**University of Manchester - Accommodation Transfer request form 2021/22**

1. Personal Details:

|  |  |  |  |
| --- | --- | --- | --- |
| Family name |  | First name |  |
| Date of birth |  | University ID number |  |
| Gender |  | UG or PG |  |

2. Contact Details:

|  |  |
| --- | --- |
| Phone number |  |
| Current Hall & Room Number |  |

3. Residence to which you would like to move:

|  |
| --- |
|  |

4. Select the main reason for wishing to transfer

|  |  |  |  |
| --- | --- | --- | --- |
| I want self-catered accommodation |  | I want to be closer to my department |  |
| I want catered accommodation |  | Pastoral reasons \*\* |  |
| I want cheaper accommodation |  | I want to change the let length |  |
| I want an ensuite |  | To live with friends |  |
| Medical reasons \* |  | My accommodation is too noisy |  |
| Other (provide detail below in section 5) |  |  |  |

\* Medical evidence must be provided and returned with this form

\*\* Details must be provided along with a supporting statement from your RLC and provided with this form

5. Supporting information (please attach additional information if necessary)

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**Keys/swipe cards must be returned to the relevant administration office by the agreed date and time – failure to do so may result in extra charges.**