

StaffUpdate

Exclusively for staff at The University of Manchester

UNIVERSITY RESPONDS TO FUNDING CHALLENGE

The University is to introduce a Voluntary Severance scheme and new opportunities for Flexible Working as part of a comprehensive package of measures approved by the Board of Governors on Tuesday, 23 March 2010 in response to cuts in public expenditure and escalating pension costs.

The financial package, totalling £19 million, includes measures designed to increase non-Government revenue and reduce expenditure with effect from 2010-11.

The figure of £19 million is consistent with the best estimate of the impact on this University's finances of cuts in funding already announced by the Government and increased employer contributions to pensions.

The Voluntary Severance (including Early Retirement) and Flexible Working Schemes are expected to produce payroll savings in the order of £8 million. Other measures in the package include: a £4 million increase in surpluses to be generated from discretionary non-Government revenue and savings of £7 million to be secured from tight vacancy management and reductions in non-pay costs.

The various elements in the package will be flexible, with some targets being adjusted upwards if other targets are difficult to achieve. The key priority will be to achieve the overall £19 million target.

Details of the Voluntary Severance and the Flexible Working Schemes will be subject to consultation with the Campus Trade Unions and will be effective from 30 April 2010. Both Schemes will be open to all staff, but decisions about individual applications will be made on the basis of the University's strategic priorities.

Taking into account lessons learnt from staff feedback from the 2007 scheme, the proposed Voluntary Severance package will be:

- three months' basic salary for those with up to one year's service;
- six months' basic salary for those with between one and three years' service; and
- 12 months' basic salary for those with more than three years' continuous service.



The proposed Flexible Working Scheme will include options for all staff to apply for:

- unpaid sabbatical leave of between six months and two years;
- a reduction in working hours;
- a shorter working year, down from 12 months to a minimum of nine months; and
- increased opportunities for job sharing.

Commenting on the package of measures agreed by the Board of Governors, President and Vice-Chancellor Professor Alan Gilbert said:

"The University is approaching an uncertain future from a position of relative strength, but external financial pressures require even strong universities, such as our own, to make interventions in order to remain viable.

"Given the threat of further, more serious financial pressures emerging after the General Election, we cannot merely absorb the current round of cuts and pension cost increases.

"I believe that the package of measures approved by the Board of Governors represent a considered and proportionate response to the challenges that we are currently facing.

"If we are to build on the extraordinary progress that we have made over the past six years, it is vital that we maintain our strategic focus and approach the coming challenges in an open and collegiate manner."

Full details about the Voluntary Severance and Flexible Working Schemes, including details of how to apply, will be available on StaffNet when the consultations with the Campus Trade Unions have been concluded.

STUDENT COMMUNICATIONS APPOINTMENT

The University has appointed a Student Communications Officer to help drive forward improvements in communication and engagement with undergraduates and postgraduates.

Alex Waddington took up his post in March and is now working with colleagues in Professional Support Services, Schools and Faculties to develop a student communications strategy and identify priority projects.

Alex was previously Media Relations Officer for The Faculty of Engineering and Physical Sciences. He has wide experience of working in communications across the public sector, including Greater Manchester Police and Government Office for the Northwest. He also worked as a journalist for several years.

Alex is based in the Internal Communications team in the Communications, Media and PR Division. He can be contacted on alex.waddington@manchester.ac.uk or 67998.



Maria Balshaw

LIFETIME AWARD IN GENETICS

Dian Donnai, Professor of Medical Genetics at The University of Manchester and current President of the European Society for Human Genetics, is the 2010 recipient of the March of Dimes/Colonel Harland Sanders Award for lifetime achievement in the field of genetic sciences.

The March of Dimes/Colonel Harland Sanders Award for Lifetime Achievement in the field of genetic

sciences is given annually to an individual who has made a significant contribution to the genetic sciences.

Professor Donnai, clinical head of St Mary's Hospital and Executive Director of Nowgen, is known for her research on rare genetic diseases, such as Williams syndrome, in which individuals have heart defects and cognitive disabilities.



