

## ORDINANCES AND REGULATIONS FOR THE DEGREE OF DOCTOR OF PHILOSOPHY BY PUBLISHED WORK

### ORDINANCES

1. The Degree of Doctor of Philosophy (PhD) by Published Work is awarded by the University in recognition of published work which shows convincing evidence of the capacity of the candidate to pursue research and scholarship and make an original contribution and substantial addition to knowledge.
  2. The amount and quality of the work presented should be at least equivalent to that expected for the Degree of Doctor of Philosophy (PhD).
  3. The conditions relating to the degree shall be prescribed in Regulations.
- 

### REGULATIONS

1. A candidate for the degree must be a current member of staff at the University who has been in post for at least three years, at the time of first submission.
2. Applications for admission to the degree shall be made in writing to the University at least three months prior to the submission being made. Notes for Guidance on submission and examination procedures are available from the Research Office.
3. A significant proportion of the work presented must have been carried out while the candidate was employed as a member of the academic staff of this University.
4. Normally, only work published in scholarly books and journals will be eligible for consideration. However, the examiners may, at their discretion, take into consideration other scholarly work. All work must be traceable in ordinary catalogues and must have been published in such a way as to be generally available for consultation by scholars or other interested persons.
5. The work must constitute a corpus of publication tending towards a coherent thesis, rather than a series of disconnected publications.
6. An academic advisor shall be appointed to provide guidance to the candidate on the presentation of the published work. The academic advisor shall be a senior member of the academic staff of the University who is familiar both with the standard required and with the candidate's field of work.
7. Published work submitted for the degree must be substantially different from any work which may have previously been submitted for any degree at this or any other institution.
8. Submissions for the degree shall consist of two sets of the following documents:

- a. copies of each of the publications and other material which the candidate desires to be taken into consideration;
  - b. a statement containing:
    - i. particulars of the candidate's degrees, other qualifications and research experience, including all particulars required to establish eligibility under Regulation 1;
    - ii. a complete list and copy of the publications submitted;
    - iii. an overall summary of the aims and achievement of the work, for which the publications submitted give evidence, which is expected to be approximately 5000 to 6000 words in length and include reference to the work of others in the candidate's field. This critical appraisal of the work should provide a guide to the nature, extent and importance of the publications submitted and explain the coherence of the work and how it has progressed and developed during the years the candidate has been engaged in it.
    - iv. a declaration of the nature and extent of the candidate's own contribution, and the contribution of co-authors and other collaborators, to each of the publications presented;
    - v. a declaration of what proportion of the work presented has been completed whilst the candidate has been a member of staff of this University;
    - vi. a declaration whether any (and if so, which parts) of the work presented has been submitted in support of a successful or pending application for any other degree or qualification of this or any other University or of any professional or learned body;
9. Two external examiners will be appointed; there will be no internal examiner. Candidates shall be required to attend for an oral examination on the subject of the work presented and matters relevant thereto. The University shall appoint a member of staff to act as Chair for the oral examination.
10. The University shall have the right to retain both copies of the work presented.
11. The examiners will recommend that the degree be awarded or not, or recommend resubmission of the candidate's supporting statement. If the examiners recommend not to award the degree, they should indicate whether it is the standard of the work submitted and/or its quality/volume that is at fault. The examiners may recommend that the candidate be allowed to resubmit for the degree at a future date. No candidate may submit for examination for this degree within three years of a failed examination.