**University of Manchester – Early Leaver request form 2021/22**

1. **Personal details:**

|  |  |
| --- | --- |
| Family name |  |
| First name(s) |  |
| Date of birth |  |
| University ID number |  |
| Gender |  |
| Undergraduate/Postgraduate |  |

**2. Contact details:**

|  |  |
| --- | --- |
| Address |  |
|  |
| Email address |  |
| Phone number |  |

**3. Further details:**

Name of Current Residence & Room number

Are you:

|  |  |  |  |
| --- | --- | --- | --- |
| Leaving for financial reasons \* |  | Moving to the private sector |  |
| Leaving for medical reasons \* |  | Returning to live at home |  |
| Leaving for personal reasons \* |  | Other |  |
| Withdrawing from university \* |  |  |

*\* If you are seeking to reduce your rent liability for these reasons then evidence must be provided and returned with this form*

**4. Expected date of departure:**

**5. Supporting information:**

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Please note:

Keys/swipe cards must be returned to your hall administration office when leaving – failure to do so will result in extra charges.