Ruth Daniel

SKIN EXPERT TO MAKE MARATHON EFFORT

Chris Griffiths, Professor of Dermatology and Associate Dean for Research in the Faculty of Medical and Human Sciences at The University of Manchester, is hoping to raise £80,000 for the British Skin Foundation when he takes part in the Virgin London Marathon next month.

Chris, who is a world-renowned expert on the skin condition psoriasis, has already received pledges totalling more than £24,000 ahead of the April 25 race.

"If I manage to raise the full £80,000 it will not only be a tremendous feat for both me and the charity but it will represent a penny for every person in the UK who is affected by a skin disease," said Chris, who is based at Salford Royal NHS Foundation Trust.

"The British Skin Foundation is the only national charity that supports and funds research into all skin conditions. Skin disease is a lot more common than most people think, affecting up to a quarter of the



population at any one time and now accounts for more GP visits than any other group of diseases."

To make a donation to Chris's appeal visit www.justgiving.com/Chris-Griffiths

UNI DUO JUDGED "WOMEN TO WATCH"

Two women from The University of Manchester are among the country's 50 "Women to Watch", after a vote by a distinguished panel of judges for the Government-funded Cultural Leadership Programme.

Maria Balshaw - Director of the Whitworth Art Gallery and Ruth Daniel, who runs the In Place of war network were chosen by a panel including Choreographer Wayne McGregor, broadcaster Jenni Murray and playwright Kwame Kwei-Armah.

Dr Balshaw, who manages 55 staff and an annual turnover of £3 million was appointed as Director of the Whitworth Art Gallery in June 2006.

She has an academic background, publishing books and essays on African-American urban culture, gender, and visuality and visual cultures of urban regeneration. In 2002 she became a Fellow of the Royal Society of Arts and in 2004 a Fellow of the inaugural Clore Cultural Leadership Programme.

She said: "This is a huge honour having thrived during my career on the support and encouragement from other extraordinary women in our sector. The particular challenge and creativity of the cultural sector needs a different kind of leadership and though not exclusively the terrain of women, I think our sector really can allow women to excel in all sorts of non-conformist ways."

As well as managing the University's respected In Place of War Network, Ruth Daniel runs a DIY independent record label Fat Northerner and international music events programme Un-Convention.

In Place of War is based at the University's School of Arts Histories and Cultures, which researches theatre and performance in places of crisis and armed conflict both abroad and in the UK.

She said: "My experience at the University has been invaluable to my success and I have learnt so much from colleagues and had complete support for all of my endeavours."

AWARD HONOUR FOR ORTHODONTIST

Kevin O'Brien, Professor of Orthodontics and Associate Dean Teaching and Learning at The University of Manchester Dental School, has become the first UK-based orthodontist to win a prestigious American award.

The Dewel award, issued by the American Association of Orthodontists annually, is given for the best clinical research paper published in the American Journal of Orthodontics, the world's leading orthodontic journal.

This highly prestigious award was made to Professor O'Brien for his paper on the 'Effectiveness of early treatment for Class II

malocclusion with the Twin Block appliance'. This was a 10-year, MRC-funded, multi-centre, Randomised Controlled Trial.

Professor O'Brien said: "I am thrilled to have won this award and it is such a huge honour for myself and everyone involved in the trial; all the operators put in a massive effort over 10 years and it is thanks to them that we were nominated for this award."

The award will be presented on May 2 during the 110th American Association Orthodontists Annual Session in Washington DC.

ONLINE ACCESS TO UNIVERSITY SERVICES

A new way of providing staff with access to online University services is being launched.

The staff portal will mean you can view a range of personalised services through the staff intranet – StaffNet. You'll be able to use the portal to view personal information, use services like room booking and access information about your library account and online tools like Blackboard and Campus Solutions.

Personalised information from a range of different systems can be displayed on a single screen to save you having to switch between different screens. The portal can also be used to bring together information from many different sources – so for example you can create a single calendar by drawing information from your University calendar, the Blackboard calendar and any personal online calendar you keep.

To access the portal simply visit the StaffNet homepage at staffnet.manchester.ac.uk and follow the portal link.

