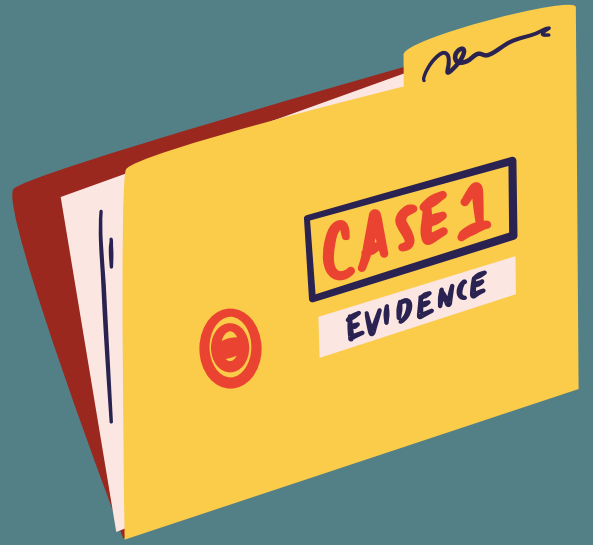


# Small Claims

## Everything You Need to Know



### Pre-Action

Follow the Pre Action protocols and start a claim

### Directions

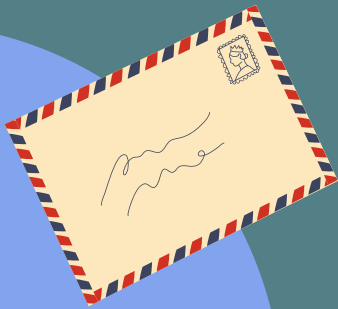
Fill in the Directions Questionnaire  
The Claim is allocated

### The Hearing

Small claims hearings are generally informal and last around 2 hours

### Appeals

Appeals can be made within the following 21 days



Start a county court small claim **online** or send a completed claim form **by post**

**14 days** for the defendant to respond to the claim



## Mainly, it includes civil claims with a value of no more than £10,000

Exceptions: if a claim contains more than £1,000 for pain, suffering and loss of amenity, or if a claim for repairs against a landlord by a tenant is over £1,000, then there are exceptions

CONSUMER CLAIMS

COMPENSATION FOR NEGLIGENCE

DATA PROTECTION CLAIMS

For the judge to offer directions, all parties will have to fill in a **directions questionnaire**! Parties should indicate details such as whether they have any preferences for the hearing venue, their availability the next 6 months ahead, and whether they are open to being referred to mediation etc...

## Small Claims hearings can occur...



TELEPHONE

Deciding a case over the phone



IN PERSON

Attending a hearing



THE DOCUMENTS

The Judge deciding on only the documents

These hearings are generally less formal and take place in the Judge's Office. These hearings are usually not decided in an open court

WIN

The judge will order the defendant to pay you compensation and a limited amount of your costs and expenses

LOSE

You may have to pay limited costs and expenses to your opponent



You can appeal within **21 days** on the grounds that the judge has made an error with the law and applied the law incorrectly.