

## APPENDIX E – TRAINEE PERSONAL SUPPORT PLAN FORM

### PRIMARY PGCE: PERSONAL SUPPORT PLAN

|  |  |
|--|--|
| <b>Trainee</b>                             |  |
| <b>Tutor/mentor</b>                        |  |
| <b>Start date</b>                          |  |
| <b>Date of review</b>                      |  |
| <b>Targets agreed and relevant strands</b> |  |

In order to support you and address your needs, the following actions have been agreed

|   |  |
|---|--|
| <b>You will...</b>                        |  |
| <b>The mentor will....</b>                |  |
| <b>The university tutor will...</b>       |  |
| <b>Evidence of progress will include:</b> |  |

This personal support plan has been discussed and agreed.

Signed:

**Trainee:**

**Tutor/mentor:**

**Date:**

### REVIEW OF TRAINEE PERSONAL SUPPORT PLAN

|                                |              |
|--------------------------------|--------------|
| <b>Present:</b>                | <b>Date:</b> |
| <b>Evaluation of progress:</b> |              |
|                                |              |
| <b>Further actions:</b>        |              |
|                                |              |

Copies of this support plan may be shared with the trainee, university tutor, school mentor(s) and programme leaders only. This must not be shared with any other third parties