Currently there are four tabs available in the portal which give you access to the following information:

- Home – general tools such as calendar, news and announcements, bookmarks, My Tasks and links to Faculty/School intranets;

- Services - room booking, stationary ordering, ePayments and a Request Tracker which currently shows the status of IT Service requests;
- Teaching and research - links to Blackboard, a Blackboard Gradebook download tool, Campus Solutions, access to eScholar and the eProg PGR progression system;
- Library – a personalised SearchIT tool, a summary of your library account and a document request system.

Some staff have already had access to elements of the portal – the recent Research Profiling Exercise meant that staff could view their own personalised research profile. Students have also had access to their own portal for some time, and over 30,000 use it each day to access Blackboard and library services, among other things.

Project Sponsor, Russell Ashworth, said: "This is just the first step in the development of the portal. It's hoped that in the future you'll be able to carry out more tasks online." If you have any ideas of services you'd like to see in the portal then contact:

david.cupit@manchester.ac.uk



CHILD PROTECTION POLICY

The University's Child Protection Policy and Guidance document has been approved by the Board of Governors and is now available on the intranet at:

<http://documents.manchester.ac.uk/DocuInfo.aspx?DocID=4287>

The policy and guidance offers practical guidance to those engaged in University activities that involve contact with children to ensure that they and the children with whom they are working are protected.

As part of the communication of this policy, the Compliance & Risk Office is holding monthly training sessions. It is also available to provide general advice regarding issues relating to under 18-year-olds on campus.

David Barker, Head of Compliance & Risk and the University's Child Protection Officer, said "The University has many dealings with under 18-year-olds, for example in SPORT, the Manchester Museum and Widening Participation. It's important to remember that these areas already have a lot of expertise and experience with regard to child protection. The new University Child Protection Policy and guidance will complement this work but also provide support to schools and departments where child protection advice is required less frequently."

In addition to the general guidance, the new Child Protection Policy also provides specific sections on:

- Staff working with visiting children on or off campus;
- Students who come into contact with children as part of a volunteering role;
- Staff dealing with children attending a work experience placement;
- Staff/students working as mentors with children on or off campus

The Compliance & Risk Office is also running sessions on Criminal Records Bureau procedures for new countersignatories and I.D. checkers. For further information for all training sessions go to www.staffnet.manchester.ac.uk/employment/training

COMPLIANCE AND RISK OFFICE

Contact

David Barker, Head of Compliance & Risk
email david.barker@manchester.ac.uk
tel 55798

Karen Morgan Tallents, Compliance & Risk Officer
email karen.morgantallents@manchester.ac.uk
tel 58913

MENTAL HEALTH AWARENESS WEEK

The Equality & Diversity Department will be hosting a series of events to mark mental Health Awareness Week from 6 - 11 April.

A full timetable is available on the E&D Website: www.campus.manchester.ac.uk/equalityanddiversity

2010 TWO CITIES BOAT RACE DATE ANNOUNCED

The 39th Two Cities Boat Race, an annual rowing regatta between the Universities of Manchester and Salford, will take place on Saturday 8 May 2010.

The rowers are now in full training for this year's event, combining rigorous land training, weight training and regular water sessions.

The crews will compete along the traditional River Irwell course, starting at Sam Platt's Pub and finishing at the Lowry Bridge at Salford Quays.

Money raised throughout the event will be donated to Macmillan Cancer Support. Laura Bailey, Fundraising Manager for Greater Manchester said: "Macmillan Cancer Support are thrilled to be the chosen charity partner for this year's Two Cities Boat Race. Macmillan improves the lives of people affected by cancer, providing practical, medical, emotional and financial support and pushing for better cancer care.

"We rely on voluntary donations for our income and so without the generosity of others we simply couldn't do what we do. We hope the Two Cities Boat Race will be a fantastic fundraising opportunity and the money raised will help us support people living

with cancer. We wish both University teams the best of luck on the day! "

The Two Cities Boat Race is considered a key event in the region's sporting and social calendar and hundreds of spectators are expected to line the quays to watch the spirited spectacle.

