 **Faculty of Science & Engineering**

**REQUEST FOR FURTHER EXTENSION OF STUDY**

(FOLLOWING INITIAL EXTENSION DUE TO COVID-19 RELATED ISSUES)

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| **Part 1: Student details**  **Student ID number** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Title** \_\_\_\_\_\_\_\_\_\_  **Surname \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Forename(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Main supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Centre for Doctoral Training (if applicable) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**    **Current Degree Registration: PhD/EngD/EntD/MPhil/MSc by Research/MEnt**  **Part-time/Full-time**  **Source of funding or sponsor (if applicable) (e.g. UKRI, President’s Doctoral Scholarship, Government) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Part 2: Further extension of study details**  **We request a further extension of study of days/weeks/months to DD/MM/YYYY** |
| **Part 3: Update to previously approved extension request**  **Work completed during initial extension:**  **Essential work remaining:**  **An agreed plan for completion of research (and writing-up of thesis, if your programme does not allow a period of submission pending) must also be attached**  ----------------------------------------------------------------------------------------------------------------------  The University of Manchester will use the information which you supply to us to consider a request for special permission in relation to the regulations (for an extension of study).  If necessary, we may also disclose your information to UK Research & Innovation (UKRI), if you are a funded student.  We will keep your information for a period of 6 years following completion of programme, or withdrawal from programme, after which your personal data will be securely destroyed.  For further information on how your data are used, how we maintain the security of your information and your rights to access information we hold on you please contact the University’s Records Management Office.  **I give consent for the data provided on this form, and any accompanying documentation, to be processed by the Faculty for the purposes of this request**  **I confirm that I have read the guidelines for this request form and consulted the University’s *Policy on Circumstances Leading to Changes to PGR Study***  **Signed Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DD/MM/YYYY**  **Signed Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DD/MM/YYYY** |
| **Part 4: Recommendation of the Head of Department or Nominated Representative**  Comments of the Head of Department (or Nominated Representative).  Please include confirmation of any funding for this extension:  Student is self-funded or paid direct by sponsor (**funding is not requested for this extension**)  Student is self-funded or paid direct by sponsor and the Dept. has received confirmation that sponsor **will not** cover the costs (fee/stipend) of the extension¹ (**funding is requested for this extension)**  Student receives funding/co-funding\* from UKRI (processed by UoM)(**funding is not requested for this extension)**  Student receives funding/co-funding\* from UKRI (processed by UoM)(**funding is requested for this extension)**  Student receives full/partial\* UoM studentship (requested extension is eligible for funding)  Student receives funding/co-funding\* from external/industrial sponsor (processed by UoM) and the Dept. has received confirmation that sponsor **will** cover the costs (fee/stipend) of the extension¹  Student receives funding/co-funding\* from external/industrial sponsor (processed by UoM) and the Dept. has received confirmation that sponsor **will not** cover the costs (fee/stipend) of the extension¹  \* please indicate the %  ¹ confirmation from sponsor should be attached  **Signed Head of Department**  **or Nominated Representative \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DD/MM/YYYY** |

* **Where is the form sent?**
* Fully completed/signed forms and supporting documentation should be sent to the PGR Services Office, C25 Sackville Street Building (email: [eps-subs@manchester.ac.uk](mailto:eps-subs@manchester.ac.uk)).

**FSE PGR Services Team**

**Faculty of Science & Engineering**

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