.etexts@manchester.ac.uk)