It is an exciting day out for all, starting with dragon boat racing in the morning, followed by the student rowing regatta and an awards ceremony will conclude the day. Quayside entertainment and food and drink will be available throughout. Admission is free.

www.twocitiesboatrace.co.uk



JUST THE JOB

THOMAS GOODISON

Student Service Adviser,
Professional Support Services

Thomas Goodison came to work in the Student Services Centre as a temp in 2007 and has never looked back. He is now a permanent member of the front counter team providing advice to students in the Student Services Centre.



“There should be a unit like the Student Support Centre at every university.”

On a daily basis Thomas deals with queries from students covering a wide range of topics covering areas like funding issues, graduation, tuition fees, examination queries, international advice and more general issues like verifying documents.

Thomas prefers to see a query from a student through to a conclusion at a specific moment in time as it allows him some control of the situation, but as the day-to-day work of the Student Services Centre is driven by trends within the academic year that is not always possible. “During busy periods a quick turnaround is required but we can’t let that hinder the level of support we’re giving,” he says.

One of the things Thomas likes about working in the Student Services Centre is that he is part of a team that is committed to strengthening its connections within the wider University community and Student Services have various projects ongoing at the moment attempting to achieve this.

He is currently taking part in a work shadowing programme in conjunction with the

School of Environment and Development giving him an insight into how the area of student support operates outside of the Centre. He feels that initiatives like this, along with sound on the job training and the opportunity to attend other training courses all contribute towards him being able to do a better job.

And Thomas loves his job: “Everyday is different,” he says. He loves meeting people and the fact that the University is very cosmopolitan. “In my job, you’re always learning something new; whether that’s new immigration procedures or the fact that so many of our international students have never seen snow!”

His own experiences as a student and subsequent work experience in the areas of customer advice and market research helped him find his feet in his role at Manchester. He found that what he was doing was useful to students and was therefore very satisfying. “There should be a unit like the Student Support Centre at every university” he says, “we’re not perfect but we’re always trying to improve. In my view, overall the student support network at Manchester is good”.



CONTACT US

If you have any news or story ideas, you can contact us via:
uninews@manchester.ac.uk or 275 2112

OPT OUT OPTION

If you wish to opt out of receiving a printed copy of Unilife/Staff Update each month you can do this by completing the online form at:
www.staffnet.manchester.ac.uk/optout

If you wish to keep up with the news, you can still view the magazines online at:
www.staffnet.manchester.ac.uk/news/unilife
www.staffnet.manchester.ac.uk/news/staffupdate

Next issue: 4 May 2010 Copy deadline: 14 April 2010

J2836 03.10 The University of Manchester, Oxford Road, Manchester M13 9PL Royal Charter Number RC000797



TrainingUpdate

Exclusively for staff at The University of Manchester

BEING PART OF THE SOLUTION

The President addressed a meeting of the University's safety workhorses on 14 December 2009, and thanked them for essential work that is often unrecognised and sometimes not appreciated.

50 school and local safety advisers heard him speak about the University's commitment to Health and Safety management, and the importance of getting the risk management balance right, so that ground

breaking research continues but risks are carefully and responsibly assessed. He also explained how strategic management and aspirations impact on the University's activities, and drove the need to strive for excellence in safety management as in other areas of work. He encouraged safety advisers, the Safety Office and STDU to use networking events like this one to exchange information and help each other, so that lessons learned in one area can be shared.



STAFF TRAINING AND DEVELOPMENT UNIT – OPEN PROGRAMME

The following courses are available at STDU. Places can be booked online at www.manchester.ac.uk/training or by email to courses-stdu@manchester.ac.uk. All enquiries should include your staff number/date of birth to help us process your enquiry promptly

