

THE UNIVERSITY OF MANCHESTER

NOMINATIONS COMMITTEE

Wednesday 19 May 2021

MINUTES

**Present:** Mr Edward Astle (Chair, except item 10)  
Professor Danielle George  
Mr Jim Hancock (Chair for item 10)  
Mr Nick Hillman  
Mrs Susan Lipton  
Ms Roz Webster

**In attendance:** Professor Dame Nancy Rothwell (President and Vice-Chancellor), Mr Patrick Hackett (RSCOO), Mr Mark Rollinson (Secretary), Miss Sally Ainsworth and Mr Richard Sreaton (Deputy Director, Alumni Engagement (item 8 only)).

**Apologies:** Mr Gary Buxton  
Mrs Bridget Lea

**1. Apologies and Declarations of Interest**

**Noted:** No additional declarations made.

**2. Minutes**

**Resolved:** The minutes of the meeting held on 17 March 2021 were approved

**3. Matters arising**

**Noted:** None to report

**4. Governance Effectiveness Review**

**Received:** a report from Halpin updating on progress so far

**Noted:**

- i. Halpin were on track to deliver their finding to the July Board of Governors meeting. Nominations Committee will meet on 8 July to consider the draft final report.

**Resolved:**

The Committee noted the progress made so far.

## 5. Board member appointments

**Received:** a report updating members on:

- i) Appointment to lay member vacancies (process led by Saxton Bampfylde)
- ii) Appointment to lay member reserved for the Alumni Association

**Noted:**

- i. The Saxton Bampfylde recruitment pack was helpful but would have benefitted from greater reference to the student body and its importance to The University.
- ii. Appreciation of the range of platforms that were being used to advertise the vacancies, with an emphasis on diversity.
- iii. Panel members were involved in the shortlisting/longlisting and interview processes, both for lay members and for the Alumni Association members, and thanks were extended to all for their assistance.

**Resolved:**

The Committee noted the progress made so far in the recruitment process.

## 6. Committee membership

**Received:** The report providing an overview of the current position in relation to Board Committee membership

**Reported:**

The Committee was asked to consider or note the following membership issues:

- i) Re-appointment of Erica Ingham for a further three-year term as a co-opted member of Audit and Risk Committee, subject to her willingness to continue.
- ii) Appointment of a replacement for Michael Crick to Staffing Committee (further consideration of this could await the appointment of the three new lay members to be appointed from September 2021).
- iii) Appointment of a replacement for Andrew Spinoza as an alternate member of Staffing Committee (further consideration of this could await the appointment of the three new lay members to be appointed from September 2021).
- iv) That appointment of replacements for Steve Jones and Delia Vazquez as alternate members of Staffing Committee be determined once the current electoral process (Senate to Board) was concluded.
- v) That appointment of a replacement for Delia Vazquez on Remuneration Committee be determined once the current electoral process (Senate to Board) was concluded, with expressions of interest to be invited.
- vi) That appointment of a replacement for Steve Jones on Finance Committee be determined once the current electoral process (Senate to Board) was concluded, with expressions of interest to be invited.
- vii) Appointment of a replacement for Bridget Lea on Nominations Committee (further consideration of this could await the appointment of the three new lay members to be appointed from September 2021).

- viii) Appointment to the two vacant positions (one of which had been vacant for the current academic year) for General Assembly members on Nominations Committee be paused until the reconstitution of General Assembly was further advanced.
- ix) To invite Board members to express interest in the three vacancies on the Awards and Honours Group, resulting from the retirement from the Board of Bridget Lea, Michael Crick and Andrew Spinoza.

**Resolved:**

- i) Erica Ingham be recommended for re-appointment for a further three-year term as a co-opted member of Audit and Risk Committee, subject to her willingness to continue. **Action: Deputy Secretary**
- ii) To delegate responsibility to the Chair of the Board to recommend the replacements to Committee membership as detailed above in points ii to vii, subject to consultation with Chairs of relevant committees (and for staff positions, dependent on expressions of interest). **Action: Deputy Secretary and Chair of the Board**
- iii) That appointment to the two vacant positions for General Assembly members on Nominations Committee be paused until the reconstitution of General Assembly was further advanced.
- iv) To invite expressions of interest in membership of the Awards and Honours Group  
**Action: Deputy Secretary**

## **7. General Assembly**

**Received:** A report outlining the latest position in relation to the reconstitution of General Assembly, including approaches to prospective new members, proposed timetables for election of Alumni, staff and Senate members and the necessary revisions to Ordinances.

**Noted:**

- i) The report to General Assembly will include the revisions to relevant Ordinances as set out in Appendix B, and confirmed new membership suggestions included in Appendix A.
- ii) That Tim Newns was the correct contact at Manchester India Partnership as well as MIDAS.
- iii) The potential to approach individuals with a background in law and accountancy (or possibly recently retired), who were well connected to the city.
- iv) The importance of ensuring that membership of the revised General Assembly was as diverse as possible

**Resolved:**

- i) Former Pro-Chancellors to be invited to take up membership of the General Assembly (and that as a result Gillian Easson would be offered membership. **Action: Deputy Secretary**
- ii) A summary document of confirmed acceptances so far be circulated to Nominations Committee members  
**Action: Deputy Secretary**
- iii) Recommendations for appointment to General Assembly as set out in the report be submitted to the June meeting of General Assembly. **Action: Deputy Secretary**

## **8. Alumni Association Constitution**

**Received:** A report outlining amendments to the Alumni Association Constitution, as advised by the University of Manchester Alumni Association Advisory Board.

**Noted:**

The following notable changes had been agreed by the Alumni Advisory Board:

- i Dissolution of the Alumni Association Advisory Board (one member of the Board had dissented from this approach)
- ii Removal of election of members of the Alumni Association Advisory Board
- iii Appointment of the Chair of Alumni Association by DDAR, replacing nomination by the Alumni Association and selection by the Alumni Advisory Board
- iv Appointment of the alumni member of the Board of Governors by a DDAR nominations committee and the Board of Governors, replacing an Alumni Association nomination and election process.

**Recommended:**

- i That the changes as outlined above be approved
- ii To reappoint Katherine Leonard for a three year term as Chair of the Alumni Association.

**9. University of Manchester Superannuation Scheme (UMSS)**

**Resolved:**

- i) The current Chair of UMSS, Jon Ferns, be re-appointed for a term of three years
- ii) That Kristian McDermott be appointed as a University nominated director for UMSS Ltd, the trustee company for UMSS, for a three year term.

**10. Re-appointment of the Chair of the Board**

**NB Edward Astle left the meeting at this point, and the meeting was Chaired by the Pro-Chancellor, Jim Hancock.**

**Recommended:**

Unanimously, the reappointment of the Chair of the Board for a further year from 1 September 2021.

**11. Any other business**

None to report

**12. Dates of future meetings (NB lay member recruitment meetings covered under item 5 above):**

Thursday 8 July 2021. 1:30pm