APRIL 2010

MS61: Dignity at Work and Study Policy Briefing
7 April 2010
10am-11am

MS44: Reviewing Organisational Services
8 April 2010
9.30am-4.30pm

MS60: Child Protection Policy & Guidance
13 April 2010
10am-12pm

DY4: Supporting Disabled Staff
13 April 2010
10am-1pm

AP6: PDR - A Briefing for Reviewees (all)
14 April 2010
10am-12pm

HS41: Fire Awareness Training
15 April 2010
10am-12.30pm

HS47: Evacuation Marshal Training
15 April 2010
1pm-4pm

TL41: Presenting at Conferences
15 April 2010
9.30am-4.30pm

MS9: Training in Equality & Diversity Issues
15 April 2010
9.30am-1pm

OE2: Pre-Retirement Course
16 April 2010
9.15am-5pm

HS2: Manual Handling
20 April 2010
9.30am-12.30pm

HS18: Manual Handling Risk Assessment
20 April 2010
9.30am-12.30pm

BF50: HEI Seminar: TRAC and Full Economic Costing
21 April 2010
12.30pm-1.45pm

P53: Introduction to Myers Briggs Type Indicator
21 April 2010
12pm-2pm

TL45: PASS Demystified
21 April 2010
1pm-4.30pm

P2W: Assertiveness for Women
22 April 2010
10am-4pm
Follow up session 6 May 2010, 9.30am-12.30pm (must be available for both days)

MS3: Shortlisting and Interviewing
23 April 2010
9.30am-1.30pm

BF51: Managing Conflict
23 April 2010
9.30am-12.30pm

MS59: Criminal Records Bureau Training
27 April 2010
10am-12pm

MS53: Developing Excellence in Internal Communications
Day 1: 27 April 2010 and Day 2: 20 May 2010
10am-4pm (must be available for both days)

MS42: Performance Coaching for Line Management
Day 1: 27 April 2010 and Day 2: 10 May 2010
9.30am-5pm (must be available both days)

BF46: Writing in a Clearer Style
27 April 2010
2pm-3.30pm

BF53: Negotiation Skills
28 April 2010
9.30am-4.30pm

TL31: Making Your Voice Heard 1
29 April 2010
12pm-4pm

IC1: University Induction Course for New Starters
29 April 2010
9.15am-2pm

P28: Springboard Development Programme for Women
30 April 2010
9.30am-4.30pm

MAY 2010

P47: Getting Your Message Across - Accessing University News Channels
5 May 2010
12.30pm-2pm

HS98: Laser Awareness
6 May 2010
11am-12pm

HS42: Laser Safety Training
6 May 2010
1.30pm-4.30pm

HS41: Fire Awareness Training
7 May 2010
10am-12.30pm

HS47: Evacuation Marshal Training
7 May 2010
1pm-4pm

HS3: Office Safety
10 May 2010
9.30am-12.30pm

HS15: Principles of Risk Assessment
10 May 2010
1pm-4pm

BF45: Achieving Flow in Writing
11 May 2010
2pm-3.30pm

MS60: Child Protection Policy & Guidance
11 May 2010
10am-12pm

BF11: Minutes, Meetings & Agendas
11 May 2010
9.30am-4pm

HS85: GM Training for Principal Investigators
12 May 2010
10am-1pm

DY3: Disability Awareness
13 May 2010
10am-1pm

P50: Career Development Workshop
14 May 2010
9.30am-4.30pm

MS3: Shortlisting and Interviewing
14 May 2010
9.30am-1.30pm

IC1: University Induction Course for New Starters
17 May 2010
9.15am-2pm

MS9: Training in Equality & Diversity Issues
18 May 2010
9.30am-1pm

HS50: COSHH Assessment for Lab Based Staff
19 May 2010
9.30am-12.30pm

MS5: Recruitment & Selection
19 May 2010
9.30am-4.30pm

BF50: HEI Seminars - Career Development and Opportunities for Professional Support Services Staff
19 May 2010
12.30pm-1.45pm

P29: Building Confidence
20 May 2010
10am-4pm

HS71: Health & Safety for Managers
20 May 2010
10am-4pm

AP5: PDR Reviewer Briefing (Academic)
20 May 2010
9.30am-1pm

MS61: Dignity at Work and Study Policy Briefing
21 May 2010
12.30pm-1.30pm

MS3: Shortlisting and Interviewing
24 May 2010
9.30am-1.30pm

BF61: Having Difficult Conversations
25 May 2010
9.30am-12.30pm

P54: Introduction to Neuro-Linguistic Programming
27 May 2010
12pm-2pm



Discoverer Upgrade to 10g – Roadshows coming in April!

The Discoverer 10g upgrade is imminent and before the big switch over the IT Services training team are offering a number of 10g presentation roadshows. If you are currently using Discoverer this would be an ideal opportunity to get a glimpse of what the upgrade will bring; alternatively if you are not currently a user you may be interested in seeing what Discoverer 10g has to offer.

These roadshows will take the form of a presentation demonstrating the new look and feel of Discoverer 10g; concentrating on how it differs from the current version and the new functions that will be available. Please note: these roadshows are not training sessions as there will be no hands on element however, classroom based training will re-commence once all the roadshows have been conducted.

Places are limited due to room restrictions so anyone wishing to attend one of the roadshows will need to reserve a place by completing the booking form (accessible from the IT Services Training Discoverer homepage link below) please remember to check the Discoverer website for further updates regarding roadshows and training.

www.itservices.manchester.ac.uk/trainingcourses/corporateapplications/discoverer/

MS Project 2007 – New Course

We are pleased to offer training on MS Project 2007. This Introductory level course will cover the essential skills required to set up and maintain projects within the popular MS Project application. Please see our Microsoft Office 2007 web pages for further information; including the course outline and dates/times etc of course events. The course is likely to fill up quickly so early booking is recommended.

www.its.manchester.ac.uk/trainingcourses/msoff/off2007/

Prince2 and ITIL Training – Register Your Interest!

In order for us to be able to arrange suitable training events we are currently collecting requirements for the above courses. These courses are run with external training partners and so it is essential that we have a clear picture of what the level of interest is. If you wish to register your interest in Prince2, ITIL or any other non-standard training course not currently provided by IT Services Training (or any of our training colleagues) please complete the Training Request form and we will try to assist you in locating the right course (funding will be required for external courses so remember to discuss any needs with your line manager in the first instance). Please note all other course bookings should be processed as per normal.

The non - ITS Training request form can be found at:
www.its.manchester.ac.uk/trainingcourses/coursesforstaff/

Research Computing Training – Getting the most from your research effort using advanced research computing techniques.

Do you encounter questions like this in the course of your research?

- Ever wondered how to get your research models to run quicker?
- How do I run larger problem sizes and address more ambitious research questions?
- Should I use Fortran or MATLAB to develop my research applications?
- Do you wonder why your research code doesn't run 4 times faster on the quad-core machine on our desk?
- How do I make sense of large amounts of research data with visualization?

IT Services RCS offer training courses (including bespoke courses tailored to your research group) that will help you answer every one of these questions, assisting you along the way whether you are a beginner or an expert user of high end computing facilities.

For more information on our training see the listed dates or visit:
www.manchester.ac.uk/researchcomputing alternatively email us: rcs-training@manchester.ac.uk

IT Services Training - Kilburn Training Room Update

The newly refurbished Training Room 2 will be open for business from the start of April; we are extremely pleased with the new layout of the room as the classroom layout is more conducive to a positive training experience. Training Room 3 should also be completed by early April to complete the major works required to bring our rooms up to standard.

CONTACTS / USEFUL LINKS

BAS ACCESS REQUEST

This is an online facility whereby you are able to request access to any of the Corporate Applications. When you submit an Access Request a BAS Access Request ID will be generated for you – this is usually a string of zeros with digits at the end. You will need to have been granted access to systems such as Discoverer, LiveLink and Oracle Financials prior to taking training.

<http://helpdesk.man.ac.uk/cgi-bin/BASUserAccess/controlpanel.cgi>

IT Services Training Course Enquiries / Bookings

Email its.training@manchester.ac.uk

Web www.itservices.manchester.ac.uk/trainingcourses/coursesforstaff

Follow us for the latest training info at: http://twitter.com/ITS_Train_UoM

IT SERVICES TRAINING

CORPORATE AND DESKTOP APPLICATIONS APRIL 2010

OPEN COURSE DATES

CCCAP1 - Campus Solutions: Assessment and Progression 1
06 April 2010
10am – 12.00

CDDWFOUND1 - Desktop: Microsoft Word 2003 Foundation (Day 1)
06 April 2010
1pm – 4pm

CCCINT - Campus Solutions: Introduction to Campus Solutions
07 April 2010
10.30am – 12.00

CCCAP2 - Campus Solutions: Assessment and Progression 2
08 April 2010
9.30am – 12.00

CDDWFOUND2 - Desktop: Microsoft Word 2003 Foundation (Day 2)
08 April 2010
1pm – 4pm

FO-AR001 – Oracle Financials: Sales Invoices & Credit Memos
09 April 2010
9.30am – 12.30

FO-PA006 – Oracle Financials: Introduction to Projects for Administrators
12 April 2010
10am – 12.00

CDDP7FND1 – Desktop: PowerPoint 2007 (Day 1)
13 April 2010
9.30am – 12.00

CCBBKICK – Blackboard: Introduction to Blackboard
13 April 2010
10am – 12.00

CCSRRFSH – Campus Solutions: Student Records Refresher Workshop
13 April 2010
1.30pm – 4pm

CDDEFOUND1 – Desktop: Excel 2003 (Day 1)
14 April 2010
1pm – 4pm

CCCAC - Campus Solutions: Academic Advisement
15 April 2010
9.30am – 12.00

FO-PA005 – Oracle Financials: Project Journals
15 April 2010
10am – 12.30

CCRINC - Remedy - Submitting Incidents
15- April 2010
2pm – 4pm

CDDP7FND2 – Desktop: PowerPoint 2007 (Day 2)
16 April 2010
9.30am – 12.00
CDDEFOUND2 – Desktop: Excel 2003 (Day 2)
16- April 2010
1pm – 4pm

CCCPGAD – Campus Solutions: Postgraduate Admissions
19 April 2010
9.30am – 12.00

CDDPFOUND1 – Desktop: PowerPoint 2003 (Day 1)
19 April 2010
10am – 12.30

CCCINT – Campus Solutions: Introduction to Campus Solutions
19 April 2010
2.30pm – 4pm

CCUGAD – Campus Solutions: Undergraduate Admissions & Offer Making
21 April 2010
9.30am – 12.00

CDDPFOUND2 – Desktop: PowerPoint 2003 (Day 2)
22 April 2010
10am – 12.30

CDDEINTER – Desktop: Excel Intermediate
22 April 2010
1pm – 4pm

CCCCUS – Campus Solutions: Course Unit Selection
26 April 2010
2.30pm – 4pm

CDDA7FND1 – Desktop: Access 2007 (Day 1)
27 April 2010
10am – 4pm

CCCAA – Campus Solutions: Attendance & Absence
28 April 2010
2pm – 4pm

CDDA7FND2 – Desktop: Access 2007 (Day 2)
30 April 2010
10am – 4pm

Please note all dates and times are subject to change; please check the website for latest information.

RESEARCH COMPUTING TRAINING APRIL – JUNE 2010

IT Services offer training courses (including bespoke courses tailored to your research group) that will help you answer every one of these questions, assisting you along the way whether you are a beginner or an expert user of high end computing facilities.

For more information on our training see
www.manchester.ac.uk/researchcomputing email rcs-training@manchester.ac.uk

UPCOMING COURSE DATES/TITLES

Introduction to Advanced Research Computing
Thursday 13 April

Fortran95
Wednesday 14 & Thursday 15 April

Introduction to MATLAB
Tuesday 20 April

Programming in MATLAB
Wednesday 21 April

Advanced MATLAB topics
Monday 26 April

Research Computing using MPI
Tuesday 27 April

Further advanced MATLAB
Wednesday 28 April

LaTeX for Researchers
Thursday 29 April

Introduction to MATLAB
Tuesday 4 May

RCS Booking information

For more information on Research Computing Services Training or to book one of these courses please see:
www.manchester.ac.uk/researchcomputing or email rcs-training@manchester.ac.uk

Programming in MATLAB
Thursday 6 May

Advanced MATLAB topics
Tuesday 11 May

Further advanced MATLAB
Thursday 13 May

Introduction to Scientific Visualisation
Tues 18 May

Research Computing using Condor
Tues 25 May

Shared Memory and Multicore Programming with OpenMP
Thurs 27 May

Intro to AVS Express
Tuesday 1 June

Image Based Modelling Using Finite Elements
Wednesday 9 & Thursday 10 June

Module Writing in AVS/Express
Tuesday 15 & Wednesday 16 June

Introduction to Avizo/Amira
Tuesday 22 June